

**CITY OF MAPLE LAKE  
WRIGHT COUNTY, MINNESOTA  
MINUTES OF MAPLE LAKE REGULAR CITY COUNCIL MEETING  
NOVEMBER 18, 2025 – 6:00 P.M.**

1. **Call to Order** – The regular meeting of the Maple Lake City Council was called to order by Mayor Lynn Kissock
2. **Pledge of Allegiance**
3. **Roll Call** – Mayor Lynn Kissock, Councilors: Kris Logas, Scott Chantland, and Lori Hausken were present.

**City Staff and Consultants Present:** Sam Ketchem, City Attorney; Tanya DeLong, City Staff; Andrew Johnson, Public Works Director; Chuck Boser, City Engineer

4. **Approval of Agenda** – Mayor Kissock would like to add an item under New Business for the hire of two new fire fighters for the Maple Lake Fire Department. **Motion made by Councilor Logas and seconded by Councilor Hausken to approve the amended Agenda. Motion passed unanimously by voice vote.**
5. **Open Forum** – No one was present to address the Council
6. **Law Enforcement Report** – Wright County Deputy Block was present to update the council on law enforcement activity since the last meeting.
7. **Public Hearing – Motion to open Public Hearing was made by Councilor Hausken and seconded by Councilor Chantland. Motion passed unanimously by voice vote.**

Danielle Norgren, Co-Owner of Lucky Charms Child Care & Preschool; and Ashley Molene, Director of Lucky Charms Childcare & Preschool were present to read a letter on behalf of Shayna Nix, Co-Owner of Lucky Charms Child Care & Preschool to discuss their ongoing concerns regarding the sewer access charge and water access charge.

**Councilor Logas motioned to close Public Hearing and seconded by Councilor Chantland. Motion passed unanimously by voice vote.**

A1. Motion to approve Resolution 2025-54 – Certifying Delinquent Accounts to the Wright County Auditor for Collection with Property Taxes 2026. Lucky Charm Child Care & Preschool will be subtracted from being assessed this year, further discussion will take place later. **Motion made by Mayor Kissock and seconded by Councilor Hausken. Motion passed unanimously by voice vote.**

8. **Consent Agenda** –
  - a. Approval of Check Register Report

- b. Approval of Resolution 2025-55 – Maple Lake Lion’s Donation to Maker’s and Grower’s
- c. Approving Street Closure for Christmas in Maple Lake on December 6, 2025
- d. Approve Salary Step Increase plus COLA for Al Hudek

**Motion made by Councilor Hausken and seconded by Councilor Logas. Motion passed unanimously by voice vote.**

**9. Department Reports**

**a. Administration – City Staff**

- 1. Staff provided a brief update on what City Staff has been working on, including working on getting the phone systems fixed as they have been having technical issues.

**b. City Attorney – Sam Ketchum**

- 1. City Attorney is working on Special Assessments, and working with staff on Cannabis Licensing, as well as MPFLA.
- 2. Approval of Resolution 2025-56 – Certifying Assessments 5<sup>th</sup> Street West Road and Utility Project (JR Estates) **Motion made by Councilor Logas and seconded by Councilor Chantland. Motion passed unanimously by voice vote.**

**c. City Engineer – Chuck Boser**

- 1. Updated Council regarding his monthly report.
- 2. Approval of Pay Application No. 2 – 2025 Structure Rehabilitation Project to Motiv Excavating & Site Works in the amount on \$210,168.29. **Motion made by Councilor Logas and seconded by Councilor Hausken. Motion passed unanimously by voice vote.**
- 3. Approval of Pay Application No. 2 – 5<sup>th</sup> Street Road Project to Northern Lines Contracting in the amount of \$787,440.42. **Motion made by Councilor Logas and seconded by Councilor Chantland. Motion passed unanimously by voice vote.**
- 4. Discussed plan regarding 2026 design options for 1<sup>st</sup> St S & Pleasant St. Presented 3 different options, 3<sup>rd</sup> option comes with an A or B option. Council asked that an open house be held to receive community input on the proposed designs.

**d. Public Works – Andrew Johnson**

- 1. Updated Council regarding his monthly report.
- 2. Discussion to promote Mike Wicks to Lead Maintenance Worker Position starting December 1<sup>st</sup>, 2025. **Motion made by Councilor Chantland and seconded by Councilor Hausken. Motion passed unanimously by voice vote.**

**e. Liquor Store – Ang Berthiaume**

- 1. Received

**f. Comprehensive Plan – MSA – Sarah Constable Runkel**

- 1. Safe Street 4 All Final Report is being pushed into January.
- 2. Comprehensive Plan work is just getting started.

**10. New Business –**

- a. Discussion and approval of Contract for Interim City Administrator. **Motion made by Mayor Kissock and seconded by Councilor Hausken. Motion passed unanimously by voice vote.**
- b. Discussion and approval of hiring Brandon Carlson and Dan Woyak to the Maple Lake Fire Department. **Motion made by Councilor Logas and seconded by Councilor Chantland. Motion passed unanimously by voice vote.**

**11. Old Business –**

- a. Discussion and Action regarding Minnesota Paid Family Leave Act – 2026. **Motion made by Mayor Kissock and seconded by Councilor Hausken. Motion passed unanimously by voice vote.**
- b. Discussion for City Hall to be closed Friday December 26<sup>th</sup>, and Friday January 2<sup>nd</sup> with staff using 4 hours of PTO those 2 days.

**12. Announcements / Dates to Remember**

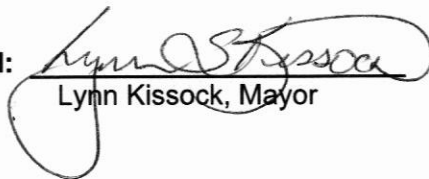
**November – December 2025 Dates to Remember:**

- Thanksgiving – City Hall Close – November 27 & 28
- MLEDA – Tuesday, December 2, at 5:00 p.m.
- City Council Meeting – Tuesday, December 2, 2025 at 6:00 p.m.
- Planning Commission Meeting – Tuesday, December 9, 2025 at 6:00 p.m.
- City Council Meeting – Tuesday, December 16, 2025 at 6:00 p.m. – If Needed
- Christmas Holiday – City Hall Closed – December 24, 25, & 26
- New Year's Day Holiday – City Hall Closed – January 1 & 2

**13. Adjournment – Motion made by Councilor Logas and seconded by Councilor Chantland to adjourn meeting. Motion passed unanimously by voice vote.**

Respectfully submitted,  
Tanya DeLong  
Administrative Assistant

Approved:

  
Lynn Kissock, Mayor