

**MAPLE LAKE CITY COUNCIL**  
April 20, 2021 Minutes

**CALL TO ORDER**

The meeting was called to order at 7:00 pm by Mayor Borell.

**ROLL CALL**

**Council Members Present:** Todd Borell, Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

**Absent:**

**Others Present:** City Administrator Sabrina Hille, Deputy Clerk Elizabeth Borell, Chuck Boser from Stantec, George Eilertson, and City Attorney Dave Anderson

**OPEN FORUM**

Ted Mavencamp, 29 Elm Ave N, stated he had questions regarding the burning ordinance. Mavencamp questioned why there was no notice of the ordinance change. City Attorney, Dave Anderson, explained that unlike the Zoning Ordinance, public hearings are not required for City Ordinance amendments. Any amendments are listed on the City Council Agenda for the upcoming meeting it is to be discussed at and possibly voted on. The public is always welcome to attend these meetings and voice their opinion. Mavencamp always asked when the actual Ordinance amendment went into effect because the paper keeps posting that burning is still allowed during October and November. Councilmember Geyen stated the Legal Notice section of the Maple Lake Messenger dated March 24, 2021 had the information stating that the old ordinance was removed in its entirety and replace with the new Ordinance which was printed in full in that section. Mavencamp thanked the Council for the clarification and answers to his questions.

**AGENDA APPROVAL**

*A motion was m/s/p, Logas/Geyen, to approve the agenda with the addition of Building Official/MnSpect as item f. under New Business and move item j. Maple Lake Lakers User Agreement to letter q under New Business. All present voted in favor.*

**CONSENT AGENDA**

- a. Approval of the 4/6/2021 Workshop and Special Meeting Minutes
- b. Approval of the 3/16/2021 Minutes
- c. Approval of 4/20/2021 Disbursement List, March Check Register, March Financials and Liquor Financials
- d. Approval of Engineer's Report
- e. Approval of P & Z Report
- f. Airport ALP and MP Monthly Update
- g. TKDA Payment
- h. Liquor Store Report – Ang Berthiaume
- i. Maintenance Report – Jerry Sawatzke
- ~~j. Maple Lake Lakers Baseball User Agreement at Irish Stadium~~
- k. Maple Lake Lakers 3.2% Liquor License
- l. Carrie – Capitol Assets Training
- m. Donation to Chamber of Commerce for St Patrick's Day from Legion \$100

*A motion was m/s/p, Logas/Fondurulia to approve the consent agenda. All present voted in favor.*

## **Wright County Sherriff's Department**

Deputy Lyon was present and stated that it has been business as usual. They have been trying to educate people regarding the burning issues rather than issuing tickets.

## **Department Reports**

### **a. Administrative Report**

City Administrator Sabrina Hille stated that she has been busy preparing files and project before she leaves. The Randy's contract is completed, and they will be at the May 22<sup>nd</sup> Clean-up Day providing free Document Destruction (no certificate of destruction will be provided) and they will be accepting additional household items. The City has received 4 applications already, also looking at getting a personnel checklist in place for the new person coming on to make the transition easier. Jerry contacted MnDOT regarding the Beach sign, leave pick up will be on April 26, and May 3<sup>rd</sup> by the maintenance department, compostable bags should be curbside by 9:30 am. Hille thanked Deputy Clerk Borell for her 10 years of service and hard work for the City.

## **New Business**

### **a. 2021 Street Improvement Project Bonds**

George Eiletson presented the finance plan for the General Obligation (GO) Improvement and Refunding Bonds, Series 2021A, prepared by Northland Securities, that will be used for the upcoming 2021 Street Project. He explained that with the two new Council members, he wanted to bring everyone up to speed on how the Bond works prior to his next visit once the project has been approved.

### **b. 2021 Lift Station #2**

Chuck Boser stated that the bids were received for the 2021 Sanitary Lift Station No. 2 Improvements Project. The bids were reviewed and found to be in order. The low bidder was Pember Companies, Inc with a Total Base Bid of \$222,995.50. Boser stated that if the City Council wishes to award the Project to the low Bidder, the Pember Companies, Inc, should be awarded the Project.

**A motion was m/s/p, Borell/Geyen to award the 2021 Lift Station #2 Project to Pember Companies, Inc. All present voted in favor.**

### **c. T-Mobile Lease Amendment and Extension**

City Administrator Hille explained that T-Mobile already have 6 antennas on the water tower, and they want to take those down and change the antenna type which will bring the number down to 3 or 4 and extend their lease 5 years. The lease has been revied by the City Attorney and it is order and of benefit to the City. There is a cost escalator schedule in the lease that increases the amount that is paid to the city.

**A motion was m/s/p, Loqas/Fondurulia to approve the T-Mobile Lease Amendment and extension. All present voted in favor.**

### **d. Geneva Heights Vacation of Easements**

The regular meeting closed, and the public hearing opened at 7:54pm, City Attorney, Dave Anderson, explained that the easements did not work legally with the new plat, so the drainage and utility easements needed to be moved. This will just clean up the easements from the original plat. New drainage and utility easements were recorded with the new plat.

No one was present. The public hearing closed, and the regular meeting opened.

*A motion was m/s/p, Borell/Logas to adopt Resolution 2021-10 Vacating Drainage and Utility Easements within the Plat of Geneva Heights. 5 Ayes, 0 Nays.*

e. Airport Hangars

Mayor Borell stated he received a call about hangar usage not being used for airplane use. A walk through will be organized with Jerry Sawatzke, Council and Staff. Hangar owners will need to be notified of the dates of inspections.

f. Building Official/MNSpect

Mayor Borell stated that the Council had discussed switching Building Inspection companies. Borell stated the Council needs to decide if they want to hire MNSpect and then decide what services they are going to use from MNSpect before a contract can be drawn up. A 90-day notice would need to be given to Metro West. The City Attorney was given direction to draw up a contract for the May Council meeting.

g. Maple Lake Lakers Baseball User Agreement at Irish Stadium

Geyen questioned the High School using Irish Stadium and was wondering if a User Agreement was needed with Bolduan Park too.

*A motion was m/s/p, Geyen/Logas to approve the Maple Lake Lakers Baseball User Agreement at Irish Stadium. All present voted in favor.*

**Miscellaneous / Other Business**

a. Committee Reports

- Council Workshop – 4/6/2021

Mayor Borell stated that at the workshop the Council discussed leaf pick up, replacement of the 4-channel alarm dialer at the Water Treatment Plant, Sick Time pay out, Beach Entrance location, rental ordinance, sidewalk ordinance, nuisance properties, the Chamber donation of the Float to the Queen's, inspection service fees, Hwy 55 and Spruce and Lady Bug Park.

- Special Meeting-4/7/21

Hille stated that this meeting was to go over the process for the search for a new City Administrator.

Councilmember Fondurulia questioned what the City can do to raise money. Hille explained that the City is not allowed to put on events that would bring funds to the city as income.

Councilmember Geyen stated that Sabrina Hille will be leaving the City of Maple Lake on May 7<sup>th</sup> to go to the City of Otsego and thanked her for all she has done during her time at the City of Maple Lake.

**Dates to Remember**

- City Council Workshop, Tuesday, May 4, 2021 at 6:00 pm
- City Council Special Meeting, Tuesday, May 4, 2021 at 6:00 pm
- Airport Commission, Wednesday, May 5, 2021, time TBD
- Planning Commission Meeting, Tuesday May 11, 2021 at 7:00 pm
- City Council Meeting, Tuesday May 18, 2021 at 7:00 pm

**Adjournment**

A motion was m/s/p, Fondurulia/Geyen to adjourn at 8:15 p.m. All present voted in favor.

Attest,

A handwritten signature in cursive script that reads "Elizabeth Bull".

Deputy Clerk