

CITY OF MAPLE LAKE
CITY COUNCIL SPECIAL MEETING MINUTES
Wednesday, April 14, 2021

CALL TO ORDER

The City of Maple Lake City Council Special Meeting was called to order at 4:30 pm by Mayor Todd Borell.

ROLL CALL

Present: Todd Borell, Deb Geyen, Brian Fondurulia, John Haack, and Kristin Logas

Absent: None.

Also present: Sabrina Hille, City Administrator

NEW BUSINESS

1. City Administrator Position

City Council is meeting discuss filling the City Administrator vacancy, and what they will do in the mean time. Hille recommended hiring an Interim Administrator during the time between, and they can help with the hiring process. Otherwise city council can go through David Drown Associates again, and they would be given a discounted price since the current administrator is leaving within 24 months of employment. Hille will begin to ask and look for an interim, and they will hold a special meeting to finish that process.

Hille also presented hiring information for the new City Administrator, this will include some new minimum requirements that adds more flexibility for applicants, she also provided a timeline, questions and a scoring sheet. Ideally they would be able to have some in by middle of July, as the new person maybe required to give a 30 day notice. City Council was okay for the position description and to begin recruitment to fill the City Administrator position, with deadline of applications to be May 13th at 4:00 pm.

ADJOURNMENT

A motion, m/s/p, Geyen/Logas, to adjourn the City Council Special Meeting at 5:13 pm. Motion passed.

Attest,

City Administrator/Clerk/Treasurer