

**CITY OF MAPLE LAKE
WRIGHT COUNTY, MINNESOTA
MINUTES OF MAPLE LAKE REGULAR CITY COUNCIL MEETING
SEPTEMBER 03, 2024 - 6:00 P.M.**

1. **Call to Order** - The regular meeting of the Maple Lake City Council was called to order by Mayor Lynn Kissock at 6:00 p.m. on Tuesday, September 3, 2024.

2. **Pledge of Allegiance**

3. **Roll Call** – Mayor Lynn Kissock, Councilors: John Haack, Scott Chantland, Lori Hausken and Wayne Paumen.

City Staff and Consultants Present: Scott Hildebrand, City Administrator and Al Hudek, Public Works Director. City Engineer Chuck Boser appeared virtually via Teams.

4. **Approval of Agenda** – Hildebrand requested to move the Budget Presentation to follow Old Business, then include the Law Enforcement Report as Number 6. Motion by Councilor Chantland and seconded by Councilor Haack to approve the Amended Agenda as presented. Motion passed unanimously by voice vote.

5. **Open Forum** – Matters presented in the Open Forum are limited to 5 minutes. Any matter that requires additional time or consideration by the Council may be tabled until a future meeting.

John Haack, 118 First Street E., spoke regarding the property clean-up bill from Junk Masters and requested the Council not pay the 2nd half of the bill for items taken illegally and damaged during the process.

6. **Presentation** – Deputy Bauman of the Wright County Sheriff's Department was present to discuss law enforcement activity the past month.

7. **Consent Agenda** – Motion by Councilor Chantland and seconded by Councilor Hausken to approve the Consent Agenda, which included:

- a. Approval of Minutes – City Council Meeting of August 20, 2024
- b. Approval of Check Register – August 2024

Motion passed unanimously by voice vote.

8. **Department Reports**

a. **City Administrator – Scott Hildebrand**

1. Confirmed that the City's property insurance renewal quote has been received. Paul Manuel will present this at the October 1, 2024, Regular Council Meeting.
2. Requested a Personnel Meeting, which was scheduled for Monday, September 23, 2024, at 5:00 p.m.

3. Read a statement from the City Attorney regarding the status of the Haack property and potential contempt charges.

b. Public Works Director – Al Hudek

1. Public Works Director Hudek provided an updated regarding the Elm Avenue sidewalk, lift station cleaning, funding for the Gaga Pit, Airport taxiway upgrades and Christmas lights.
2. The City Hall roof was briefly discussed, but no action will be taken until more bids are received.

c. Engineering – Chuck Boser

1. Bids for the 2024 Storm Sewer and Drainage Improvement Project were presented. There was much discussion regarding qualifications of the bidders. Motion by Mayor Kissock and seconded by Councilor Haack to award the bid to Kurilla Contracting in the amount of \$158,365.00, pending Council receipt of recommendations and letters of qualifications. The matter will be revisited if any concerning items are discovered. Motion passed unanimously by voice vote.
2. Pay Request #5 for the 2023 Street Project was reviewed. Motion by Councilor Haack and seconded by Councilor Pauman to approve Pay Request #5 for the 2023 Street Project in the amount of \$98,045.90. Motion passed unanimously by voice vote.

d. Fire Department – Mayor Kissock read the details of the current Fire Department fundraiser which is being sponsored by the Maple Lake Liquor Store.

e. Liquor Store – Mayor Kissock read the details of the Beer & Brats event to be held on September 11th at the American Legion.

9. New Business – No new business to discuss.

10. Old Business –

- a. Hildebrand presented options for payroll service and confirmed that Spruce Valley should be able to work with the timekeeping software previously purchased by Civic. Mayor Kissock openly apologized to Staff for any prior payroll mishaps, but noted this is a step in the right direction for the City.

Motion by Mayor Kissock and seconded by Councilor Chantland to approve moving forward with payroll services from Spruce Valley. Motion passed unanimously by voice vote.

- b. Hildebrand provided clarification regarding the variance request at 901 Cedar Avenue North, which had been discussed at the August 20th meeting. Hildebrand noted an earlier variance approved along Spruce Avenue N. for a similar issue.