

**CITY OF MAPLE LAKE
WRIGHT COUNTY, MINNESOTA
MINUTES OF MAPLE LAKE REGULAR CITY COUNCIL MEETING
AUGUST 05, 2024 - 6:00 P.M.**

1. **Call to Order** - The regular meeting of the Maple Lake City Council was called to order by Mayor Lynn Kissock at 6:00 p.m. on Monday, August 5, 2024.

2. **Pledge of Allegiance**

3. **Roll Call** – Mayor Lynn Kissock, Councilors: John Haack, Scott Chantland, Lori Hausken and Wayne Paumen.

City Staff and Consultants Present: Scott Hildebrand, City Administrator

4. **Approval of Agenda** – Motion by Councilor Chantland and seconded by Councilor Hausken to approve the Amended Agenda as presented. Motion passed unanimously by voice vote.

5. **Open Forum** – Matters presented in the Open Forum are limited to 5 minutes. Any matter that requires additional time or consideration by the Council may be tabled until a future meeting.

Mayor Kissock noted the Division Street application had been withdrawn and will not be revisited by the Council.

Jen Rasset, 7250 Dempsy Avenue, spoke in support of the childcare center and the need for the Council to make decisions which protect the children in the City of Maple Lake.

Carrie Jones, from Hanover, spoke as an advocate for her parents of 110 Star Street E, regarding the potential use of 207 Division Street E.

Lori Hausken, 313 Oriole Avenue S., spoke regarding an earlier incident at Bolduan Park and urged City Council members to be authentic.

6. **Public Hearing** – regarding Ordinance 2024-03 which amends Interim Ordinance No. 2023-05 regarding cannabis-related businesses within the City of Maple Lake.

Motion by Councilor Hausken and seconded by Councilor Haack to open the Public Hearing. Motion passed unanimously by voice vote. No members of the public were present to speak on the issue. Motion by Mayor Kissock and seconded by Councilor Chantland to close the Public Hearing. Motion passed unanimously by voice vote.

7. **Consent Agenda** – Motion by Councilor Hausken and seconded by Councilor Paumen to approve the Consent Agenda, which included:

- a. Approval of Minutes – City Council Meeting of July 16, 2024
- b. Approval of Check Register – July 2024

- c. Resolution 2024-28 – Resolution accepting Donation in the amount of \$1,100.00 from Maple Lake Lions to be used for signage at the Irish Stadium
- d. Approval of Resolution 2024-29 - Resolution accepting Donation in the amount of \$25,000.00 from the Maple Lake Lions
- e. Approval of Resolution 2024-30 - Authorizing Donation of Fire Investigation Trailer to City of Hanover, MN
- f. Approval of Resolution 2024-31 – Approving City Administrator Scott Hildebrand as a signor on Northland Securities investment accounts.
- g. Temporary On-sale Liquor License for The Church of Saint Timothy on September 21st & 22nd, 2024.
- h. Lawful Gambling Permit for The Church of Saint Timothy Turkey Bingo on November 17, 2024.

Motion passed unanimously by voice vote.

8. Department Reports

a. City Administrator – Scott Hildebrand

1. Request for refund on \$300.00 inaccessibility fee on Utility Bill – no access to water meter – water meter change in July, 2024.

After discussion regarding the time Staff spent trying to contact residents and the extensive time which has passed, Councilor Chantland moved and Councilor Hausken seconded to waive the \$300 penalty for the month of July, but to keep the remaining bill. Motion passed unanimously by voice vote. Hildebrand will contact the to advise of the decision.

2. Request extension for 2023 Audit from State Auditor's Office. Hildebrand briefed Council regarding the reconciliation project with ABDO, as well as the expected time to complete the 2023 audit. Hildebrand will contact the OSA directly, then request the extension in writing prior to August 15th.
3. Update and Motion for Acceptance of the 2023 Safe Streets and Roads for All Grant. Motion by Mayor Kissock, seconded by Councilor Hausken to accept the 2023 Safe Streets and Roads for All Grant and move forward with the RFP. Motion passed unanimously by voice vote.

9. Public Works Director – Al Hudek – None

10. Fire Department –

Council reviewed the Maple Lake Fire Relief Association OSA Report. Motion made by Councilor Paumen, seconded by Councilor Hausken to accept the OSA Report. Motion passed unanimously by voice vote.

11. New Business

- a. Ordinance 2024-03 – An Interim Ordinance Amending Ordinance 2023-05 Regarding cannabis-related Businesses within the City of Maple Lake. Motion by Councilor Hausken and seconded by Councilor Paumen to approve Ordinance 2024-03. Motion passed unanimously by voice vote.
- b. Resolution 2024-31 – Authorizing Summary Publication of Ordinance 2024-03. Motion by Councilor Chantland and seconded by Councilor Hausken to approve Resolution 2024-31. Motion passed unanimously by voice vote.

12. Old Business - None

13. Announcements / Dates to Remember

August 2024 dates to remember:

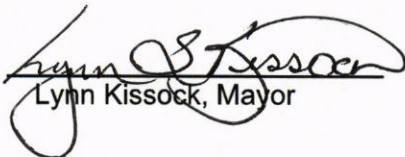
- City Council - Monday, August 5, 2024 @ 6:00 p.m.
- Chamber of Commerce Meeting – Wednesday, August 7, 2024 at Noon – Madigan's
- Airport Commission Meeting - Wednesday, August 7, 2024 at 5:00 p.m.
- Makers & Growers Festival - Sunday, August 11, 2024, from 10:30 a.m. – 3:30 p.m. - Downtown
- Park Board Meeting - Monday, August 12, 2024, at 5:00 p.m.
- Planning Commission Meeting - Wednesday, August 14, 2024, at 6:00 p.m.
- Gear-Head Event - Saturday, August 17, 2024, Maple Lake, MN
- City Council - Tuesday, August 20, 2024, at 6:00 p.m.

Mayor Kissock also reminded the public that filing is open for two (2) City Council seats and the Mayor Seat until 5:00 p.m. on Tuesday, August 13th. The Primary Election is also that day at the City Hall.

14. **Adjournment** - Motion made by Councilor Haack, seconded by Councilor Hausken to adjourn the meeting. Motion passed unanimously by voice vote. Meeting adjourned at 6:44 p.m.

Respectfully submitted,
Scott W. Hildebrand
City Administrator

Approved:


Lynn Kissock, Mayor