

CHAPTER 21
CITY OF MAPLE LAKE

ORDINANCE ESTABLISHING A CIVIL DEFENSE AGENCY

21.01 **ACT ADOPTED**

The Minnesota Civil Defense Act, Minnesota Statutes, Chapter 12, insofar as it relates to cities, is adopted by reference as part of this ordinance as fully as if set forth explicitly herein.

21.02 **CIVIL DEFENSE AGENCY**

1. **Agency and Director** - There is hereby created within the city government a civil defense and disaster agency which shall be under the supervision and control of a director of civil defense, hereinafter called the director. The director shall be appointed by the mayor for an indefinite term and may be removed by her/him at any time. He/she shall serve without salary but shall be paid her/his necessary expenses. The director shall have direct responsibility for the organization, administration, and operation of the civil defense agency, subject to the direction and control of the mayor.
2. **Organization and Functions** - The civil defense agency shall be organized into such divisions and bureaus, consistent with state and local defense plans, as the director deems necessary to provide for the efficient performance of local civil defense functions during a civil defense emergency. The agency shall perform civil defense functions within the city and in addition shall conduct such functions outside the city as may be required pursuant to Minnesota Statutes, Chapter 12, or this ordinance.

21.03 **POWERS AND DUTIES OF DIRECTOR**

1. **Intergovernmental Arrangements** - With the consent of the mayor, the director shall represent the city on any regional or state organization for civil defense. He/She shall develop proposed mutual aid agreements with other political subdivisions within or outside the state for reciprocal civil defense aid and assistance in a civil defense emergency too great to be dealt with unassisted, and he/she shall present such agreements to the council for its action. Such agreements shall be consistent with the civil defense plan. During a civil defense emergency, the civil defense agency and civil defense forces shall render assistance in accordance with the provisions of such agreements.
2. **Civil Defense Plan** - The director shall prepare a comprehensive general plan for the civil defense of the city and shall present such plan to the city council for its approval. When the council has approved the plan by resolution, all civil defense forces of the city shall perform the duties and functions assigned by the plan.
3. **Reports** - The director shall periodically prepare and present to the council a report of activities and recommendations.