

**CITY OF MAPLE LAKE
WRIGHT COUNTY, MINNESOTA
MINUTES OF MAPLE LAKE REGULAR CITY COUNCIL MEETING
AUGUST 20, 2024 - 6:00 P.M.**

1. **Call to Order** - The regular meeting of the Maple Lake City Council was called to order by Mayor Lynn Kissock at 6:00 p.m. on Tuesday, August 20, 2024.

2. **Pledge of Allegiance**

3. **Roll Call** – Mayor Lynn Kissock, Councilors: John Haack, Scott Chantland, Lori Hausken and Wayne Paumen.

City Staff and Consultants Present: Scott Hildebrand, City Administrator; Al Hudek, Public Works Director; and Sam Ketchum, City Attorney. City Engineer Chuck Boser appeared virtually via Teams.

4. **Approval of Agenda** – Motion by Councilor Chantland and seconded by Councilor Paumen to approve the Amended Agenda as presented. Motion passed unanimously by voice vote.

5. **Open Forum** – Matters presented in the Open Forum are limited to 5 minutes. Any matter that requires additional time or consideration by the Council may be tabled until a future meeting.

Deb Geyen, 400 Oak Avenue S, thanked the Gear-Head Committee for putting on a great event in the City. Had questions regarding the drain tile project and a prior 2021 project. Requested the Council consider issuing an RFP for engineering and other services. Noted the agenda item to pay Junk Masters and inquired how the City will monitor and prevent the issue from happening again.

Chris Borgert, 4106 112th Street, not a resident, but active in the community as a Scoutmaster, American Legion and St. Timothy's. requested thew City speak with cell phone providers about providing a repeater on the water tower, or other options to increase cell phone reception.

Scott Chantland, 25 Birch Avenue N., spoke regarding the Gear-Head event and thanked the City, Chamber and Public Works Staff for their work.

6. **Consent Agenda** – Motion by Councilor Hausken and seconded by Councilor Haack to approve the Consent Agenda, which included:

- a. Approval of Minutes – City Council Meeting of August 5, 2024
- b. Approval of 2025 City Assessor fees.
- c. Approval of temporary Liquor License for Dangerous Man Brewing Co., LLC.

Motion passed unanimously by voice vote.

7. Department Reports

a. **Law Enforcement** – Deputy Bauman was present to report on the July calls handled by the Wright County Sheriff's Department.

b. **City Administrator – Scott Hildebrand**

1. Discuss possible budget workshop or Special Meeting date(s). Hildebrand discussed several upcoming items regarding economic development and the budget / audit. It was decided that Special Meetings will be scheduled for Wednesday, September 11th at 5:00 p.m.; Monday, September 23rd at 5:00 p.m., and if necessary, Friday, September 27th at 5:00 p.m. Hildebrand will post the proper notice for each meeting, which may be cancelled if it is later determined they are not necessary.
2. Hildebrand reported that the earlier approved cash transfers have occurred and several investments have been made with Northland Securities in a laddering fashion to better spread out maturity dates and protect the interests of the City.
3. Hildebrand presented YTD Revenue – Expense Reports and requested the Council review and please provide critique should they wish for the reports to be modified in the future.

c. **Public Works Director – Al Hudek** – Reports that blocks have been placed at the beach. Water meter replacement continues with only one left, then 4 vacant houses once the trailer park is completed.

d. **City Attorney – Sam Ketchum**

1. Mayor Kissock requested Councilor Haack to recuse himself during the discussion regarding the Junk Masters invoice. Once Councilor Haack left the dais, Ketchum discussed the Junk Masters invoices and provided a brief update regarding the City's remediation action. Motion by Mayor Kissock and seconded by Councilor Paumen to pay half of the Junk Masters invoices, totaling \$79,306.25. Motion passed unanimously by voice vote of 4 members. (Councilor Haack had been recused.) The remaining half will be paid following the 90 days of storage.

Councilor Haack then returned to the dais and the meeting proceeded with 5 members present.

e. **City Engineer – Chuck Boser**

1. Engineer Boser presented his monthly update via Teams. The report included an update on the 2024 drainage project which will bid on August 24th; the feasibility study for the 5th street road and utility project; and the lead service line project.