

AGENDA

Maple Lake City Council Regular Meeting

Tuesday, May 7, 2024, at 6 P.M.

Council Chambers, Maple Lake City Hall



1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Agenda Approval
5. **Open Forum** – Matters presented in the Open Forum are limited to 5 minutes. Any matter that requires additional time or consideration by the Council may be tabled for a future meeting.
6. **Consent Agenda**
 1. Approval of Council Meeting Minutes of April 16, 2024
 2. Approval of Paid Invoice Report and Claims for month of April, 2024
(To be distributed at the meeting)
 3. 3.2 On Sale License for Maple Lake Amateur Baseball for 2024
 4. Resolution 2024-19 Accepting Donation from Maple Lake Lion's Club given to Gearhead-Chamber -Kathi Hennen in the amount of \$1,500.
 5. Resolution 2024 -20 Accepting Donation from Maple Lake Lion's Club given to Makers & Growers in the amount of \$720.00.
 6. Approval of Gambling Permit for St. Timothy's Catholic Church.
 7. Accept Resignation of Aubrey Nortén from Maple Lake Wine & Spirits effective April 18, 2024
7. **Department Reports**
 - a. Administrative Report – Shirley Slater-Schulte, Interim
 1. Motion to approve Cassandra Johnson, part-time, at \$23.00 per hour.
 2. Motion to approve Jill Norlander, part-time at \$23.00 per hour.
 3. Update on Civic Training, Water Billing, etc.
 - b. Fire Department
 - c. City Engineer's Report
 - d. City Attorney Report
 - e. Wright County Sherriff's Report
8. **Old Business**
 1. Code Enforcement/Abatement Update and Next Steps (110 Birch Ave S and 118 First St E)
 2. Review of Proposal from Abdo Financial and Creative Planning for Bank Reconciliation and Audit Prep Assistance.

3. Motion to Authorize Staff to Request an Extension from the State Auditor's Office for the City of Maple Lake's annual audit for 2023.

9. New Business

1. Release of Letter of Credit with Star Bank for CSP Properties – Geneva Heights Development subject to payment of \$10,512.75 to the City.
2. Release of Letter of Credit with Star Bank for CSP Properties – Cedar Landing Development subject to payment of \$5,269.25 to the City.

10. OTHER BUSINESS

1. Wright County meeting scheduled to discuss cannabis legislation – May 8, 2024 – 1 p.m.
2. Wright County EDA Meeting for June 12, 2024, 4:30 p.m. to 6:30 p.m.
3. St. Timothy's School 27 Annual Spring Auction and Dinner – May 11, 2024

11. ANNOUNCEMENTS/DATES TO REMEMBER

***APRIL-MAY 2024 DATES TO REMEMBER:**

- *Chamber of Commerce meeting, Wednesday, June 1, 2024, at noon
- *Park Board Meeting, Monday, May 13, 2024, at 5:00 p.m.
- *Planning Commission Meeting, Tuesday, May 14, 2024, at 6:00 p.m.
- *Maple Lake Library Board Meeting, May 15, 2024, at 6:00 p.m.
- *City Council Meeting, Tuesday, May 21, 2024, at 6:00 p.m.
- * City of Maple Lake Spring Clean-Up/Recycling Day, Saturday, May 18, 2024, 7:30 a.m. to Noon. Also, includes Shred Event from 8:00 a.m.-Noon

12. ADJOURNMENT

MAPLE LAKE CITY COUNCIL

April 16, 2024 Minutes

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mayor Lynn Kissock.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Present: John Haack, Wayne Paumen, Scott Chantland, Lori Hausken, and Lynn Kissock.

Absent: none

Others Present: Shirley Slater-Schulte, Interim City Administrator, Chuck Boser, City Engineer – Stantec; Sam Ketchum, City Attorney, Kennedy & Graven; Andrew Johnson, Public Works, Jamison Quast, Cable Commission.

AGENDA APPROVAL

Mayor Kissock requested the following addition to the agenda:

1. Gambling Permit for Maple Lake - Lake property Owners Association
Moved to New Business – Item #4
2. Amending the Fire Contracts per City Attorney. – Moved to New Business – Item #5
3. Discussion on Accounting Financial Contracts. - Moved to New Business – Item #6
4. Discussion of Salary Request from Deputy Clerk. - Moved to New Business – Item #7

A motion was made by Councilor Chantland, seconded by Councilor Hausken to approve the agenda as amended. All voted in favor. Motion declared passed.

OPEN FORUM – John Rivers, 211 4th Street, W., Maple Lake stated that he has been a resident for about 25 years and owns several properties in this city. He commented that Maple Lake has been good to him and his family and the comments that he is making are to help this community. He stated that the City of Maple Lake has a blight that needs to be dealt with. There is a junk yard on the corner of 2nd and Birch and another on East on 1st Street and on the issue of the cleanup of certain properties within the city and this affects everyone's property values. Commented that this has been going on for too long and the city needs to enforce the ordinances and get it cleaned up. Cleanup articles from 2015, 2019 & 2022, and I have many visitors from out of town and they are not impressed. Properties should be cleaned up and buildings taken down. Comments are being made that Maple Lake is the Trailer Park of Wright County. When you drive into town from Highway 55, you are greeted by junk yards. The citizens and property owners need an answer as to how we are going to clean up this mess. We need some action now!

Mayor Kissock stated that she appreciated him bringing this item to the council and this item is placed on the next agenda to move forward.