

PLANNING COMMISSION

Minutes

April 12, 2022

The meeting of the Maple Lake Planning Commission was called to order at 6:00 p.m. by Chair Dan Haugen in the city hall in the City of Maple Lake.

MEMBERS PRESENT: C. Paumen, Haugen, Rowe and Rivers

ABSENT: W. Paumen

OTHERS PRESENT: Jenny Jerome, Administrative Assistant/Zoning Administrator, Renee Eckerly, City Administrator.

Approval of Minutes

A motion was (m/s/p), C. Paumen/ Haugen to approve the minutes from March 8, 2022, with changes to Old Business b. Conditional Use- Troy Engels. a. All junk vehicles, tires, scrap metal, torn up concrete, and refuse shall be removed from the property. b. The abandoned sign structure located on the Property shall be either repaired or removed and shall meet all sign maintenance requirements contained in the City's sign ordinance. Additional change in same section 4th sentence after the word Council which has the list of conditions which were reviewed for compliance.

A motion was (m/s/p), Haugen/ Rivers to approve the minutes from March 29, 2022

New Business

- a. None

Old Business

Comprehensive Plan Revisions

The Planning Commission Board reviewed examples of RFP's. They discussed that the RFP should include a scope/ timeline and resume requirement. It should align with the strategic plan and comp plan. It was encouraged to utilize an outside party. The Commission discuss the time table for getting the RFP's back. They discussed the option to have it closed in 30 days. They decided it will be reviewed at the May 4th meeting and the Commission would select candidates to interview. It was decided that it would be posted on the League of Minnesota Cities website and mailed to engineering firms.

A motion was (m/s/p), Rowe/ Rivers to distribute the RFP for Comprehensive Land Use plan revisions.

Rivers asked if MNSPECT was coming out on April 19th. Eckerly reported that they were still on schedule to give an update on all the complaint properties.

Jen reported on the current issued building permits being minor fence building permits.

Adjournment

A motion was m/s/p, C. Paumen/ Rivers to adjourn at 6:30 p.m.

Attest,

Jenny Jerome
Zoning Administrator