



APPLICATION FOR STREET CUT, RIGHT OF WAY OR EARTHWORK

City of Maple Lake
 10 Maple Avenue South, P.O. Box 757
 Maple Lake, MN 55358-0757
 (320) 963-3611 (320) 963-6612 Fax
 email: cityhall@ci.maple-lake.mn.us
 website: www.ci.maple-lake.mn.us

APPLICANT INFORMATION	PERMIT # _____	DATE _____
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Applicant Name	Company, if applicable
Address	Phone Number
City, State, Zip	Email
Are you the owner of the property? <input type="checkbox"/> Yes. <input type="checkbox"/> No. <i>(If not, property owner information is required.)</i>	

Owner Name	Company, if applicable
Address	Phone Number
City, State, Zip	Email

24-Hour Contact Name	Cell Phone
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PROJECT INFORMATION

Site Address or Property Identification Number <i>(Street, property address or legal description. Include distance and direction from nearest street intersection.)</i>

Project Description <i>(Check all that apply.)</i>				
Type of Work <input type="checkbox"/> New <input type="checkbox"/> Fix/Replace <input type="checkbox"/> Extension <input type="checkbox"/> Other (list) _____ _____ _____ _____	Type of Utility <input type="checkbox"/> Electric <input type="checkbox"/> Natural Gas <input type="checkbox"/> Cable <input type="checkbox"/> Telephone <input type="checkbox"/> Other (list) _____ _____ _____	Disturbed Area(s) <input type="checkbox"/> Street Surface <input type="checkbox"/> Pond/Wetland <input type="checkbox"/> Landscaping <input type="checkbox"/> Trees <input type="checkbox"/> Curb & Gutter <input type="checkbox"/> Boulevard <input type="checkbox"/> Trail/Sidewalk <input type="checkbox"/> Structures <input type="checkbox"/> Private Utilities <input type="checkbox"/> Public Utilities	Type of Surface(s) <input type="checkbox"/> Grass/Soil <input type="checkbox"/> Gravel <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Other (list) _____ _____ _____	Type of Installation <input type="checkbox"/> Cable <input type="checkbox"/> Pipe <input type="checkbox"/> Other (list) _____ _____ _____

Method of Installation, Construction & Excavation	Excavation Dimensions
	<input type="checkbox"/> Depth _____ <input type="checkbox"/> Hole size _____ <input type="checkbox"/> Length _____

Expected start date	Expected completion date
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Traffic Impacts
Will work obstruct City street(s) and/or require detour of traffic? <input type="checkbox"/> Yes. <input type="checkbox"/> No. Streets to be affected: Proposed detour route(s):

GENERAL PROVISIONS

1. Permittee is required to contact Gopher State One Call at (800) 252-1166, 48 hours prior to commencing and conducting all work in accordance with their rules.
2. Permittee agrees to conduct all work according to City Code Chapter 55, along with all references to State Statues and Rules.
3. Permit is valid for 14 days from date of issue. Verbal extension from the Engineering Department is required.
4. Permittee shall have a copy of this permit and approved drawings on the job site at all times.
5. Permittee understands that issuance of this permit does not relieve them from obtaining approval from Wright County or MNDOT for work proposed within their jurisdiction.
6. Permittee shall contact (320) 963-3738, 24 hours in advance to schedule inspections if required in Special Provisions.
7. Permittee shall conduct all work in accordance with City of Maple Lake ordinances and specifications.
8. Permittee shall be responsible for establishing safety measures to protect the public from all harm until the construction is complete and for compliance with OSHA.
9. Permittee shall show on drawings, locations of all proposed facilities and any proposed temporary material or equipment storage locations.
10. Permittee shall return the Right of Way to its original condition to the satisfaction of the Engineer, and shall remove all rubbish and construction debris promptly following completion of the construction.
11. Permittee shall be responsible for maintaining all temporary construction, repairs, patches or surfacing daily, if necessary, until permanent construction is completed and approved or such maintenance will be performed by City or other forces at prevailing rates.
12. Permittee agrees to promptly pay any overtime or other cost incurred by the City, required as a result of work covered by the permit.
13. Permittee shall save and hold harmless the City of Maple Lake, its employees and agents from any acts arising from the construction and/or maintenance of Permittee's facilities or work covered by the permit, and take out and maintain insurance in conformance with City Code Chap.55
14. Resources; Maple Lake City Code
15. By accepting this permit the undersigned verifies that he/she has read and understands all the foregoing provisions, certifies that he/she has authority to sign for and bind the Permittee and that by virtue of that signature the permittee is bound by and agrees to comply with all provisions of this permit and City of Maple Lake Code Chap.55 Along with all other City ordinances and State laws regulating construction.

Applicant Signature _____ Date _____

Right-of-Way Permit		\$75.00
Street/Right-of-Way Deposit		Money Back
Size of Hole	Cost	After Fixed
4x4	\$600.00	\$300.00
8x8	\$1,000.00	\$600.00
10x10	\$1,200.00	\$750.00

All excavations must be Inspected by Public Works.

OFFICE USE ONLY

Permit Authorization Date _____ By _____
 Public Works Director, Engineer or Zoning Administrator

Permit fee required? Yes__ No__ Obstruction fee required? Yes__ No__
 Earthwork fee required? Yes__ No__ Degradation fee required? Yes__ No__
 Deposit required? No__ Yes__ Deposit Amount Required \$ _____ and attached hereto.

Cashier's check # _____ or Certified check # _____

Deposit made by _____

Address _____

Permit Fee \$ _____
 Obstruction Fee \$ _____
 Earthwork Fee \$ _____
 Degradation Fee \$ _____
Total Fees \$ _____