

**MAPLE LAKE CITY COUNCIL
SPECIAL MEETING
Thursday, April 25, 2019 Minutes**

CALL TO ORDER

The Maple Lake City Council was called to order at 5:00 pm by Mayor Borell.

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, Heather Kadlec, Kirk Larson and Kristen Logas

Absent: None

Others Present: Deputy Clerk, Elizabeth Borell, Liza Donabauer

AGENDA APPROVAL

A motion was m/s/p, Geyen/Kadlec, to approve the agenda as presented. All present voted in favor.

NEW BUSINESS

Deliberation & Decision

Liza Donabauer stated she had shared the staff feedback with the Council and proceeded to hand out a ballot for each Councilmember to fill out. The ballots were read aloud. All ballots listed Sabrina as the only choice, no second choices were listed. A discussion was held regarding the pros and cons of her age and experience. Donabauer stated age is not an allowed factor.

A motion was m/s/p, Borell/Logas, to offer the position of the Maple Lake City Administrator/City Clerk/Treasurer to and negotiate the terms of employment with Sabrina Hille. All present voted in favor.

Liza discussed the terms and negotiations: wages, vacation, sick leave, laptop/iPad and a phone or a phone allowance. Quarterly reviews and an annual review were discussed. Deputy Clerk Borell stated that health insurance and a Health Savings Account are provided for all Full-Time employees.

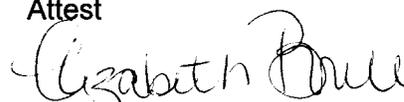
A motion was m/s/p, Borell/Geyen for the offer of employment to be \$63,000 per year with quarterly reviews and a performance review in one year; 5 days of vacation to be used after 30 days of employment; vacation and sick leave will begin to accrue with first pay period; either a phone allowance or a cell phone will be provided; a laptop and iPad will be provided; health insurance and HSA will be provided; and mileage (not to include travel to and from work) will be paid at the IRS rate. All present voted in favor.

A motion was m/s/p, Geyen/Kadlec to appoint Mayor Borell to be the negotiator with Liz Donabauer for the offer of employment process. All present voted in favor.

ADJOURNMENT

A motion was m/s/p, Geyen/Logas, to adjourn 5:54 pm. All present voted in favor.

Attest



Deputy Clerk