

## MAPLE LAKE CITY COUNCIL

January 21, 2020 Minutes

### CALL TO ORDER

The meeting was called to order at 7:00 by Mayor Borell

### ROLL CALL

**Council Members Present:** Todd Borell, Deb Geyen, Heather Kadlec, Kirk Larson, and Kristen Logas.

**Absent:** None

**Others Present:** City Administrator Sabrina Hille, City Attorney Dave Anderson, City Engineer Phil Gravel, Public Works Director Jerry Sawatzke, Liquor Store Manager Angela Berthiaume, and Deputy Clerk Elizabeth Borell

### OPEN FORUM

- **Maple Lake Fishing Derby**

Greg Thomes was present to promote the 45<sup>th</sup> Annual Fishing Derby is Saturday February 1, 2020. The current Ice thickness is 15 to 17 inches. They are urging people to have their permanent houses out on the ice by Friday. The Artic Plunge is at 10 am. Shuttles will run 8am to 8pm. There will be 5 spots to park; behind H & H, the school parking areas, Madigans & The V by HH area, St.Tim's parking lot and by Maple Lake Bowl.

- **Maple Lake Soldier Statute**

Harold Brutlag was present representing VFW 664. The VFW would like to enhance the city park monument with two aluminum diecast soldiers either on the existing pad or pour new pads for them. The cost is \$2500 each. The VFW would like the City's approval to move forward

### AGENDA APPROVAL

A motion was m/s/p, Geyen/Kadlec, to approve the agenda as presented with the addition of Ramsey Lake Property Owners Gambling permit at Kings 46, Resolution 2020-05 to the consent agenda and the addition of compost facility under Maintenance Report. All present voted in favor.

### CONSENT AGENDA

- a. Approval of the 1/7/2020 Workshop Meeting Minutes
- b. Approval of the 12/17/2020 Minutes
- c. Approval of the 12/30/2019 Special Meeting Minutes
- d. Approval of 2020 Committee Appointments and Miscellaneous Appointments
- e. Approval of 1/21/2020 Disbursement List, December Check Register, December Financials and Liquor Financials
- f. Approval of Engineer's Report
- g. Approval of P & Z Report
- h. TKDA January Airport Master Plan and ALP Update
- i. TKDA Payment
- j. St Timothy's Gambling Permit March 29, 2020
- k. 2019 Street Improvement Payment Request #2
- l. Donation
  - Maple Lake Ambassadors

- \$72 Messina – Flower Baskets
- \$36 Borell – Flower Baskets

A motion was m/s/p, Geyen/Logas, to approve the consent agenda. All present voted in favor.

### **WRIGHT COUNTY SHERIFF'S DEPARTMENT**

Deputy Rudolph reported that he will be assigned to the City of Maple Lake for 2020. Rudolph reported that since December 17, 2019 there have been 80 cases in the City of Maple Lake.

### **DEPARTMENT REPORTS**

#### **Administrative Report – Sabrina Hille**

Sabrina Hille reported that staff is busy with year-end procedures. The new accounting clerk started on January 15, 2020 and is a great addition to city staff so far.

#### **Maintenance Report – Jerry Sawatzke**

Sawatzke reported that they have been busy with the water plant, plowing and general maintenance.

Compost on 37 – Geyen questioned if there was any way to run compost through a chipper instead of burning it. Sawatzke stated that after this year they won't be burning it anymore and will mulch and haul it to the County compost on County Rd 37.

#### **Liquor Report – Ang Berthiaume**

2019 sales were up 1.5%, sales were lower due to the road construction on Hwy 55. Wine Club sales have continued to be very good. The next Wine Club will be February 11 at The V by HH. They are gearing up for the Fishing Derby weekend and will have samplings during Derby. Berthiaume stated that the current security camera system is getting old and presented a quote for 2 new cameras and an upgrade to the 14 old ones. The quote from Wright Hennepin Security for the upgrade and additional cameras is \$8405.00

A motion was m/s/p/ Borell/Logas, to approve the upgrade to the security system at Maple Lake Wine and Spirits at a cost of \$8405.00. All present voted in favor.

### **NEW BUSINESS**

#### **a. Oak Ave 2020 Water Main Project**

Chad Hausmann was present and explained the scope of the projected project. The bid opening is scheduled for February 27, 2020.

- Public Improvement Public Hearing

The regular meeting closed at 7:19 pm and the Public Hearing opened. Phil Gravel explained that the project is in conjunction with the County's project and this will save the city some money on the street restoration. A portion will be assessed to the adjacent property owners, per the City's Assessment Policy, as follows - 35% of water main and 100% of private sewer. The estimated City portion \$943,800, with \$100,900 of that to be assessed to the residents. The water main assessment rate per foot of the lot running along the street is \$12.47/ft, the sewer service is \$1400/parcel, and the water service \$1080/parcel. Construction is estimated to begin in June with the road closure lasting 6-8 weeks. The

County will pave in August, and then there will be another assessment roll hearing with the final project numbers.

Jody Clemens was present and questioned if road work would be happening later with County Rd 37. She is concerned about being assessed twice. Sawatzke stated the water line runs out to County Rd 8 not on County Rod 37. Sawatzke stated that temporary water service will be provided.

The public hearing closed, and the regular Council meeting continued.

*A motion was m/s/p/ Borell/Logas, to adopt Resolution 2020-02 ordering the 2020 Oak Ave Utility Improvement Project. All Yay, Zero Nays.*

#### **b. Geneva Heights Final Plat**

Chris Paumen was present to answer any questions regarding the Final Plat. Dave Anderson stated that Kennedy Graven did a Plat Opinion with the only revision being the dedication language. A brief discussion was held regarding the location of the sidewalk and lighting.

*A motion was m/s/p, Borell/Kadlec to adopt Resolution 2020-04 approving the Final Plat for Geneva Heights with the conditions as outlined in the Resolution. All Yays, Zero Nays.*

*A motion was m/s/p, Larson/Logas to adopt Resolution 2020-03 approving the Planned Unit Development Agreement for Geneva Heights as presented to the Council. All Yays, Zero Nays.*

#### **c. Liquor Store Security Camera Upgrade**

Taken care of during the Liquor Store Report

#### **d. Data Privacy Policy**

Hille explained that this is a standard policy to be followed when data is requested from the City.

*A motion was m/s/p, Borell/Geyen to adopt Resolution 2020-01 adopting the Minnesota Government Practices Act Policy and Designating a Responsible Authority and Compliance Official. All Yays, Zero Nays.*

### **COMMITTEE REPORTS**

#### **a. Council Workshops – Mayor Borell**

##### **Council Workshop**

- 1/7/2020 - Mayor Borell stated they are working on renewing the Personnel Employee Handbook Policy and Council has a copy of the changes. A discussion was held regarding the zoning options with both of Haack's properties. Borell stated he would like to direct the City Attorney to put together a timeline and costs to pursue the different options for the Council and have it to be distributed prior to the March workshop so that the Council has the information in front them for the March workshop. Geyen stated that she felt the Nuisance Ordinance needs to be looked at again. It will be added to the March workshop.

b. Planning Commission

- 1/14/2020 The Planning Commission discussed updating the Comprehensive Plan in 2021. Hille was present and said it will need to be budgeted for. A discussion was held regarding revisiting sites for Industrial land and Orderly Annexation.

c. Airport Commission

- 12/18/2019 Logas stated that a drone request was discussed along with the FAA regulations regarding drones. The General Operations and Minimum Standards policy was discussed and needs to be adopted.

**OLD BUSINESS**

None

**Miscellaneous/Other Business**

None

**Dates to Remember/Announcements**

- Maple Lake Fishing Derby/Artic Plunge, Saturday, February 1, 2020 at 10:00 am
- Council Workshop, Tuesday, February 04, 2020 at 7:00 pm
- Airport Commission, Wednesday, February 05, 2020, 7:00 pm at City Hall
- Chamber of Commerce, Wednesday, February 05, 2020, Noon, at Maple Lake Bowl
- Park Board, Monday, February 10, 2020 5:00 pm at City Hall
- City Council Tuesday, February 18, 2020 at 7:00 pm

**Adjournment**

A motion was m/s/p, Geyen/Kadlec, to adjourn at 8:17 p.m. All present voted in favor.

Attest,



Elizabeth Powell

Deputy Clerk