

MAPLE LAKE CITY COUNCIL

July 20, 2021 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 pm by Mayor Borell.

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

Absent:

Others Present: City Administrator Renee Eckerly, Project Engineer Chuck Boser, City Attorney Dave Anderson, Jackson Groskreutz, Cable Commission; Wright County Deputy Weinzetl, Ruth Borell, John Rivers, Katie Friedman, Messenger and Ryan Schmidt, Schlenner Wenner & Company

OPEN FORUM

No one was present

AGENDA APPROVAL

A motion was m/s/p, Geyen/Fondurulia to approve the agenda as written and with the addition of Bryn Lambert dunk tank liability insurance to letter f. under New Business. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 6/15/2021 Minutes and 7/6/2021 Special Meeting Minutes and Workshop
- b. Approval of 7/20/2021 Disbursement List, June Check Register in the amount of \$547,123.89, June Financials and Liquor Financials
- c. Approval of Engineer's Report
- d. Approval of P & Z Report
- e. Airport ALP and MP Monthly Update
- f. Liquor Store Report – Ang Berthiaume
- g. Maintenance Report – Jerry Sawatzke
- h. Approval 2022-2023 Wright County Sheriffs Agreement
- i. Approval of Contractor's Request for Payment #1 in the amount of \$411,598.98
- j. Approval of Ducks Unlimited Gambling license for Sept 21, 2021
- ~~k. Donation from Maple Lakes Lions for beach and park maintenance \$25,000~~
- l. Approval of Advanced Gateway Security Suite (sonic wall) for City Hall & Liquor Store for 2 years at approximately \$925.00 plus labor
- m. Approval of Initiative Foundation allocation of \$1,100 in 2022 budget.
- n. Approval of Gear Head road closure for August 21, 2021

A motion was m/s/p, Geyen/Haack to approve the consent agenda with donation from Maple Lake Lions for beach and park maintenance removed. All present voted in favor.

Wright County Sherriff's Department

Deputy Weinzetl was present and gave a verbal statics report on the type of incidents they have responded to in June 2021.

Department Reports

a. Administrative Report

Renee Eckerly, City Administrator reported whom she has met since starting. She has worked with staff to get all the new employee forms completed. She has worked with David Anderson, Kennedy & Graven regarding the ordinances that are on the agenda. She worked with Greg Thomes, Airport Commission Chairman regarding committee meeting and status of ALP. She also reviewed the audit report, job descriptions and agreement with MNSPECT. All the staff has been extremely helpful, and it is appreciated.

New Business

a. 2021 Street Project Update

Chuck Boser, Stantec Project Engineer reported on Phase 1 all the utilities are complete. The street sub cut is completed from Division Street to Birch Avenue & from Oak Avenue to Ash Avenue. The street sub cut is 50% completed from Birch Avenue to Oak Avenue. The pouring of curb will be the end of this week and next week.

Phase 2 all the utilities are completed on Maple Avenue and 4th Street. Currently working on the watermain on Ramey from 3rd Street to 4th Street. The sewer and water services and watermain being installed this week and next week. In two weeks, all utilities should be completed on the project. Lift Station Project is mobilizing equipment this week on site. The construction will start next week and will be lasting for the next two months with activity on and off as materials and lift station control panel are delivered.

Gear-Head Get Together – John Rivers stated that Phase 1 need to be complete for Gear-Head Get Together. They will be setting up on Friday, August 20, 2021, in the afternoon and will have a special presentation of the American Wall of Death for a select audience. Maple street is being setup for the swap meet vendors. The Irish Stadium parking lot will be used for parking unless Maple Street is not finished. Rivers requested to have dust control done at the Irish Stadium parking lot if the swap meet gets moved there. Eckerly will follow up with Public Works.

b. Wellhead Protection Plan Phase 2

A motion was m/s/p, Borell/ Fondurulia to authorize Stantec to proceed with completing Part 2 of the Wellhead Protection Plan not to exceed \$12,000. 5 Ayes, 0 Nays.

c. Schlenner Wenner & Company 2020 Audit Presentation

Ryan Schmidt, Senior Manager presented the 2020 audited financial statement. The city received an unmodified (clean) opinion. The audit went smoothly, nothing unusually noted in terms of recorded transactions or accounting policies, and they worked well with staff. The city had the same internal controls over financial reporting as in prior years of material audit adjustments, segregation of duties, and financial statement preparation. This are very common in smaller cities. There was a discussion regarding the Airport fund having a negative balance.

A motion was m/s/p, Borell/ Loqas to approve the 2020 city audit has reported by Schlenner Wenner & Company. 5 Ayes, 0 Nays.

d. City Assessor

Ken Yager, City Assessor was present and reviewed sales. There is a 7% to 10% increase in values, which may lead to higher property taxes. He reviewed specifications for local assessors that have been put in place by COTW which makes it difficult to work out of your home because you must go to the county to