

MAPLE LAKE CITY COUNCIL

August 17, 2021 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 pm by Mayor Todd Borell.

ROLL CALL

Council Members Present: Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

Absent: none

Others Present: Renee Eckerly, City Administrator; Gerald Sawatzke, Public Works Director; Chuck Boser, City Engineer (Stantec); Sam Ketchum, City Attorney (Kennedy & Graven); Jackson Groskreutz and Jamison Quast, Cable Commission; Scott Qualk, Building Official (MNSPECT); Lanette Paumen, Lynn Kissock, Nick Pawlenty, Monica Scheiber, (American Legion); and Katie Friedman, Messenger

OPEN FORUM

No one was present

AGENDA APPROVAL

A motion was m/s/p, Logas/Haack to approve the agenda as written and with the addition of New Business 8.i. Maple Lake American Legion request to enlarge outside patio and serve alcohol in patio area for one day August 21, 2021. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 7/20/2021 Minutes and 8/3/2021 Special Meeting Minutes and Workshop
- b. Approval of 8/17/2021 Disbursement List, July Check Register, July Financials and Liquor Financials
- c. Approval of Engineer's Report
- d. Approval of P & Z Report
- e. Liquor Store Report – Ang Berthiaume
- f. Contractor's Request for Payment #1 – Lift Station \$107,029.73
- g. Contractor's Request for Payment #2 – St. Project \$ 684,607.77
- h. Church of St. Timothy Gambling license for Jan. 4, 2022
- i. Church of St. Timothy Gambling license for April 2, 2022
- j. Maple Lake Fire Relief Association – 2021 Schedule 21

A motion was m/s/p, Logas/Fondurulia to approve the consent agenda. All present voted in favor.

Wright County Sherriff's Department – no one present

Department Reports

a. **Administrative Report**

Renee Eckerly, City Administrator reported Accounting Clerk is now gone so she is taking over the duties until a new Accounting Clerk is hired. MNSPECT representatives have been at the city hall training on the permitting process. Staff has been taking calls regarding street project especially garbage pickup.

a. **Public Works Director Report**

Jerry Sawatzke, Public Works Director/Airport Manager reported on water plant, street project, beach and weeds. He requested approval for two projects:

Repair street from 4th street to where Ramey starts. There is about 60 feet of good bituminous and then 250 feet of alligatored bituminous that needs to be replaced. He got a bid from Mid Minnesota for \$19,710 and Knife River (since they are in town working on the street project) \$14,000. Public Works will remove and haul away the bad bituminous. There is \$38,000. In the budget for street repair.

The other project is from the 2nd apartment on Moline Avenue across from school. Their driveway approach is 145 feet of curb and bituminous that has heaved causing water to pool. He would like to have this removed and put in class 5, fabric and tile into catch basin to drain it. Approximate cost to repair \$13,000 but cost will be reduced about \$3,000 since Public Works will clear out the area.

Both repairs to be done during the street project.

A motion was m/s/p, Borell/Geyen to approve repairing both project areas. All present voted in favor.

Sawatzke reported that a resident can purchase an additional water meter for \$300.00 and connect to spigot that goes outside and then will only have to pay for water usage for watering not sewer. Plumbing installation is the responsibility of the resident and must be inspected by Public Works.

Sawatzke was questioned regarding the removal of the trees downtown with the street project. He was waiting on clarification from Council. Annadale replaced their trees downtown but used trees that will be tall in 20 years. More research needs to be done on the tree species to use. Leave until spring of 2022.

New Business

a. Library Donation

Pawlenty and Kissock were present to discuss the cities annual donation to the community ran library. The library has been community ran for 12 years. There was no fundraising in 2020 due to COVID. They stated that 1 or 2 years ago the city agreed to help with the rent for \$15,000 when the library moved into a larger space. Purchase of a building not on the table at this time. Anderson would like to draft a resolution regarding the donation that serves the entire community. Geyen requested financial statements that would show other donations. She stated that the library move was completed before the Library Board came to the City Council for funding. Fondurulia requested a 3–5-year projection of donation needs from the city for budgeting. Put on Workshop agenda in September. Formal decision will be on next meeting.

b. Conditional Use Permit – Jeff and Lanette Paumen

Geyen reported the Conditional Use Permit originally came to the Planning Commission on June 8, 2021. Commission denied application because the it was not complete. There are three items listed on the application that must accompany the application and the Planning Commission did not see that those items had been received. Staff again had the CUP application on July 13, 2021 the application came forward with no new documents. There was discussion that the application is vague. Mayor Borell reported that the CUP application was complete because the staff had accepted. The abstract was viewed on Wright County's Beacon GIS system. Lanette Paumen, applicant spoke regarding Geyens' two curb cuts and that application is complete when staff forwards it to the Planning Commission. That is not part of the Planning Commissions duties. The Planning Commission is to act on the documents in front of them. Paumen stated that they will be paying an additional \$1,000 for the creation of the curb cut and wanting it because of the cost savings of creating it during the street project. Elizabeth Borell, Deputy Clerk was thanked by Paumen. The following items were discussed:

- why the CUP was being rejected by the Planning Commission
- zoning ordinance
- property stakes and land surveys
- cost of additional meeting, staff time and attorney

- examples of other curb cuts in the community.

A motion was m/s/p, Borell/Fondurulia to approve the Conditional Use Permit – Jeff and Lanette Paumen. Motion passed 4 to 1 (Geyen).

c. 2021 Street Project Update – Right-of-Way grass or asphalt – American Legion and John Haack

Boser reported that seeding will happen in the Fall on phase 1. For garbage pickup residents on the project need to bring garbage cans to edge of driveway and contractor will move to area to be picked up and then will return the cans to the owners.

The American Legions boulevard was increased 7 feet for better drainage. The Legion would like the boulevard to be concrete or bituminous, not dirt and trees. Years ago, Legion had installed irrigation in the boulevard and then had to remove it so city could put bituminous down. Scheiber, Legion understood that the city would be putting back bituminous, which was the way it was prior to the street project. It is easier for city to plow sidewalks with equipment without grass and trees in the way. It was questioned who would be maintaining the grass and trees. Sawatzke requests either bituminous or concrete due to the ease of snow removal.

Haacks' fence is 6 feet into the cities right-of-way. Boser doesn't recommend bituminous in either area. If it is bituminous people could park in the right of way. It was stated that two sections of the fence may be put back, but the rest of the fence will be dealt with at a later meeting since it is in the City's right-of-way. The boulevard in front of Haacks' property was bid as black dirt and sod. Ketchum stated that the city has the authority in the right-of-way. No motion needed if Council is proceeding with original plan. Boser reported that city standard in residential zone is grass in the right-of-way. Haack stated grass is not practical.

Boser will get bids on the cost of bituminous for Legion area and bring to next meeting. Phase 2 will be paved by the next Council meeting in September. He estimated the cost from sod to bituminous to be approximately \$1,500.

Tabled until next meeting

d. 1 Day On-Sale Liquor/3.2 Beer License - St. Timothy's Church/School – Aug. 28, 2021

A motion was m/s/p, Borell/ Logas to approve a 1 Day On-Sale Liquor/3.2 Beer License- St. Timothy's Church/School - Aug 28, 2021. All present voted in favor.

e. 2 Day On-Sale Liquor/3.2 Beer License-St. Timothy's Church/School - Sept. 25-26, 2021

A motion was m/s/p, Borell/ Logas to approve a 2 Day On-Sale Liquor/3.2 Beer License-St. Timothy's Church/School – Sept. 25-26, 2021. All present voted in favor.

f. Discuss revisions to Chapter 33 Uniform Fire Code in the Ordinance Book

These recommended changes would need to be posted for 10 days prior to the City Council taking action.

g. MNSPECT

Qualk recommends the city adopts the 1997 fee schedule for valuation of permits. The city should have a refund policy. The maintenance permits will increase from \$30.00 to \$75.00. The permit fee covers all inspections under that specific permit.

- **Resolution 2021-20 Amending Fee Schedule to include Plumbing Permit Fees**

A motion was m/s/p, Borell/ Geyen to approve Resolution 2021-20 Amending Fee Schedule to include Plumbing Permit Fees plus utilize the 1997 fee schedule from the International Building Code. All present voted in favor.

h. Setting the date for the Truth-In-Taxation Hearing for Tuesday, Dec. 7, 2021 at 7:00 p.m.

A motion was m/s/p, Loqas/Fondurulia approved setting the date for the Truth-In-Taxation Hearing for Tuesday, December 7, 2021. All present voted in favor.

i. Permission Requested by Maple Lake American Legion to enlarge outside patio and serve alcohol in patio area for 1 day August 21, 2021

Eckerly explained that this action is not necessary due to the liquor license the city already approved for 2021 as long as attached to building. No action taken.

Old / Other Business

a. Beach and Picnic Area Ordinance

Mayor Borell recommended boat landing to east no pets and boat landing to west pets must be on leash and be cleaned up after. Discussion that pets are allowed at all other city parks but not at the lake and discussed what surrounding cities are doing. Signage states no pets. There are dog cleanup bags at this location. Kissock, Maple Lake Lions President was present to express the Lions position that there is plenty of space on the picnic side. Sawatzke commented that the biffs have a sticker inside which display when it has been cleaned. The biffs at the lake are to be cleaned on Fridays and Mondays. It was reported that the sanitizer at Jude Park is not working in the biff. Signage to be on next workshop agenda.

A motion was m/s/p, Haack/Geyen to allow dogs at the beach west of the boat launch, but not in the picnic area.

b. Resolution 2021-19 Accepting donation from Maple Lake Lions for beach & park maintenance \$25,000

A motion was m/s/p, Borell/Geyen to accept the donation from the Maple Lake Lions for beach and park maintenance of \$25,000. 5 Ayes, 0 Nays.

Council thanked the Maple Lakes Lions club for the donation and continual help at the lake.

c. Committee Reports

- Council Workshop – 8/3/2021

Mayor Borell stated that at the workshop the Council discussed fishing pier, advertising for Accounting Clerk position and International Maintenance code.

- Planning Commission Meeting – 8/10/2021

Geyen stated that the update had previously given.

Dates to Remember/Announcements

- a. MN Department of Health 2020 Community Water Fluoridation 50 Year Award
- b. Charter Communications channel lineup change
- c. Alcohol Compliance Check

Congratulations to all establishments in Maple Lake for passing their compliance check.

- Gear-Head Get Together, Saturday, August 21, 2021
- Airport Commission meeting, Wednesday, September 1, 2021 at 6:00 p.m.
- City Council Workshop, Tuesday, September 7, 2021 at 6:00 pm
- Liquor Store Committee, Monday, September 13, 2021 at 5:00 p.m.

- Planning Commission, Tuesday, September 14, 2021 at 7:00 p.m.
- City Council September 21, 2021 at 7:00 p.m.

Mayor Borell commented on a meeting at the boat launch at Maple Lake with the DNR regarding fishing pier.

Adjournment

A motion was m/s/p, Geyen/Haack to adjourn at 8:30 p.m. All present voted in favor.

Attest,

Renee Eckerly
City Administrator