

## MAPLE LAKE SPECIAL CITY COUNCIL

October 6, 2021 Minutes

### CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Mayor Borell.

### ROLL CALL

**Council Members Present:** Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

**Absent:** none

**Others Present:** Renee Eckerly, City Administrator; Al Hudek, Public Works Director;

### OPEN FORUM

No one was present

### AGENDA APPROVAL

A motion was m/s/p, Fondurulia/Haack to approve the agenda as written. All present voted in favor.

### Old / Other Business

#### **a. Public Works Director Position**

Discussed Hudek moving from \$29.67 per hour to Grade 11 Step 13 \$34.24. Hudek reviewed his concepts for the department moving forward. He spoke about knowledge, training including cross training, maturity of staff and good working atmosphere.

Discussed the following:

- Seasonal help for spring/summer mowing
- Attending training for continuing education and licenses
  - 16 hours every 3 years for C license
  - Each license takes 3 years
- Certified one licenses above level needed in city
- Council wants to be more aware of staff attending training
- Discuss issues at workshops before on television
- Wicks will be reviewed when budget gets closer.
- Maintenance purchases to keep the department running are necessary; large purchases need to come to council first.
- Safe routes to school grant
- 2003 Street project didn't address water/sewer lines which are now failing
- Purchase of equipment to clean sidewalks in winter
- City Council and staff are in charge of street projects; not hired professionals
- Leaf pickup starts October 18 until November 15, 2021 on Mondays Only
- When new license or certification is achieved, the staff member will be moved up a Step on the pay scale. This will need to be added to the Personnel Policy

A motion was m/s/p, Haack/Geyen to promote Al Hudek to Grade 12 Step 10 at \$37.29 per hour retroactive to October 1, 2021 as Public Works Director. All present voted in favor.

A motion was m/s/p, Borell/Haack to create a Public Works Supervisor job description. All present voted in favor.

A motion was m/s/p, Haack/Loqas to promote Andrew Johnson to Public Works Supervisor position at Grade 8 Steep 12 at \$29.45 per hour as of October 11, 2021. All present voted in favor.

**Dates to Remember/ Announcements**

- City Council Special Meeting, 10/6/2021, at 4:30 p.m. (Public Works)
- Liquor Store Committee Meeting, 10/11/2021 at 5:00 p.m.
- Planning Commission Meeting, 10/12/2021 at 7:00 p.m.
- City Council Meeting, 10/19/2021 at 7:00 p.m.

**Adjournment**

A motion was m/s/p, Loqas/Fondurulia to adjourn at 6:30 p.m. All present voted in favor.

Attest,

Renee Eckerly  
City Administrator