

CITY OF MAPLE LAKE

10 Maple Avenue South
PO Box 757
Maple Lake, MN 55358
(320) 963-3611 Office
(320) 963-6612 FAX

PARK SHELTER RESERVATION

**Fees: \$10.00 Resident (Non-refundable)
\$25.00 Non-Resident (Non-refundable)**

ALL RESERVATIONS ARE SUBJECT TO THE ATTACHED RESERVATION POLICY CONCERNING THE MAPLE LAKE COMMUNITY PARK. PLEASE REVIEW THE CONDITIONS BEFORE PROCEEDING.

NAME: _____ RESIDENT _____ NON-RESIDENT _____

ORGANIZATION _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (day) _____ (evening) _____

DESIRED RENTAL DATE _____ From _____ (am/pm) To _____ (am/pm)

The above named group agrees to abide by all park regulations. Groups are reminded that their reservation is for the pavilion area only. Other park facilities are open to public use. The city park closes at 10:00 p.m. Be kind to our park and considerate of other users; clean up after your event.

It is agreed that this permit is a license only to use the facilities for the stated purpose(s). The licensee agrees that the City of Maple Lake, its agents, employees and/or assigns are not responsible for any personal injury or property damage sustained by licensee, his/her invitees or guests, arising out of the use of the facilities pursuant to this permit. Licensee agrees to indemnify the City of Maple Lake, and, its agents, employees and assigns for any claims for personal injury or property damages made against it arising from the use of the facilities pursuant to this permit.

For Office Use Only

Fees Paid: \$10.00 Resident _____

\$25.00 Non-Resident _____

Date Paid: _____ **Payment Type:** _____

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PARK SHELTER RESERVATION

1. Shelter reservations may be made no earlier than January 1st of the given year, and are only accepted for facilities listed on the reservation form.
2. Reservations may be made in person or by fax.
3. A copy of the permit must be brought to the facility as proof of reservation.
4. Reservations must be made by a person 18 years of age or older, and responsible adult supervision must be provided at all times to insure that the facility and surrounding grounds are utilized in a safe and orderly manner.
5. Law enforcement officials have the authority to ask uncooperative offenders to leave the park. Any violation of park rules or other city ordinances may result in loss of reservation and future access to park facilities.
6. All motorized vehicles must be left in designated parking areas.
7. Park hours are from 7 AM to 10 PM. Groups must have cleaned up and be gone by 10 PM, or time specified on reservation form.
8. You are responsible for keeping the park area clean by leaving the facility and grounds free of litter. Please empty trash in garbage cans, wipe off picnic tables, clean up messes and spills on the floor, and pick up litter surrounding the facility. Failure to do so will result in not granting future park use.
9. Please report any vandalism or littering witnessed at the park.
10. Park policies and/or fees may be altered at the action of the Maple Lake City Council.

****Please note that toilet paper, soap, and paper towels are not provided, so those reserving the park must bring their own.**

I have read, and agree, to all of the above park policies:

Signature

Date

Questions regarding the park facility can be directed to City Hall at (320) 963-3611 or the Maintenance Department at (320) 963-3738.