

MAPLE LAKE CITY COUNCIL

January 19, 2021 Minutes

CALL TO ORDER

The meeting was called to order at 7:00 pm by Mayor Borell

ROLL CALL

Council Members Present: Todd Borell, Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

Absent:

Others Present: City Administrator Sabrina Hille, Deputy Clerk Elizabeth Borell, Public Works Director Jerry Sawatzke, City Attorney Dave Anderson, Chuck Boser from Stantec

OPEN FORUM

Paul Manual & Nick Pawlenty were present on behalf of the Chamber. Nick stated that the Chamber is looking at doing a drive-thru parade. This would eliminate contact. Paul Manual explained the route to the Council. The Chamber is looking for feedback on the route and allowing 60-64 units along the route. Mayor Borell asked them to get on the agenda for February.

Maple Lake Ambassadors were present. Zach Navarro stated they registered a new 501c3 and that he oversees the new program. Navarro stated that they are still in existence and wanted to make the community aware that they have a lot of things planned for the upcoming year and more interest in the program.

AGENDA APPROVAL

A motion was m/s/p, Geyen/Haack, to approve the agenda as written. All present voted in favor.

CONSENT AGENDA

- a. Approval of the 1/5/2021 Workshop and Special Meeting Minutes
- b. Approval of the 12/15/2020 Minutes
- c. Approval of 1/19/2021 Disbursement List, December Check Register, December Financials and Liquor Financials
- d. Approval of Engineer's Report
- e. Approval of P & Z Report
- f. TKDA October Airport Master Plan and ALP Update
- g. TKDA Payment
- h. Liquor Store Report – Ang Berthiaume
- i. Sabrina Hille to attend Virtual MCMA Winter Workshop
- j. ITT Invoices – 2021 Street Imp and Lift Station #2
- k. Downtown Flower Basket Payment Approval
- l. Fishing Derby Raffle Permit Date Change – February 5th, 2022
- m. 2021 Health Insurance Renewal
- n. Airport Layout Plan Public Open House Comments Memo
- o. Liquor Store Hire
 - Lori Mollenhoff – Grade 3 Step 1 p.
- p. Liquor Store adjust Thursday Hours – Start February 1st
 - Close at 9:00 PM instead of 10:00 PM

A motion was m/s/p, Logas/Fondurulia, to approve the consent agenda. All present voted in favor, except Mayor Borell who abstained.

2. Wright County Sherriff's Department

Deputy Dearing was present and gave a brief update for December and January. She stated that the top 5 calls were traffic stops, parking related issues, suspicious people or vehicles, medicals, and welfare checks. Deputy Dearing also reminded everyone regarding the DNR safety regulations for snowmobiles.

3. Department Reports

a. Administrative Report – Sabrina Hille

City Administrator Hille stated that the audit is scheduled, and staff is working on preparing the field work. Health care was reviewed by Council. Staff is finishing up all year end reports before it goes to the audit. Hille stated she is working on getting information out to residents regarding current and projects. Hille stated she is also working on an action plan for the railroad for when the trains are stopped and blocking intersections.

Hille also gave an update from the Liquor Store. Hille stated that the Liquor Store sales in December were up 29%. The entire year sales were up 37.6% and 2020 customers were up considerably from 2019. The liquor Store had their audit on January 1, 2021 and were only off \$0.04. There will be a cooler reset in February, Ang sent a thank you for the anniversary recognition, and a fun fact that 8202 cases of Busch Light were sold in 2020!

b. Maintenance Report – Jerry Sawatzke

Jerry Sawatzke stated that they are plowing snow, trimming trees, taking care of water plant, and taking care of equipment at the shop. Sawatzke stated that the skate park is falling apart and would like to take it down. Sawatzke stated that at a park board committee they can determine whether they would like to replace it or not.

c. Kate Heberling – 5 Year Work Anniversary

Mayor Borell recognized Kate Heberling for 5 years of employment with Maple Lake Wine and Spirits

d. Tom Neu-Fire Department Retirement

The Council thanked him for his many years of commitment and service to the community.

Mayor Borell offered condolences to the Hennen family on the death of Ken Hennen.

4. New Business

a. Rezone from R-4 to R-4 PUD

City Attorney Dave Anderson stated the Chris Paumen is asking for a rezone of outlot C to allow him to build four additional twin homes.

A motion was m/s/p, Loqas/Geyen, to approve Ordinance 2021-1 rezoning a portion of Geneva Heights from R-4 (High Density Residential) to R-4 PUD (Planned Unit Development), on condition that the preliminary and final plat of Geneva Heights 2nd Addition are approved and all conditions related to said plat approvals are adhered to. All present voted in favor.

A motion was m/s/p, Borell/Geyen to adopt Resolution 2021-01 approving the Summary Publication of Ordinance 2021-1. 5 Ayes, 0 Nays.

b. 2021 Sealcoat Project

Chuck Boser stated that every other year a portion of town is scheduled for sealcoating. Boser stated the timing of the project would be April or early May.

A motion was m/s, Geyen/Haack, to authorize preparation of plans and bidding for the 2021 Seal Coat and Crack Repair Project. Motion not voted on.

After the motion and second was made, Geyen questioned why the streets from the 2017 street project are being redone again so soon. Boser stated that it will be looked at and determine the need.

c. 2021 Street Improvement Project Update

Chuck Boser gave a presentation on the design of the project area. The projected schedule for the project was presented.

d. Airport Clear Zone Exemption

City Administrator Hille stated that the Council approved the City to move forward with the application for exemption. This would be more cost effective for the City. The draft of the letter by TKDA, to be sent to MnDot needs approval.

A motion was m/s/p, Geyen/Logas, to approve the draft letter by TKDA and get it sent on to MnDot for approval. All present voted in favor.

e. Closed Session – 210 Division St W

A motion was m/s/p, Geyen/Logas, to go into a closed session pursuant to Minnesota Statutes, section 13D.05, subdivision 3(c)(3) to develop or consider offers or counteroffers for the sale of the property located at 210 Division St. W., Maple Lake, MN 55358 (Wright County PID 110-055-001010). All present voted in favor.

5. Miscellaneous / Other Business

a. Committee Reports

- Council Workshop – 1/5/2021

Mayor Borell stated that at the workshop City Administrator Hille prepared a presentation to go over the basics of City Council, applicable laws, policies, and procedures. The Open Meeting Law was reviewed.

- Planning Commission – 1/12/2021

Council member Geyen stated that the Planning Commission re-elected Don Grant as the Chair. A public hearing was held to rezone Geneva Heights and a category called Action Items has been added to the agenda and minutes to be assure the Planning Commission is taking care of assigned tasks.

6. Dates to Remember / Announcements

- City Council Workshop, Tuesday February 2, 2021 at 6:00 pm
- Airport Commission Meeting, Wednesday, February 3, 2021, 6:00 pm.
- Joint Council/Planning Commission Meeting, Thursday, February 4, 2021 6:00 pm
- Planning Commission Meeting, Tuesday, February 9, 2021, 7:00 pm
- City Offices Closed – President's Day, February 15, 2021
- City Council Meeting, Tuesday, February 16, 2021 at 7:00 pm

7. Adjournment

A motion was m/s/p, Geyen/Logas, to adjourn at 8:45 p.m. All present voted in favor.

Attest,

A handwritten signature in black ink, appearing to read "Elizabeth Bull". The signature is written in a cursive style with a large initial "E".

Deputy Clerk