

MAPLE LAKE CITY COUNCIL
May 18, 2021 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 pm by Mayor Borell.

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

Absent:

Others Present: Deputy Clerk Elizabeth Borell, Project Engineer, Chuck Boser from Stantec, and City Attorney, Dave Anderson

OPEN FORUM

No one was present.

AGENDA APPROVAL

A motion was m/s/p, Logas/Geyen, to approve the agenda as written or with the addition of Masking in Maple Lake as item f under New Business and 2021 street Improvement Project Update under Department Reports. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 5/4/2021 and 5/11/2021 Workshop and 4/14/2021, 4/28/2021, 5/04/2021 and 5/11/2021 Special Meeting Minutes
- b. Approval of the 4/20/2021 Minutes
- c. Approval of 5/18/2021 Disbursement List, April Check Register, April Financials and Liquor Financials
- d. Approval of Engineer's Report
- e. Approval of P & Z Report
- f. Airport ALP and MP Monthly Update
- g. TKDA Payment
- h. Liquor Store Report – Ang Berthiaume
- i. Maintenance Report – Jerry Sawatzke
- j. Jon Miller Airport Lease
- k. Park Board Applicant - Lanette Paumen
- l. Server warranty 3-year renewal
- m. Taylor Commons Trail Escrow Agreement

A motion was m/s/p, Geyen/Fondurulia to approve the consent agenda. All present voted in favor.

Wright County Sherriff's Department

Deputy Peterson was present and stated that it has been business as usual. The year has been quiet so far this year.

Department Reports

a. Administrative Report

Deputy Clerk Borell stated that staff has been busy keeping everything running smoothly in the office. The trail in Taylor Commons is finally in the works. Carrie is preparing for the Bond rating call; maintenance staff and I have been receiving training on our new meter reading equipment with Badger Tech Solutions. The City Administrator/Clerk/Treasurer application deadline was May 13th. Applications have given to the Mayor and Council this evening.

b. 2021 Street Project Update

Chuck Boser reported that today was the pre-construction meeting with the contractor and public works staff. A schedule was laid out for both Phase 1 & 2. Phase 1 will begin on Monday May 24th and wrap up by the end of end of July. Phase 2 will begin around the end of June or the first part of July. Geyen asked how many updates will go out to the residents in the project area as the Phases move forward. Boser stated they do monthly newsletters and deliver information on foot as well, going door to door as needed. Mailboxes will be moved to Ash Street in the next week or two.

New Business

a. School Resource Officer

Mike Rowe, Maple Lake Public School Super Intendent, was present and stated that with the continued rise of the cost for the Resource Officer, the school is looking for support to keep the Resource Officer full time in the school. Geyen asked if the townships are being asked for support as well. Rowe stated it would be beneficial if the City was on board before approaching the townships.

A motion was m/s/p, Fondurulia/Haack to approve \$10,000 in annual financial support for a Resource Officer at Maple Lake Public School. All present voted in favor.

b. Fire Department 2022 Levy and Budget

Fire Chief Steve Peterson was present and stated that the City's contribution will be \$78,461.54 which is an increase of \$18,461. A Capital Outlay account is being created for a future Fire Station. The 2022 budget will be \$326,711.54 with \$58,861 of the increase going toward capital outlay account.

c. Fire Department Contracts

Fire Chief Peterson explained that that there were three options given to the townships. The townships were in favor of option 3 which increases the amount per parcel in the township from \$65 to \$85. Some of the addition funds will be going toward the capital outlay account for the station.

d. Reimbursement Bond Regulations Resolution

Mayor Borell stated that there are invoices that need to be paid for the 2021 street project that will be due in June, but the bond money will not be available until July. This resolution will allow the city to borrow funds to pay the invoices until the bond money is deposited.

A motion was m/s/p, Borell/Geyen to adopt Resolution 2021-14 Establishing Procedures relating to compliance with reimbursement regulations under the Internal Revenue Code. 5 Ayes, 0 Nays.

e. Beach Picnic Area

Councilmember Geyen stated that the entire area at the beach does not allow dogs. Geyen stated that we live in a dog friendly environment today and would like to see the dogs allowed at least in the picnic area for people who come in off the lake to have a picnic. Logas stated that leashing and clean up are always an issue. Mayor Borell suggested tabling the discussion until the next workshop and talking with the Lions to see who has determined the rules.

f. Masking in Maple Lake

Brian Fondurulia stated that he felt the City should take steps to let people know that we are not putting a mask mandate in place. The consensus of the council was that if the City is doing nothing then there is no need to make any motions to do nothing.

Miscellaneous / Other Business

a. Committee Reports

- Council Workshop – 5/4/2021

Mayor Borell stated that at the workshop the Council talked about donating \$10,000 to the school for their Resource Officer. Sawatzke Sick Time was discussed, and Council wishes to think on it some more. Scott Qualle from MNSPECT was available to answer any questions about their services. The Rental Ordinance, Haack's nuisance properties, the Revolving Loan Fund and Park Board member recruitment were also discussed.

- Airport Commission – 5/5/2021

Councilmember Logas stated that the ALP and Master Plan should be coming through in June. Hangar walk throughs will be being scheduled with Jerry and staff. A shelter for the courtesy car was discussed.

- City Council Workshop – 5/11/2021

Mayor Borell questioned staff on the need for and Interim Administrator, staff felt it was not needed. Zoom meetings have been canceled, but the conference phone would be available if there were to be a conflict of any kind. Mayor Borell stated that Sawatzke needs to advertise for part-time seasonal help because Tim Hudek is no longer with the City.

b. MNSPECT

City Attorney Dave Anderson stated that at the Council's direction, he worked on the contract with MNSPECT. If the Council chooses to move forward with MNSPECT staff will need to be directed to give Metro West a 90-day notice. MNSPECT will begin the code enforcement right away.

A motion was m/s/p, Borell/Haack to approve the contract with MNSPECT and direct staff to give Metro-West a 90-day notice of termination. All present voted in favor.

c. Schedule Special Meeting for City Administrator application review

Mayor Borell stated that all applications and scoring sheets are in the envelopes. A Special Meeting is scheduled for Tuesday, May 25, 2021, for the initial scoring review of applications.

Dates to Remember

- City Council Special Meeting, Tuesday, May 25, 2021 at 5:00 pm
- City Council Special Meeting and Workshop, Tuesday, June 1, 2021 at 6:00 pm
- Planning Commission Meeting, Tuesday, June 8, 2021 at 7:00 pm
- City Council Meeting, Tuesday June 15, 2021 at 7:00 pm

Adjournment

A motion was m/s/p, Logas/Haack to adjourn at 8:15 p.m. All present voted in favor.

Attest,



Elizabeth Bull

Deputy Clerk