

MAPLE LAKE CITY COUNCIL

July 21, 2020 Minutes

CALL TO ORDER

The meeting was called to order at 7:04 pm by Mayor Borell

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, Heather Kadlec, Kirk Larson, and Kristen Logas.

Absent: None

Others Present: City Administrator Sabrina Hille, Deputy Clerk Elizabeth Borell, Public Works Director Jerry Sawatzke, and City Attorney Dave Anderson

OPEN FORUM

No one was present.

AGENDA APPROVAL

A motion was m/s/p, Kadlec/Larson, to approve the agenda with the addition of Streetlight at Geneva and Cedar under New Business letter i. and COVID letter j. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 7/3/2020 Workshop and Special Meeting Minutes
- b. Approval of the 6/16/2020 Minutes
- c. Approval of 7/21/2020 Disbursement List, June Check Register, June Financials and Liquor Financials
- d. Approval of Engineer's Report
- e. Oak Ave 2020 Water Main Project Update
- f. Approval of P & Z Report
- g. TKDA May Airport Master Plan and ALP Update
- h. TKDA Payment
- i. Liquor Store Report – Ang Berthiaume
- j. Fire Department Hires
 - Nicholas Gapinski
 - David Forbes
 - Tabitha Latzig
- k. Move Ambulance Antenna to Water Tower

A motion was m/s/p, Geyen/Logas, to approve the consent agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Randolph was present and gave the monthly report. Maple Lake had 119 cases including, but not limited to harassment, medical, suspicious circumstance, moving violations and 150 traffic stops. Randolph also stated that he would like to remind everyone that Oak Ave N is closed to traffic.

DEPARTMENT REPORTS

- a. **Administrative Report – Sabrina Hille**

Sabrina reported that the CARES act may impact this year and next year's budget, so staff continues to stay current on the information. Staff has also been dealing with numerous zoning complaints.

b. Maintenance Report – Jerry Sawatzke

Sawatzke reported that they are still working on the watermain repairs, working on daily basic maintenance and upkeep. Sawatzke state they have been working on the lift stations. Sawatzke stated they will be waiting until fall to look at the trees on Birch Ave S.

NEW BUSINESS

a. Fiscal Year 2019 Financial Audit Report

Jon Archer from Schlenner Wenner & CO. was present and gave a presentation regarding the 2019 audit. The Council received a handout, which detailed basic information contained in the audit. Included was the Independent Auditor's Report which provided a clean, unmodified opinion and the Governance Report summarizing the accounting standards. Archer stated the audit went well and thanked the City staff for their time and effort.

A motion was m/s/p, Larson/Kadlec to approve the 2019 Audited Financial Statements and the Report to the Members of Governance for the fiscal year ended December 31, 2019. All present voted in favor.

b. 600 6th St NW Purchase Agreement

The City Council discussed the offer from Hegle Door Sales to purchase PID 110-043-002040, Lot 4, Block 2, Jude's Industrial Park 6th Addition at the June 26th in closed session.

A motion was m/s/p, Borell/Kadlec, to adopt **Resolution 2020-17** approving the purchase agreement from Hegle Door Sales, Inc. to purchase PID 110-043-002040 for \$2000. 5 Ayes, Zero Nays.

c. Payloader

Dave from Ziegler was present again. He had a 930M brought out for the maintenance department to try out. Sawatzke stated that the maintenance personnel who drove it were not impressed with the loader and preferred the John Deere.

A motion was m/s/p, Larson/Kadlec to approve the purchase of a new John Deere 624L Loader for a cost of \$231,769 less the trade in of \$106,000 for a final price of \$125,769. All present voted in favor except Geyen who voted nay.

d. Lift Station Project

Hille stated that this project was bonded for along with the watermain project. Sawatzke explained what the process would be for the project.

A motion was m/s/p, Borell/Geyen to approve the authorization to Order Plans and Specs for the Lift Station Project. All present voted in favor.

e. Drain Tile Improvements

Sawatzke stated that drain tile will stop the erosion of the road by allowing connection of sump pumps to the drain tile rather than draining it onto the street. The project would be on the south side of 5th St NW running westward to Cedar Ave N. The Council suggested Sawatzke put together a list of addresses that are dumping onto the street and discuss it at the upcoming workshop. Hille stated we bonded for the

removal of the wastewater tank, and if the City goes another route there is an extra \$100,00 that could be used for utility upgrades. Anderson stated the time and expense to assess property owners would outweigh the amount that could be assessed.

A motion was m/s/p, Borell/Geyen, to approve the Drain Tile Improvements on 5th Street NW and Albion Circle at Albion Place. All present voted in favor.

f. 120 8th St NW

Borell stated this property was discussed at the workshop. It is not entirely secured. A discussion was had as to the how secure the property is. The consensus is to continue making sure that the property remains secured, and discussions can be had with the Building Inspector regarding the demolition of the structure.

g. Taylor Commons – Dirt Piles

Geyen stated she had a complaint from a resident regarding the dirt piles. The city has nothing in the nuisance provisions that allows them to remove the piles of dirt. The city can withhold permits if they are not in compliance with the development agreement. Conversations with the developer and builder would be the best place to start.

h. Streetlights – Geneva and Cedar Ave N

Geyen questioned what the status is of the streetlight that is to go in at Geneva and Cedar Ave N. Deputy Clerk Borell stated that the City is still looking into the placement of the streetlight.

Statement by Mayor Todd Borell: "We are going into a closed session pursuant to Minnesota Statutes, section 13D.05, subdivision 3(c)(3) to discuss an offer and possible counteroffer regarding the City's potential sale of Wright County PID 21000008220, which is located on County Road 8 NW and is legally described as Unplatted Land, Wright County, Minnesota."

i. Closed Session – 4970 County Road 8 NW

The regular meeting closed at 8:32 pm.

Discussion was had on the potential sale of 4970 County Road 8 NW.

The regular meeting reopened at 8:47 pm.

j. COVID 19

Geyen stated that with the potential exposure she felt that city hall should be closed for 14 days. Borell agreed with shutting City Hall to the public. Hille clarified that the City has a policy in place for COVID-19 positive testing. Anderson stated that the Preparedness Plan that was adopted is what the City needs to follow. Until there is a positive test, city hall will remain open to the public.

Miscellaneous /Other Business

a. Electronic Sign – Removed

Borell would like it added to the workshop agenda.

b. Committee Reports

- Council Workshop – 7/5/2020

Borell stated that the City Council discussed a water problem on Rose Ave N, the grain elevator progress, the old Wastewater Treatment Plant, a temporary stop light at Spruce and Hwy 55, electronic sign placement, job description reviews, fire codes downtown, city insurance and use of sidewalks for flea market.

- TAC Committee - 7/8/2020

Larson stated that there was a good turnout. Hille stated that the Airport Master Plan is a State required update for the airport. Key discussions were on lengthening the runway, additional hangar development, and PAPI boxes to assist in night operations on a short runway.

- Flea Market

The question was raised as to the legality of the Flea Market charging the vendors a fee to sell at the Flea Market. Attorney Dave Anderson will investigate the legalities of charging vendors to sell at the Flea Market.

Dates to Remember/Announcements

- Filing for Council/Mayor July 28 - August 11
- Budget Workshop, Wednesday, July 29, 2020, 6:30 pm
- City Council Workshop, Tuesday August 4, 2020, 7:00 pm
- City Council Meeting, Tuesday, August 18, 2020, 7:00 pm
- Primary Election Tuesday, August 11, 2020
- General Election Tuesday, November 3, 2020

Adjournment

A motion was m/s/p, Geyen/Logas, to adjourn at 9:27 p.m. All present voted in favor.

Attest,



Deputy Clerk