

AGENDA

Maple Lake City Council

Regular Meeting -

Tuesday, May 21, 2024, at 6 P.M.

Council Chambers, Maple Lake City Hall



1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Agenda Approval
5. **Open Forum** – Matters presented in the Open Forum are limited to 5 minutes. Any matter that requires additional time or consideration by the Council may be tabled for a future meeting.
6. **Consent Agenda**
 1. Resolution 2024-23 Accepting Donation from Ramsey Lake Property Owners Association to Maker & Growers Festival in the amount of \$2,000.00
 2. Resolution 2024 -24 Accepting Donation from Ramsey Lake Property Owners Association to Maple Lake Fire Department in the amount of \$2,000.00
 3. New Part-Time Employee for Liquor Store – Anni Sammon 5/18/2024 start date.

7. Department Reports

Administrative Report – Shirley Slater-Schulte, Interim

1. Update on PSN Training, Credit Card & Finance Transactions
 2. Update on Civic Training, Water Billing, etc.
 3. Update on collection of past due invoices.
 4. Received approval on the Aero Agreement State Equipment Grant #1056708 – Equipment for Airport.
 5. Motion to approve Agreement with Civic System, LLC for services through May 2024 including Bank Rec's, Utility, AR and Training for \$2,400.
- a. Fire Department
 1. Approval of quote from Midwest Fire on new Fire Vehicle
 2. Hiring of Aaron Duran as a Maple Lake Fire Fighter
 - b. City Engineer's Report
 1. Maple Lake Lead Service Line Inventory Survey Letter
To help with the inventory, the Mn Dept of Health, has advised City's to perform a survey to help collect some of the data needed for the LSLI.

This letter could be sent to all City residents on its own or included with the water bills and could be uploaded to the City's website.

2. 2024 Crack Fill and Seal Coat project Pay Request No. 1

For the crack filling that was recently completed, attached is the pay request No 1. We recommend approval and payment.

3. 5th Street Road & Utility Feasibility Report Cost Share

A table is included for the proposed project that could be used to help determine the cost share for estimated bid items at a future workshop.

4. A summary of the anticipated SAC/WAC fees for the project will be sent separately.
 - c. City Attorney Report
 - d. Wright County Sherriff's Report
 - e. Public Works Director Report – Al Hudek
 1. Update on City Cleanup Event.
 2. Motion to approve the purchase of the Mixer & Mixer Maintenance Program for the Water Tower.
 - f. Maple Lake Library Report

8. Old Business

- a. Review and consider Quotes for Abatement Work at 110 Birch Avenue S and 118 First Street E.

9. New Business

- a. Request for Approval of Dog Training Business at 115 Division Street for Kelly King = approved by Planning Commission.
- b. Request for Approval of 2nd floor additional to an existing building located at 21 Oak Avenue S.– Charlene Ribaudo-approved by Planning Commission.
- c. DDA Human Resources, Inc. – Pat Melvin
- d. Quadient Mailing Postage Machine Proposal

10. OTHER BUSINESS

1. Wright County EDA Meeting for June 12, 2024, 4:30 p.m. to 6:30 p.m.

11. ANNOUNCEMENTS/DATES TO REMEMBER

***APRIL-MAY 2024 DATES TO REMEMBER:**

- *Chamber of Commerce meeting, Wednesday, June 1, 2024, at noon
- *Park Board Meeting, Monday, June 10, 2024, at 5:00 p.m.
- *Planning Commission Meeting, Tuesday, June 11, 2024, at 6:00 p.m.
- *Maple Lake Library Board Meeting, June 12, 2024, at 5:30 p.m.
- *City Council Meeting, Tuesday, June 4, at 6:00 p.m.

12. ADJOURNMENT

**CITY OF MAPLE LAKE
WRIGHT COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2024-23

RESOLUTION ACCEPTING DONATION

WHEREAS, the City of Maple Lake (the "City") is generally authorized to accept donations pursuant to Minnesota Statutes, section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes, section 471.17; and

WHEREAS, the Ramsey Lake Property Owners Association ("Donor") has offered to donate \$2,000.00 to the City to be used for the Makers & Growers Festival; and

WHEREAS, the Donation is intended to assist and/or benefit the City and its recreational services listed above; and

WHEREAS, the City Council finds that it is appropriate to accept the Donation pursuant to the terms outlined herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLE LAKE, MINNESOTA, AS FOLLOWS:

1. The Donation as described and conditioned above is hereby accepted.
2. If requested by Donor, the Interim City Administrator is directed to issue a receipt acknowledging the City's receipt of the Donation.
3. City staff and consultants are authorized to take any additional actions necessary or convenient to accomplish the intent of this Resolution.

Approved by the City Council of the City of Maple Lake, Minnesota, this 21st day of May 2024.

Lynn Kissock, Mayor

ATTEST:

Shirley Slater-Schulte, Interim City Administrator



Ramsey Lake Property Owners Association

4140 Fillmore Ave NW
Maple Lake MN 55358

May 09, 2024

City of Maple Lake
PO Box 757
Maple Lake, MN 55358

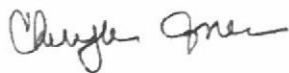
To Whom it may Concern:

Enclosed is a check for \$2000.00 written to the City of Maple Lake for the purpose of a donation to the Maple Lake Makers and Growers Festival. This organization was selected by the Ramsey Lake Property Owner's Association to show our support for the Maple Lake community.

This donation was made possible with the lawful gambling proceeds from King's 46 Wine Bar and Up the Creek Grill and Bar. Patronizing these two organizations will allow us to generously give back to our local community.

We offer our sincere thanks to the City of Maple Lake and the Maker and Growers Festival for all your hard work and dedication to making Maple Lake a great city.

Sincerely,



Cheryle Jones, RLPOA Gambling Manager

