

MAPLE LAKE CITY COUNCIL
February 16, 2021 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 pm by Mayor Borell

Mayor Borell called for a moment of silence to show the City's support of the victims of the tragedy in Buffalo and the Buffalo community.

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

Absent:

Others Present: City Administrator Sabrina Hille, Deputy Clerk Elizabeth Borell, Public Works Director Jerry Sawatzke, City Attorney Dave Anderson, City Engineer Phil Gravel, and Chuck Boser from Stantec

OPEN FORUM

No one was present.

AGENDA APPROVAL

A motion was m/s/p, Geyen/Haack, to approve the agenda as written. All present voted in favor

CONSENT AGENDA

- a. Approval of the 2/2/2021 Workshop and Special Meeting Minutes
- b. Approval of the 1/19/2021 Minutes
- c. Approval of 2/16/2021 Disbursement List, January Check Register, January Financials and Liquor Financials
- d. Approval of Engineer's Report
- e. Approval of P & Z Report
- f. TKDA Monthly Update
- g. TKDA Payment
- h. Liquor Store Report – Ang Berthiaume
- i. St Timothy's Dinner Raffle - May 8th
- j. NWTF Big Woods Boss Gobblers – Gambling Permit April 3rd
- k. Fire Department Appointment
 - Maria Schramel

A motion was m/s/p, Logas/Fondurulia, to approve the consent agenda. All present voted in favor.

Wright County Sherriff's Department

Deputy Peterson was present and introduced himself as the new city deputy for the next year.

Department Reports

a. Administrative Report – City Administrator Sabrina Hille stated that she has been working on the 2021 Street Project, Geneva Heights, finishing Airport Layout and Master Plan and working on some economic development with businesses in town.

i. Liquor Report – City Administrator Hille shared that January sales were up 30% and that the cost of goods was higher because of great deals from the suppliers that were taken advantage of. The cooler reset is scheduled for March 1, 2021.

b. Maintenance Report – Jerry Sawatzke stated that the daily maintenance is business as usual. Geyen thanked Sawatzke for flooding the skating rink.

New Business

a. St Patrick’s Day Parade – Paul Manuel was present and showed the projected parade and staging route. Mayor Borell suggested notifying residents in the parade/staging area about what is going on *A motion was m/s/p, Loqas/Geyen to approve the St Patrick’s Day Parade Route. All present voted in favor.*

b. St Patrick’s Day Community Festival
A motion was m/s/p, Borell/Loqas to adopt Resolution 2021-02 declaring St. Patrick’s Day a Community Festival. 5 Ayes, 0 Nays.

c. Preliminary Plat of Geneva Heights 2nd Addition
Chris Paumen was present and explained that based on the success of the first addition, he is looking to add 4 more additional twin homes on the west side of Geneva Lane. Phil Gravel stated that the water main at the north end is a good idea. Dave Anderson stated that number seven of the Resolution conditions references 9 parking spaces, but the City Council can amend to 7 spaces. Gravel felt that 9 spaces will fit on the south end. It would be less expensive to add a parking lot instead of widening the road at the south end. Anderson reminded Council that they can reduce the number of spaces on the Final Plat but can’t add to the Final Plat and recommends leaving the Resolution as is.
A motion was m/s/p, Borell/Geyen to adopt Resolution 2021-03 approving the Preliminary Plat for Geneva Heights 2nd Addition with the conditions outlined in the resolution prepared by the City Attorney. 5 Ayes, 0 Nays.

d. 2021 Street Project - Public Hearing and Construction Plans
The public hearing opened at 7:37 pm. Council member Haack recused himself from the discussion and voting on this project. Chuck Boser from Stantec gave a short presentation on the project. Gravel went over the proposed assessments and stated that they follow the City’s Assessment Policy. Geyen questioned the width of 1st St. The hearing was opened to the public. John Rivers stated he owns 201, 207, & 209 Maple Ave S, and was wondering where the project will be by the weekend of Gear Head in August. Boser stated that the area will be available for the weekend. Boser stated there will be temporary water service during the project. Colleen Peavy, 70 Ash Ave S, stated she concerned that she is being charged again for services that are actually on Ash Ave S not 1st St E. Gravel stated that some of the corner lots are not clear where the services are and said if they are not in the project area the resident will not be charged. Boser stated garbage will go out as normal, construction people will move carts to end of road for pickup and bring back to homes at end of day. There will be temporary mailboxes put up for residents. Parking will be arranged with homeowners. John Haack, 118 1st St E, questioned how this works in conjunction with the previous 2008 project. Gravel stated that this will tie into the sewer project from 2008. Haack questioned the lowering of the road. Mayor Borell stated that the water problem will be corrected on 1st St E & W. A question was asked regarding assessments and the Hille stated that the hearing for assessments will be May 4, 2021. Notices will be mailed, and the public hearing published in the paper.

The public hearing closed, and the regular meeting continued.

A motion was m/s/p, Borell/Fondurulia to adopt Resolution 2021-04 ordering 2021 Street Improvement Project, approving Plans and Specifications, and Ordering Advertisement for Bids. 4 Ayes, 0 Nays, John Haack abstained from the vote.

Miscellaneous / Other Business

a. Committee Reports

- Council Workshop – 2/2/2021

Mayor Borell stated that at the workshop the Council discussed the Nuisance Ordinance. Haack brought information regarding a WWII Medal of Honor plaque to the workshop, the Council felt it would be better to take this to the American Legion. A Train Crossing Procedure for Emergency Services was discussed if the tracks are blocked, and 2021 Wages and Health Insurance were discussed.

- Airport Committee Meeting – Hille Stated that CIP items were discussed as part of the Master Plan. The CIP was updated at the State. An FBO was looked at. The Airport Layout Plan was discussed as well.

- Joint Planning Commission City Council Meeting – Mayor Borell stated that the City Planner came out and gave a presentation on options and gave some directions on future development and updating of the Comprehensive Plan. The Comprehensive Plan update has been given to the Planning Commissions to draft.

- Planning Commission – 2/09/2021

Council member Geyen stated that the Planning Commission held a public hearing for the Preliminary Plat of Geneva Heights 2nd Addition. Proposals will be requested from different Planning Companies to assist with updating the Comprehensive Plan. The Planning Commission is also looking into putting together a coalition to assist with information gathering for the Comprehensive Plan update.

Mayor Borell offered condolences to the Mark Loch family on his passing.

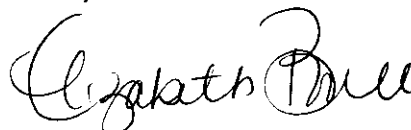
Dates to Remember

- City Council Workshop, Tuesday March 2, 2021 at 6:00 pm
- Liquor Store Committee, Monday, March 8, 2021 at 5:00 pm
- Planning Commission Meeting, Tuesday, March 9, 2021 at 7:00 pm
- City Council Tuesday, March 16, 2021 at 7:00 pm

Adjournment

A motion was m/s/p, Geyen/Logas, to adjourn at 8:13 p.m. All present voted in favor.

Attest,



Deputy Clerk