

**CITY OF MAPLE LAKE**  
**CITY COUNCIL SPECIAL MEETING MINUTES**  
Tuesday, January 05, 2021

**SWEARING IN OF MAYOR AND COUNCILMEMBERS**

Administrator Hille swore in Mayor Todd Borell and Councilmembers John Haack and Brian Fondurulia.

**CALL TO ORDER**

The City of Maple Lake City Council Special Meeting was called to order at 7:03 pm by Mayor Todd Borell.

**ROLL CALL**

**Present:** Todd Borell, Brian Fondurulia, Deb Geyen, Joh Haack, and Kristin Logas

**Absent:** None.

**Also present:** Sabrina Hille, City Administrator; Jerry Sawatzke; Public Works Director

**AGENDA APPROVAL**

*A motion, m/s/p, Geyen/Logas, to approve the agenda as presented. Motion carried.*

**CONSENT AGENDA**

- a. Approval to Sell Surplus Office Equipment
- b. Approve Airport Lease – Dave Ostwald (Hangar C3)
- c. Approve Flower Basket Donations
  - Todd and Elizabeth Borell
  - Mike and Mary Messina

**NEW BUSINESS**

**1. 2021 Meeting Schedule**

Administrator Hille gave a brief run down of the meetings, how some are set up quarterly and monthly. Mayor Borell noted that the March workshop is marked for a Wednesday but will actually be on the Tuesday.

*A motion, m/s/p, Fondurulia/Logas, to approve the 2021 Meeting Schedule. Motion passed.*

**2. 2021 City Council Appointments**

City Council annually sets council liaisons for committees and commissions, discussion was held on who would like to be on which committees and commission to fill positions that were left blank from past council members. After discussion empty roles were filled and the changes were noted.

A motion, m/s/p, Haack/Fondurulia, to approve the 2021 City Council Appointments.

Motion passed.

### **3. Water Meter System and Handheld Upgrade**

Public Works Director Sawatzke gave information regarding the change in water meter software needed for the new water meters. The current water meters are no longer being created, and we have 6 remaining. This upgrade is needed so the city can acquire additional meters. After review of other programs, staff is recommending this upgrade as it allows for the current meters to still be read with the new handheld. The upfront charge will be roughly \$15, 400 and the annual expense will increase from \$1,560 to \$1,797.60. Staff recommends this upgrade and approval.

A motion, m/s/p, Borell/Fondurulia, to approve the upgrade of the Badger Water meter

Software and Handheld. Motion passed.

### **ADJOURNMENT**

A motion, m/s/p, Geyen/Logas, to adjourn the City Council Special Meeting at 7:33 pm. Motion

carried.

Attest,



City Administrator/Clerk/Treasurer