

MAPLE LAKE CITY COUNCIL

April 16, 2024 Minutes

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mayor Lynn Kissock.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Present: John Haack, Wayne Paumen, Scott Chantland, Lori Hausken, and Lynn Kissock.

Absent: none

Others Present: Shirley Slater-Schulte, Interim City Administrator, Chuck Boser, City Engineer – Stantec; Sam Ketchum, City Attorney, Kennedy & Graven; Andrew Johnson, Public Works, Jamison Quast, Cable Commission.

AGENDA APPROVAL

Mayor Kissock requested the following addition to the agenda:

1. Gambling Permit for Maple Lake - Lake property Owners Association
Moved to New Business – Item #4
2. Amending the Fire Contracts per City Attorney. – Moved to New Business – Item #5
3. Discussion on Accounting Financial Contracts. - Moved to New Business – Item #6
4. Discussion of Salary Request from Deputy Clerk. - Moved to New Business – Item #7

A motion was made by Councilor Chantland, seconded by Councilor Hausken to approve the agenda as amended. All voted in favor. Motion declared passed.

OPEN FORUM – John Rivers, 211 4th Street, W., Maple Lake stated that he has been a resident for about 25 years and owns several properties in this city. He commented that Maple Lake has been good to him and his family and the comments that he is making are to help this community. He stated that the City of Maple Lake has a blight that needs to be dealt with. There is a junk yard on the corner of 2nd and Birch and another on East on 1st Street and on the issue of the cleanup of certain properties within the city and this affects everyone's property values. Commented that this has been going on for too long and the city needs to enforce the ordinances and get it cleaned up. Cleanup articles from 2015, 2019 & 2022, and I have many visitors from out of town and they are not impressed. Properties should be cleaned up and buildings taken down. Comments are being made that Maple Lake is the Trailer Park of Wright County. When you drive into town from Highway 55, you are greeted by junk yards. The citizens and property owners need an answer as to how we are going to clean up this mess. We need some action now!

Mayor Kissock stated that she appreciated him bringing this item to the council and this item is placed on the next agenda to move forward.

CONSENT AGENDA

1. Approval of Closed Council Meeting Minutes of March 19, 2024
2. Planning Commission Meeting Minutes of April 09, 2024
3. Liquor License for the Maple Lake Fire Department to sell beer at the Butchery, Hwy 55 on June 27th & 28th, 2024.

A motion was made by Councilor Hausken, seconded by Councilor Chantland to approve the Consent Agenda. All voted in favor. Motion declared passed.

DEPARTMENT REPORTS

a. Administrative Report – Shirley Slater-Schulte, Interim

1. Registration for LMC Conference – Early Registration ends May 3rd.
2. Update on Interviews scheduled for April 15th & 17th, 2024. Slater-Schulte informed the City Council that staff will be interviewing 6 applicants for the part-time positions. Mayor Kissock recommended that the Interim City Administrator Slater-Schulte be given the authority to hire part-time positions.
3. Slater-Schulte reported that past due invoices totaling \$15,782.00 will be paid at the time of the sale of another property by CSP Property Management, LLC.

b. Public Works Director – Andrew Johnson – Public Works

1. Updates were discussed about the opening of the park buildings and bathrooms, also the cameras will be turned on.
2. Step Increase for Mike Wicks for Obtaining the SC Sewer License (Step would be from \$31.06 to \$31.91 per hour).

Motion was made by Mayor Kissock and seconded by Councilor Haack to approve the step increase for Mike Wicks for obtaining the SC Sewer License from \$31.06 to \$31.91. All voted aye. Motion declared passed.

c. Fire Department

1. Township Fire Contracts – Fire Chief Peterson reported on the remaining Fire Contracts to be signed.
2. Extra dollars from the Fire Contracts will be added to the purchase of a Fire Truck. Dollars noted in the 500 funds.
3. Retirement of Bill Ditter effective 03/01/2024
4. Presented for review and approval of the Maple Lake Fire Department 2025 Proposed Budget.

Motion to approve the 2025 Proposed Budget as presented. Motion made by Councilor Hausken, seconded by Councilor Paumen. All voted aye. Motion declared passed.

Mayor Kissock asked Fire Chief Peterson to congratulate and thank Firefighter Bill Ditter for his 32 years of service to the community and City of Maple Lake. Also, to extend a "Thank You" to the entire Fire Department for what they do for the City of Maple Lake and community.

- d. City Engineer Chuck Boser reported on the following:

5th Street Road & Utility Feasibility report

Lead Service Line Inventory

2024 Street Maintenance Project

2024 MGG Airport Taxi Lane A Project

2023 Street Mill & Overlay Project

MGG Airport 2022 Pavement Project

Lift Station 6 Generator Project

Reported on the Apartment Development has been placed on hold as the developer and landowners have not arrived at an agreement. Mayor Kissock suggested continuing with the Feasibility Report.

Daycare project is approved to move forward.

Reported on the Safe Street Grant and working on RFP.

- e. City Attorney Report – Sam Ketchum

Update on the investigation of the Fire Dept and it is closed and there is confidential information that is available in the Interim City Administrator's office.

Update on the Fuel Theft case and a Plea Agreement was accepted, and case has been settled.

- f. Wright County Sherriff's Report for March 2024 was presented by Deputy Adam Bauman with Wright County Sheriff's Department.

NEW BUSINESS

Resolution 2024-18 – Approving the Preliminary and Final Plat for Geneva Road 1st Addition within the City of Maple Lake.

Motion made by Mayor Kissock to approve Resolution 2024-18, seconded by Councilor Chantland. All voted aye. Motion declared passed.

DONATION REQUEST

Request for \$75.00 sponsorship/advertisement with from the Wright Saddle Club. City Attorney informed the City Council that Cities are not able to contribute to private organizations.