

**MAPLE LAKE CITY COUNCIL**  
December 17, 2019 Minutes

**CALL TO ORDER**

The meeting was called to order at 7:00 by Mayor Borell

**ROLL CALL**

**Council Members Present:** Todd Borell, Deb Geyen, Heather Kadlec, Kirk Larson, and Kristen Logas.

**Absent:** None

**Others Present:** City Administrator Sabrina Hille, City Attorney Dave Anderson, City Engineer Phil Gravel, Public Works Director Jerry Sawatzke, and Deputy Clerk Elizabeth Borell

**OPEN FORUM**

No one was present.

**AGENDA APPROVAL**

*A motion was m/s/p, Geyen/Kadlec, to approve the agenda with the addition of American Motor Dome Stunt Show for the 2020 Gear Head Get-Together to the consent agenda letter o and the addition of Knights of Columbus Gambling Permit for February 1, 2020 as consent agenda p. Add Fire Fighter Recognition of Retired Firefighters for 2019 All present voted in favor.*

**CONSENT AGENDA**

- a. Approval of the 12/3/2019 Workshop Meeting Minutes
- b. Approval of the 11/19/2019 Minutes
- c. Approval of the 12/3/2019 Special Meeting Minutes
- d. Approval of 12/17/2019 Disbursement List, November Check Register, November Financials and Liquor Financials
- e. Liquor Report – Ang Berthiaume
- f. Approval of Engineer’s Report
- g. Approval of P & Z Report
- h. TKDA November Airport Master Plan and ALP Update
- i. Donation
  - Maple Lake Ambassadors
- j. NWTF Big Woods Boss Gobblers Gambling Permit, February 29<sup>th</sup>, 2020.
- k. Sabrina Hille ICMA Membership Renewal
- l. Maple Lake Bowl Liquor License
- m. ITT Payment 2019 Street Project
- n. Approval of Following Year-End Transfers:
  - \$6,500 from Ambulance Fund to Fire Relief Association
  - \$16,500 from Fire Department Fund to Fire Relief Association
  - \$5,000 from Ambulance Fund to Fire Department Fund
  - Approval of \$13,000 from General Fund to Airport Fund
  - Approval of \$25,000 from liquor Fund to General Fund
- o. American Motor Dome Stunt show for the 2020 Gear Head Get-together per the Agreement with the Maple Lake Chamber of Commerce.
- p. Knights of Columbus Gambling Permit February 1, 2020

*A motion was m/s/p, Geyen/Logas, to approve the consent agenda. All present voted in favor.*

## **RETIRED FIREFIGHTERS**

In 2019 Mayor Todd Borell, Joe Rassat and Bill Fobbe retired from the Maple Lake Fire Department. The Council thanked them for their service.

## **WRIGHT COUNTY SHERIFF'S DEPARTMENT**

Deputy Linn reported that since November 19 there have been 83 cases in the City of Maple Lake.

## **DEPARTMENT REPORTS**

### **Administrative Report – Sabrina Hille**

Hille reported that staff is going through hiring process for the Accounting Clerk. Hille stated that staff has been working on year end reports and projects, as well as economic development. Staff has been participating in webinars regarding 2020 law changes and working on liquor licenses.

### **Maintenance Report – Jerry Sawatzke**

Sawatzke stated that the maintenance department has been plowing snow, taking care of the water plant and lift stations. The new playground equipment is at the maintenance garage.

Sawatzke stated he would like to buy new rails to meet code for Irish Stadium. The cost would be \$4800 for two sides and \$1000 to be painted.

*A motion was m/s/p, Geyen/Kadlec, to approve the bid for purchasing and painting a new rail for two sides at Irish Stadium for \$5800.*

Sawatzke asked for approval to take old fire hydrants to Elsenpeter Auction to sell. Council consensus was to go ahead and sell them at Elsenpeter Auction.

## **NEW BUSINESS**

### **a. Fire Relief Association Transfer**

Steve Peterson was present and stated they would like to increase the ambulance contribution to the relief association another \$10,000, raising it from \$6,500 to \$16,500 for 2019. This is to help finance only the ambulance personnel.

*A motion was m/s/p/ Geyen/Kadlec, to approve raising the ambulance contribution to the Relief Association \$10,000 increasing the contribution from \$6,500 per year to \$16,500.*

Peterson stated they would like to hire Aaron Fobbe as a new Fire Fighter/EMT to replace retiring personnel.

*A motion was m/s/p, Geyen/Loqas, to approve hiring Aaron Fobbe as Fire fighter/EMT*

### **b. Fire Relief Association By-laws**

Daryl Hennen was present and asked the City Council to approve a change in the by-laws to allow a non-firefighter to join the Relief Association. There are currently five non-firefighters.

*A motion was m/s/p, Geyen/Loqas to approve the change in the by-laws of the Maple Lake*

### **c. City of Maple Lake Communication and Goal Report – Hille**

Sabrina Hille presented her presentation to the City Council. Sabrina's professor was present, asked Council some questions and then stated that as of this past Saturday Sabrina is considered a graduate with her master's degree from Mankato State University.

**d. 2020 Final Budget and Levy Proposal**

Hille went over the proposed budget for final approval.

A motion was m/s/p, Borell/Geyen to adopt a Resolution 2019-41 approving the 2019 Final Tax Levy of \$1,268,900.23 and to approve the 2019 Final Budget of \$2,167,159.23. All Yays, Zero Nays.

**e. Fee Schedule Public Hearing**

The public hearing would typically be held by the Planning Commission since it is a part of the Zoning Ordinance, but the Planning Commission deferred this to the Council unless it has planning related fees. The regular meeting closed, and the public hearing opened at 7:53 pm. Hille reviewed the proposed changes presented in the Council Packet as follows:

Water	
Base Rate	\$7.40
0-2,000 Gallons/Thousand	\$4.30
2,000-5,000 Gallons/Thousand	\$4.60
5,000-10,000 Gallons/Thousand	\$4.90
10,000-20,000 Gallons/Thousand	\$5.15
20,000-30,000 Gallons/Thousand	\$5.40
30,000+ Gallons/Thousand	\$5.70
Sewer	
Base Rate	\$9.25
Base Rate II-Residential	\$1.35
Base Rate II-Non-Residential	\$3.90
0-2,000 Gallons/Thousand	\$10.35
2,000-5,000 Gallons/Thousand	\$10.75
5,000-10,000 Gallons/Thousand	\$11.05
10,000-20,000 Gallons/Thousand	\$11.40
20,000-30,000 Gallons/Thousand	\$11.75
30,000+ Gallons/Thousand	\$12.10
Recycling Pickup (monthly rate)	\$4.85

No one was present for the public hearing. The regular meeting opened at 7:55 pm.

A motion was m/s/p, Borell/Logas, to adopt Resolution 2019-42 amending the Maple Lake Zoning Ordinance Section 80: Fees. All Yays, Zero Nays.

**f. Oak Ave 2020 Water Main Project**

- **Receive Feasibility Report and Order a Public Improvement Hearing**

Phil Gravel walked the Council through the Oak Ave 2020 improvements. Gravel stated that the assessment roll, which follows the City's Assessment Policy, is included in the Feasibility Report.

A motion was m/s/p, Borell/Geyen, to adopt Resolution 2019-39 receiving the Feasibility Report and call for a public hearing on January 21, 2020 at 7:00 pm for the 2020 Water Main Project. All Yays, Zero Nays.

- **Approve Plans**

A motion was m/s/p, Borell/Loqas, to approve the construction plans and specs and authorize submitting them to the County and working with them on the bids for the 2020 Water Main Project. All present voted in favor.

**COMMITTEE REPORTS**

**Council Workshops – Mayor Borell**

Borell stated that at the 12/03/2019 workshop the Council discussed the City owned lot on Lark Ave. A bid was received from a builder, but it was rejected because it was too low. Borell stated that the interested party may come back to council with another offer. The property by old sewer plant was discussed. The Council received a memo on the zoning updates on the John Haack property. Sabrina’s project that she presented tonight was discussed. The skate park issue was revisited, and the cell phone reimbursement policy was discussed.

**OLD BUSINESS**

None

**Miscellaneous/Other Business**

None

**Dates to Remember/Announcements**

- Open house at Maple Lake Wine and Spirits, Saturday, December 21, 2019 11:00 am to 3:00 pm
- Council Workshop, Tuesday, January 07, 2020 at 7:00 pm
- Chamber of Commerce, Wednesday, January 08, 2020, Noon, at Bethlehem United Church of Christ
- City Council Tuesday, Tuesday, January 21, 2020, at 7:00 pm

**Adjournment**

A motion was m/s/p, Loqas/Geyen, to adjourn at 8:16 p.m. All present voted in favor.

Attest,



Elizabeth Bull

Deputy Clerk