

**MAPLE LAKE CITY COUNCIL
REGULAR MEETING
Tuesday, September 17, 2019**

CALL TO ORDER

Mayor Todd Borell called the meeting to order at 7:00 pm.

ROLL CALL

Members present: Deb Geyen, Kirk Larson, Todd Borell, Kristen Logas and Heather Kadlec.

Also present: Sabrina Hille, City Administrator; Phil Gravel, City Engineer

OPEN FORUM

AGENDA APPROVAL

Changing of Zoning update to Closed session on 118 First St N.

Move Maintenance Report to Consent Agenda.

M/s/p Kadlec/Logas, to approve agenda with change of item 11.a. to Closed Session on 118 Street N and Move 7.b. to Consent Agenda j.

CONSENT AGENDA

- a. Approval of the 9/3/2019 Special Meeting Minutes
- b. Approval of the 9/3/2019 Workshop Meeting Minutes
- c. Approval of the 8/20/2019 Minutes
- d. Approval of 9/17/2019 Disbursement List, September Check Register, September Financials and Liquor Financials
- e. Liquor Report – Ang Berthiaume
- f. Approval of Engineer's Report
- g. Approval of P & Z Report
- h. TKDA September Airport Mater Plan and ALP Update
- i. Final Contractor's Payment for 2019 Seal Coat Project
- j. Maintenance Report – Jerry Sawatzke

M/s/p Geyen/Larson, to approve consent agenda as presented.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

- a. August Monthly Report

Deputy Lin was here august 108 cases within Maple Lake. These come from a variety of different complaints and cases. Deb Geyen had questions on the Birch St Complaints now that school is back in session.

DEPARTMENT REPORTS

a. Administrative Report – Sabrina Hille

Administrative Staff has been busy working on new efficient ways, and learning to work together. Admin staff has also been busy with the preliminary budget, and upcoming potential park projects. With other routine city business, it has been a busy time!

NEW BUSINESS

a. Congress Street and Marie Street Special Assessment

- Public Hearing

Mayor Todd Borell Opened the Public Hearing for Congress Street and Marie Street Special Assessment.

Phil Gravel gave a report on the Special Assessments for Congress St and Marie St. The special assessments follow the city's assessment policy. The assessment will be collected over a period of 10 years with an interest of 3.5%.

Deb Geyen is looking for clarification on what how the interest works on the adoption, and when the 30 day window closes for the payment.

Mayor Todd Borell closed the Public Hearing for Congress Street and Marie Street Special Assessment.

- Approve/deny Final Assessment Roll

M/s/p Borell/Geyen, to approve **Resolution #2019-23** Adopting the Final Assessment Roll. All present voted in favor.

b. 2020 Preliminary Budget

Administrator Hille gave a brief summary of the preliminary 2020 budget. The City of Maple Lake must approve a preliminary budget by September 30th 2019. After multiple budget workshops, Staff and City council have made adjustments to accounts for the upcoming year with regards to the Capital Improvement Plan and City of Maple Lake goals. Staff has met together to discuss and prepare for the 2020 fiscal year. There was an increase of 3.89% of the Local Government Aid for the City of Maple Lake.

Most changes in line items were due to staff COLA increase, and increases in staff wages. The overall Levy increase from 2019 to 2020 is proposed at 7.22%, which applies to the city portion of taxes.

The City of Maple Lake will hold a Truth in Taxation on December 3rd, 2019 at 7 pm at Maple Lake City Hall to present the proposed 2020 budget and hear from any residents.

M/s/p Borell/Kadlec to approve **Resolution #2019-24** approving the Proposed Preliminary 2020 budget. All present voted in favor.

- TNT December 3, 7 pm at City Hall

M/s/p, Larson/Logas to approve **Resolution #2019-25 Scheduling the Truth in Taxation on December 3rd**. All present voted in favor.

c. County Highway 8 Project

Phil Gravel discussed the upcoming project that the County will be completing on County Highway 8, and how we will be able to work with the county to receive bids. This will allow the city to replace the water main at the same time as the road project to save costs. Mayor Borell talked about stubbing the water line into the curb line to make sure that when needed it will be replaced, and if work is needed there will not need to be disturbance to the road. The discussion was to help the home owners with the replacement.

The city would look at also looking at completing those services in future road construction processes. This would allow for the city provide good services.

To have the water main replaced helps when both are serviced since the work will already be digging down to the road. Phil Gravel gave the pricing divides on the divides. Deb Geyen talked about the cross walk lights that could be added to improve safety for pedestrians. Council felt this was a good way to improve safety on the roads.

M/s/p Borell/Geyen, to approve **Resolution #2019-26 Ordering Preparation of plans and specifications and authorize bidding through Wright County for the 2020 Oak Avenue Water Main Improvements Project**. All present voted in favor.

COMMITTEE REPORTS

- a. Council Workshop – Todd Borell
- 09/03/2019

Mayor Todd Borell gave updates on the Council Workshop. The workshop was on upcoming needed park project upgrades. The was also discussion on the future of City Hall.

OLD BUSINESS

- a.

MISCELLANEOUS / OTHER BUSINESS

- a. Closed Session on Property 118 1st Street N
b. Zoning Cost Updates

Dave Anderson gave an update of the case and the information from what.

DATES TO REMEMBER / ANNOUNCEMENTS

- Council Workshop, Tuesday, October 01, 2019 at 7:00 pm
- Chamber of Commerce, Wednesday, October 02, 2019, Noon, at
- Planning Commission, Tuesday, October 8, 2019 at 7:00 pm
- City Council Tuesday, October 15, 2019 at 7:00 pm
- Maple Lake 2020 TNT, December 03, 2019 at 7:00 pm

Deb Geyen gave an update on the State Baseball Tournament. She gave praise to the individuals who put so much work into the event, beforehand and all the time during the event. There was a significant amount of volunteers, and there was out of state comments praising the stadium and event within Maple Lake. There was around 8,000 or 9,000 individuals who came through our gate in Maple Lake. Deb Geyen gave praise.

ADJOURNMENT

A motion m/s/p, Logas/Kadlec to adjourn the City of Maple Lake Regular City Council meeting at 8:23 pm. Motion carried.

Attest,

Handwritten signature of Sabrina Hille in cursive script.

City Administrator