

MAPLE LAKE CITY COUNCIL

July 16, 2019 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 by Mayor Borell

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, Heather Kadlec, Kirk Larson, and Kristen Logas.

Absent: None

Others Present: Public Works Director Jerry Sawatzke, City Engineer Phil Gravel, Fire Chief Steve Peterson, City Attorney Dave Anderson and City Administrator Sabrina Hille

OPEN FORUM

AGENDA APPROVAL

A motion was m/s/p, Kadlec/Logas, to agenda with additions of Ducks Unlimited Gambling Application, Personnel Policy Amendment, Sabrina Hille to attend Civic Symposium all to the consent agenda. And Removal of 8.b Proposed assessment on Congress St NW and Marie Street. Move TKDA Airport Contract to New Business. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 7/2/2019 Special Meeting Minutes
- b. Approval of the 7/2/2019 Workshop Meeting Minutes
- c. Approval of the 6/18/2019 Minutes
- d. Approval of 7/16/2019 Disbursement List, June Check Register, June Financials and Liquor Financials
- e. Liquor Report – Ang Berthiaume
- f. Approval of Engineer's Report
- g. Approval of P & Z Report
- h. Approval of Personnel Policy Amendment
- i. Sabrina Hille to Attend Civic Symposium
- j. Approval of City of Maple Lake Community Guide Page purchase
- k. Approval of Ducks Unlimited Gambling Application
- l. Approval of the Following Donations
 - Maple Lake Lions
 1. Ambassadors - \$225

A motion was m/s/p, Logas/Geyen, to approve the consent agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Lenn was here to give a Sheriff's Department update, there was 113 cases within the City of Maple Lake for the month of June 2019. These cases were in varying areas.

DEPARTMENT REPORTS

Administrative Report – Sabrina Hille

Maintenance Report – Jerry Sawatzke

Jerry Sawatzke talked about water locates, and working on the water plants. Standard of the season, working on the Stadium, and different items that are needed for the summer season. There is different projects going on that contracted services are coming back.

Council member Deb Geyen asked about the

NEW BUSINESS

Approval to purchase Fire Department Truck

Fire Department, Staff Steve Peterson and Scott Carriveau Chief 3, gave an update on the process of how the Fire Department is now on a bidding service that allows for the city to look at trucks and not going through the traditional bidding process. He gave an update on how the Fire Department is working to get the funds and what the budget has been for. The Truck is priced a little over budget, but he is looking for approval to purchase this truck

A motion was m/s/p, Geyen/Kadlec, to approve purchase of fire engine at price. All present voted in favor.

Scott talked about the down payment option, which gains interest on the truck. There can be savings on the truck with a down payment. Details on the pricing was given and the options. Scott talked about a performance bond and how the bond works. Scott gave information on the company they are looking to purchase from, and was looking to see if the city was looking to get a performance bond. Scott explained the reason for the purchases costs. Scott listed the cities that have purchased from the company recently and they have a good reputation.

Dave Anderson discussed the state statute that requires a performance bond. His recommendation is to purchase the performance bond.

Council gave direction to purchase the truck with the performance bond. There was discussion on performance bond.

They talked about the truck after it is not in use. They can donate the truck to a city in need. Scott discussed how you can advertise for the truck on the League of Minnesota Cities to be bought.

Street Reconstruction Plan and General Obligation Street Reconstruction Bonds

Phil Gravel explained the project and how the statute sets the laws on the public hearing needed for the bonds General Obligation Street Reconstruction Bonds. He gave a brief update on the 5 year street plans for the City of Maple Lake, that the city has been following for maintenance.

A motion by Mayor Borell to move to open the public hearing on Street reconstruction plan and General Obligation Street Reconstruction Bonds. All present voted in favor.

Mayor Borell made three calls for public comment.

A motion by Mayor Borell to move to close the public hearing on Street reconstruction plan and General Obligation Street Reconstruction Bonds. All present voted in favor.

A motion was m/s/p, Geyen/Logas, to approve **Resolution # 2019-18 Street Reconstruction Plan and General Obligation Street Reconstruction Bonds on Marie Street.** All present voted in favor.

Consider Sealcoat Project on remaining of Congress St

Phil Gravel stated that this item is for the discussion of city council, he explained the proposed project was expected to be done in the recent years, but due to the current bids sent out Congress Street it did not include the whole street, and this would help preserve the road for the coming years.

Council member Geyen asked what the other options for the street were.

Administrator Hille gave information that there was room in the budget for the project, and it is planned to have a purchase of around the amount. This work would help with the road stay in better shape, and it would improve the driving.

Council member Geyen asked about the plan for street repair, and Phil Gravel updated council that they are on an 8 year plan. She was wondering if there should be more amounts budgeted for the street maintenance.

A motion was m/s/p, Kadlec/Geyen, to approve Sealcoat Project on the remaining of Congress Street and Maple Ave N. All present voted in favor.

Call for Public Hearing on Sidewalk Ordinance Amendment

A motion was m/s/p, Borell/Geyen, to Call for Public hearing on August 13th at the City of Maple Lake Planning Commission for Sidewalk Ordinance Amendment. All present voted in favor.

TKDA Airport Contract

Dave Anderson the City Attorney gave information on the agreement edits he suggested for the City of Maple Lake. He was hoping to get council direction for staff to sign the agreement after both parties are pleased with the contract.

A motion was m/s/p, Geyen/Kadlec, to approve TKDA contract with any staff revisions made. All present voted in favor.

Council Workshops – Mayor Borell

Mayor Borell gave an update that the city council discussed the following items at the workshop: the sidewalk ordinance amendment which will change the allowance of items on specific sidewalks throughout the city. A new additional personnel policy for cellphone use while driving to reflect the August 1st law on hands-free devices. There was discussion on changing the Liquor Store Manager

Liquor Committee

Council member Geyen gave updates on the Liquor Committee, the discussion were on the Wine Club, different operations at the liquor store and potential change of employee uniform.

Park Board

Council member Geyen reported that the board discussed the surveys they completed on parks within the city, these surveys related to the different updates needed at the parks around Maple Lake.

OLD BUSINESS

Nuisance Ordinance

Council member Geyen discussed the property Museum, and what the city can do to show a progression of items on the yard. There is a court pre-trial scheduled next week, and there is looking to have an amending the complaint. The attorney is pushing to get the property in compliance. Deb Geyen asked why the new items can not be enforced to be removed. The items and letter that the city sent is possible to be added to the case. The criminal proceedings will hopefully bring the property to compliance, and that is the goal of the prosecutor. Deb Geyen asked why it is not being prosecuted. Dave Anderson talked about that he does not have the answer, but is willing to reach out to the prosecutor to find out. Greg Kriser is the individual who is the prosecutor.

Dave Anderson, property codes and criminal codes are not perfect, they are meant to be that it is difficult to get things charged on an individual. He stated that the process is time consuming and costly.

Dave said it is cheaper for the county to prosecute since it is part of their case loads. Deb Geyen had concerns on the property since it needs to be enforced, since the city needs to protect the city property and to keep the values of homes. She wanted to know if more photos would help the case.

Council gave the direction to have Dave call the prosecutor with questions.

Miscellaneous/Other Business

Closed Session – Attorney Client Privilege on 118 First St E.

Mayor Borell stated "We are going into closed session pursuant to Minnesota Statutes, section 13D.05, subd. 3(b) to discuss pending or threatened litigation regarding the enforcement matter at 118 First St. E. Our attorney is present to discuss the status of the property and options and strategies moving forward, specifically related to enforcement of a prior court order. The need for confidentiality in discussing the case outweighs the purposes of the open meeting law because our legal counsel intends to frankly discuss litigation strategy and the merits of the case."

A motion by Borell to close the meeting. All present voted in favor.

A motion by Borell to open the meeting. All present voted in favor.

Dates to Remember/Announcements

- 2020 City of Maple Lake Budget Meeting July 23rd 6:30 pm
- Council Workshop, Tuesday, August 06, 2019 at 7:00 pm
- Planning Commission, August 13, 2019 at 7:00 pm
- Chamber of Commerce, Wednesday, August 07, 2019, Noon, at Bethlehem United Church of Christ
- City Council Tuesday, August 20, 2019 at 7:00 pm
- Wine Club July 22nd at 7pm at the V

- Movie on Birch July 27th at Dusk, Wreck it Ralph 2

Adjournment

A motion was m/s/p, Geyen/Kadlec, to adjourn at 8:46 p.m. All present voted in favor.

Attest,

Salvina Hille

City Administrator