

MAPLE LAKE CITY COUNCIL

February 18, 2020 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 by Mayor Borell

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, Heather Kadlec, Kirk Larson, and Kristen Logas.

Absent: None

Others Present: Deputy Clerk Elizabeth Borell, City Attorney Dave Anderson, City Engineer Phil Gravel and Public Works Director Jerry Sawatzke

OPEN FORUM

No one was present

AGENDA APPROVAL

A motion was m/s/p, Geyen/Kadlec, to approve the agenda as presented. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 2/4/2020 Workshop Meeting Minutes
- b. Approval of the 1/21/2020 Minutes
- c. Approval of the 2/4/2020 Special Meeting Minutes
- d. Approval of 2/18/2020 Disbursement List, January Check Register, January Financials and Liquor Financials
- e. Approval of Engineer's Report
- f. Approval of P & Z Report
- g. TKDA January Airport Master Plan and ALP Update
- h. TKDA Payment
- i. Approval of Fred Cox Lease Transfer
- j. Liquor Store Report – Ang Berthiaume
- k. Administrative Report – Sabrina Hille
- l. Wright County 2020 Maintenance Agreement
- m. Health Insurance Renewal

A motion was m/s/p, Kadlec/Logas, to approve the consent agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Kiesling was present and stated that Wright County handled 72 cases in the City of Maple Lake in the past month, including medicals, traffic stops, domestics, etc., and security detail at the Fishing Derby.

DEPARTMENT REPORTS

a. Maintenance Report – Jerry Sawatzke

Sawatzke stated they have been doing routine maintenance on streets including plowing, hauling and salting, as well as daily maintenance at the Water Treatment plant, Lift Stations and the Airport. They have had equipment repairs and continue to do water testing and monthly reports.

NEW BUSINESS

a. Decertification of TIF District 4-1 Workforce Housing

City Attorney Dave Anderson explained that the County looked at the Final Plat for Geneva Heights and found that there was a TIF District on the property. The County is willing to record the plat for Geneva Heights once the TIF district is decertified.

A motion was m/s/p/ Borell/Kadlec, to adopt Resolution 2020-07 decertifying TIF District 4-1 Workforce Housing for Geneva Heights. All Yay, Zero Nays.

b. Search for Maintenance Personnel Replacement

Sawatzke stated they would like to begin the hiring process for a replacement for Ken Elsenpeter. Ken is retiring May 27, 2020 and will be on vacation for several weeks in April and May. Sawatzke stated they would like to have someone already onboard to help fill the gap while Elsenpeter is using vacation during April and May. Sabrina and Sawatzke will look at the previous job description and prepare an application packet. Sawatzke felt they should advertise for two weeks.

c. Park Equipment

Sawatzke stated that there are several options for the old park equipment. The City can take bids on old park equipment. The City will need to decide if the maintenance department will be taking down the equipment or if the bidder will. Anderson stated that if it is a private party there will need to be an indemnification form filled out. Anderson stated that the City can also donate the equipment to a non-profit group. Sawatzke felt they should put it up for bids on the League website first.

OLD BUSINESS

None

Miscellaneous/Other Business

a. 2020 Water Main Update

Phil Gravel was present and stated that MnDOT must approve the plan yet. The current estimated cost on the project is \$943,800. Bids are expected to be received between March 12th and March 19th. If the bids come in too high, the City can decide not to proceed with the project and the County will delay any CSAH 8 road work in the City Limits and give the City time to consider a water main replacement project at a future date.

COMMITTEE REPORTS

a. Council Workshops – Mayor Borell

Council Workshop

- 2/4/2020 Borell stated that the Council discussed vacation carry over for Elsenpeter, the League of MN Cities did a training, and the Chamber is willing to donate toward an electronic sign if the City moves forward with it.

b. Airport Commission

- 2/5/2020 Logas stated the Commission elected Greg Thomes as Chair. The Minimum Standards document was discussed, and revisions are needed. Drones will be included in the Minimum Standards. There was a discussion about putting some type of shelter over the fuel pump.

c. Park Board

- 2/10/2020 Geyen stated upcoming park upgrades were discussed, mainly what type surface the playground will sit on to allow access to the handicapped equipment. A poured rubber surface was discussed. The cost is high but Geyen stated that the Legion and the Bowling Alley may be able to donate to it. The City would need to provide them with a Letter of Needs. The Lions are tied up with scholarships for this year and would not be able to donate this year. The Ice rinks were discussed again, Geyen stated she has contacted the Wild for support. Advertising for an additional Park Board member was discussed. Screening and cement for port-a-potties was brought up and will be discussed further at the May Park Board meeting.

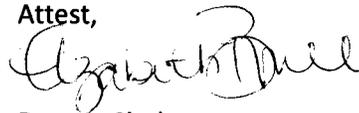
Dates to Remember/Announcements

- Presidential Nominating Primary, Tuesday, March 3, 2020, 7 am – 8 pm at City Hall
- Chamber of Commerce, Wednesday, March 04, 2020, Noon, at Maple Lake Bowl
- City Council Workshop, Wednesday, March 04, 2020, 7 pm at City
- Irish Party Fundraiser, Saturday, March 7, 2020 at the Maple Lake Legion
- Liquor Store Committee, Monday, March 9, 2020 5 pm at City Hall
- Planning Commission, Tuesday, March 10, 2020, 7 pm at City Hall
- 43rd Annual St. Patrick's Day Parade, Saturday, March 14, 2020 at 1:30 pm
- City Council Tuesday, March 17, 2020 at 7:00 pm

Adjournment

A motion was m/s/p, Geyen/Kadlec, to adjourn at 7:29 p.m. All present voted in favor.

Attest,



Deputy Clerk