

**CITY OF MAPLE LAKE  
WRIGHT COUNTY, MINNESOTA  
MINUTES OF MAPLE LAKE REGULAR CITY COUNCIL MEETING  
March 17, 2026 – 6:00 P.M.**

1. **Call to Order** - The regular meeting of the Maple Lake City Council was called to order by Mayor Lynn Kissock at 6:00 p.m.
2. Interim Administrator Reynolds administered the oath of office to Natt Bougie who was appointed to fill the vacant council position.

**Council Present:** Mayor Lynn Kissock, Councilors: Kris Logas, Scott Chantland, Lori Hausken, and Natt Bougie were present.

**City Staff and Consultants Present:** Cathy Reynolds, Interim City Administrator; Chuck Boser, City Engineer

3. **Approval of Agenda** –Councilor Hausken asked to remove item 9.a. from the consent agenda and place it as item 10.g in new business. **Councilor Chantland made the motion to approve the agenda as amended. Councilor Logas seconded the motion. Motion passed. (5-0)**
4. **Open Forum** – During Open Forum the following individuals spoke. Daryl Hennen and Bradley Hennen talked about the 2026 street improvement project. Kelly Griffin talked about a property survey he had completed.
5. **Law Enforcement Report** – Deputy Long provided an update on February numbers.
6. **Public Hearing**

- a. **Karlsburger Food Tax Abatement.** A public hearing was held on the proposed tax abatement for Karlsburger Food. Mayor Kissock opened the public hearing at 6:11 p.m. Interim Administrator Reynolds provided an overview of the proposed tax abatement. The public was provided with the opportunity to provide input and no comments were received. **Councilor Chantland made a motion to close the public hearing. Councilor Hausken seconded the motion and the motion passed. (5-0)** The public hearing was closed at 6:13 p.m.

Council discussed the tax abatement. **Councilor Logas made a motion to approve Resolution 2026-16 approving the tax abatement. Councilor Chantland seconded the motion and the motion passed. (5-0)**

**Councilor Chantland made a motion to approve Resolution 2026-17 approving the tax abatement agreement with corrections to the reference to Freeborn County on Exhibit A, page B-2. Councilor Hausken seconded the motion and the motion passed. (5-0)**

7. **Consent Agenda** –
  - a. ~~Approval of Check Register Report~~
  - b. Approval of February 17, 2026 City Council Meeting Minutes

- c. Approval of February 17, 2026 Personnel Committee Meeting Minutes
- d. Approval of March 3, 2026 Special City Council Meeting Minutes
- e. Approval of March 3, 2026 City Council Work Session Minutes
- f. Approval of Policy on Sale of City Owned Property
- g. Approval of Updated City Calendar – City Council Meeting Change
- h. Approval of Amendment to Interim City Administrator Consulting Services Contract
- i. Approval of Resolution 2026-15 Accepting Maple Lake Lions Donation for Makers and Growers
- j. Approve Resolution 2026-18 Declaring Certain Equipment Excess and Authorizing Disposition
- k. Approve Hire of Brayden Blizil as Public Works Maintenance Worker 1
- l. ~~Approval of Purchase and Installation of Fire Department Lock Box at the Airport~~
- m. Approval of Final Pay Application for Lift Station No. 6 Generator Project

Councilor Hausken asked to remove item 9.l. from the consent agenda to be place as item 10.h. under new business. **Councilor Chantland made a motion to approve the consent agenda as amended (items a and l moved to new business). Councilor Hausken seconded the motion and the motion passed. (5-0)**

#### 8. New Business

- a. Consider Approval of Resolution 2026 -14 Approving Increase in Fire Department Pension Benefit. **Mayor Kissock made a motion to approve Resolution 2026-14 approving the increase in the Fire Department's pension benefit. Councilor Logas seconded the motion and the motion passed. (5-0)**
- b. Consider Approval of Fence for 6<sup>th</sup> Street Lift Station. The council discussed the type of fence desired for the lift station. **Councilor Hausken made a motion to approve the purchase and installation of an 8 foot standard galvanized steel fence. Councilor Chantland seconded the motion. The motion passed. (5-0)**
- c. Consider Selection and Contracting with Building Official. Interim Administrator Reynolds presented the recommendation of the selection committee for building official services. Council discussed the recommendation. **Councilor Chantland made the motion to approve the contract with Metro West for building official services. Councilor Logas seconded the motion and the motion passed. (5-0)**
- d. Consider Council Member Committee Assignments. The council discussed the council committee appointments for 2026 with the appointment of Councilor Bougie to the vacant seat. The following committee assignments were made for 2026:

AIRPORT COMMISSION:	Kissock, Chantland
FIRE RELIEF BOARD REP:	Hausken, Logas
HEALTH OFFICER:	Kissock
JOINT SEWER BOARD:	Kissock, Logas; Bougie – alternate

LIQUOR BOARD:	Full City Council
MAPLE LAKE LIBRARY BOARD:	Kissock, Logas – alternate
PARK BOARD:	Hausken, Logas
PERSONNEL COMMITTEE:	Full City Council
PLANNING COMMISSION:	Chantland, Bougie – alternate
POLICE COMMISSIONER:	Kissock
SCHOOL LIAISON:	Hausken, Kissock – alternate

- e. Consider Committee Appointments – Planning and Park. The council discussed the appointment to city committees. No applications were received for the Park Board. Staff will continue to advertise for the position. **Mayor Kissock made a motion to renew Mike Rowe’s term on the planning commission for another 4 years. Councilor Chantland seconded the motion and the motion passed. (5-0)**
- f. Consider Approval of Purchase Agreement for Parcel Identification Number 210000071104. **Councilor Logas made the motion to approve Resolution 2026-20 approving the purchase of certain real property. Councilor Hausken seconded the motion and the motion passed. (5-0)**
- g. Consider Approval of Check Register. **Council discussed the check register. Councilor Hausken made a motion to approve the check register. Mayor Kissock seconded the motion and the motion passed. (5-0)**
- h. Consider Approval of Purchase and Installation of Fire Department Lock Box at the Airport. Council discussed the recommendation of the Airport Commission for the purchase and installation of a lock box at the Airport. The lock box will hold hangar keys for use by the Fire Department in responding to calls. **Councilor Chantland made a motion to approve the purchase and installation of a lock box at the airport. Mayor Kissock seconded the motion and the motion passed. (5-0)**

9. **Old Business**

- a. Discussion on 2026 Street Improvement Project. City Engineer Boser presented the bids for the 2026 Street Improvement Project. Council discussed the bids and asked to bring information on assessments and financing to the next city council meeting.
- b. Consider Lan Sky Spa and Yan Tang Therapeutic Massage Enterprise License and Massage Therapist License. Interim Administrator Reynolds presented information on the license applications. **Mayor Kissock made a motion to approve the Therapeutic Massage Enterprise License for Lan Sky Spa and the Massage Therapist License for Yan Tang. Councilor Logas seconded the motion and the motion passed. (5-0)**
- c. Consider Approval of Amendments to Chapter 17 Massage Ordinance.
  - i. Ordinance 2026-02 Amending Chapter 17 of the Maple Lake City Code Related to Licensing of Massage Businesses and Services. Council discussed the proposed ordinance amending Chapter 17 to include an exception for acupuncturists licensed by the State of Minnesota’s

medical practice board. **Mayor Kissock made a motion to approve Ordinance 2026-02 amending Chapter 17 of the Maple Lake City Code Related to Licensing of Massage Businesses and Services. Councilor Logas seconded the motion and the motion passed. (5-0)**

- ii. Resolution 2026-19 Authorizing Summary Publication of Ordinance 2026-02. **Mayor Kissock made a motion to approve Resolution 2026-19 authorizing the summary publication of Ordinance 2026-02. Councilor Logas seconded the motion and the motion passed. (5-0)**

#### 10. Department Reports

- a. Public Works Director/Airport Manager. Interim Administrator Reynolds provided an update from the Airport Commission meeting in Public Works Director Johnson's absence due to weather-related work needs.
- b. City Engineer. City Engineer Boser provided an update to council.
- c. City Attorney – The city attorney was absent for the meeting and joined for the closed session. No other updates were provided.
- d. Liquor Store – The liquor store had no updates to provide this month.
- e. City Administrator – Interim Administrator Reynolds provided a financial update to the council.

11. **Closed Session – Mayor Kissock made a motion to go into closed session pursuant to Minnesota Statutes 13D.05, subdivision 3(b) for an attorney-client discussion that requires absolute confidentiality regarding potential litigation involving Kurilla Contracting in relation to the 2024 Drain Tile Project. Councilor Hausken seconded the motion and the motion passed. (5-0)** The city council went into closed session at 7:30 p.m.

**Mayor Kissock made a motion to close the closed session and return to open session. Councilor Hausken seconded the motion and the motion passed. (5-0)** The city council returned to open session at 7:54 p.m.

#### 12. Announcements

April 2026 dates to remember:

- April 7, 2026 at 6:00 p.m., MLEDA and City Council Meeting
- April 13, 2026 at 5:00 p.m., Park Board Meeting
- April 14, 2026 at 6:00 p.m., Planning Commission Meeting
- April 21, 2026 at 6:00 p.m., City Council Meeting

13. **Adjournment – Councilor Logas made the motion to adjourn the meeting. Councilor Hausken seconded the motion and the motion passed. (5-0).** The meeting was adjourned at 7:55 p.m.

Approved: \_\_\_\_\_

Lynn Kissock, Mayor

Attest: \_\_\_\_\_

Cathy Reynolds, Interim City Administrator