

MAPLE LAKE CITY COUNCIL

February 6, 2024 Minutes

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mayor Lynn Kissock.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Present: Lynn Kissock, John Haack, Scott Chantland, Lori Hausken and Wayne Paumen.

Others Present: Phil Gravel, City Engineer – Stantec; Sam Ketchum, City Attorney, Kennedy & Graven; Adam Bauman, Wright County Deputy, Renee Ackerly, City Administrator and Al Hudek, Public Works Director/Airport Manager

AGENDA APPROVAL

Lynn – move 11B to after the Consent Agenda. Lori - Move Invoice report to discuss to old business.
Lynn – strike consent agenda a. no minutes received.

A motion by Chantland, second by Hausken, to approve the agenda with the changes as noted above. All present voted in favor. Motion passed.

OPEN FORUM – None

CONSENT AGENDA

- a. ~~Approval of minutes: City Council January 16, 2024, Special Council January 24, 2024, Special Council January 31, 2024, and September 21, 2023~~
- b. Approval of ~~Paid Invoice Report from 01/01/2024 – 01/31/2024~~ and check register from 01/01/2024 – 01/31/2024 in the amount of \$1,150,614.06
- c. Resolution 2024-08 Accepting Donation from Maple Lake Lions for St. Patrick's Day - \$500 and Makers & Growers Monthly Festival - \$450

A motion by Hausken, second by Chantland, to approve the consent agenda. All present voted in favor. Motion passed.

Recognition of Landon Caughey, Firefighter of the Year and Sara Peterson, EMT of the Year
Mayor Kissock officially recognized the accomplishments of Landon and Sara.

Interviews were conducted for the City Administrator Candidates

DEPARTMENT REPORTS

- a. **Engineer's Report - none**
- b. **Public Works Department – Al Hudek**
Grant for work at the airport; mapping and finishing up with the storm sewers; brought the dock from the beach to the shop and putting on new planking; inventory of lead in water lines with state money, Chuck assisting; revising the agreement with the trailer park regarding replacement of the water meters; airport fly-zone has trees that need trimming – working with a property owner to remove the existing and planting pine trees – money in a grant will be used;

c. **Administrative Report – none**

NEW BUSINESS

Bids for the new pickup (\$34,297.83) and box (\$14,302).

A motion by Chantland, second by Hausken, to approve purchase of the F350 4x4 Supercab pickup from Lundeen Brow for \$34,297.83 with trade in of 2013 F350 pickup for Public Works – money to come from capital improvement funds. All present voted in favor. Motion passed.

OTHER BUSINESS

- a. Update on Maple Lake Personnel Policy regarding ESST for firefighters and ambulance employees.
The City Attorney recommended no changes to the current policy.
- b. Approve Resolution 2024-07 Authorizing Public Purpose Expenditure of \$1,300 to the Maple Lake Makers and Growers Monthly Festival
A motion by Kissock, second by Chantland, to Authorize a Public Purpose Expenditure of \$1,300 to the Maple Lake Makers and Growers Monthly Festival.

Discussion: Haack opposes the expenditure as he thought they stated that they wouldn't be back asking for more money. Kissock said that they "hoped" not to be asking for more.

Voting in favor: Chantland, Kissock, and Hausken. Voting against: Haack. Motion passed.

- c. Discuss Wright County Board amendment to Chapter 155 Zoning

Kissock explained that the amendment was very minor and required no feedback from the Council.

- d. Deliberate and potential action following candidate interviews, including possible appointment and/or approval of Interim Administrator contract

A video interview was conducted with Shirley Slater-Schulte. Three other candidates were interviewed, all with good work experience. The council discussed the candidates.

A motion by Kissock, second by Hausken, to pursue an offer to Shirley Slater-Schulte for the position of Interim City Administrator. All present voted in favor. Motion passed.

A motion by Kissock, second by Chantland, to pursue a contract with Joel Dein if Slater-Schulte declines the position. Voting in favor: Chantland, Kissock, and Hausken. Voting against: Haack. Motion passed.

A motion by Hausken, second by Chantland, to authorize Mayor Kissock to enter into conversation with the candidate and to negotiate a contract. All present voted in favor. Motion passed.

- e. Committee Reports
- January 17, 2024 – Joint Wastewater Commission Meeting (Kissock, Paumen)
 - January 24, 2024 – School Liaison Safe School Comm Meeting (Hausken)

- January 24, 2024 – Special City Council Meeting (Kissock)
Discussed the resignation of Renee. The council made the decision to enter into a contract with a search company and hire an interim administrator.
- January 31, 2024 – Special City Council Meeting (Kissock)
Three interviews were conducted for interim administrator.

f. Invoice Report

Hausken was asking about dates of service at the top of the report.

Eight entries +/-, same amounts; large distribution to Duininck; Investments of \$600,000 this month? The council would like clarification. Hausken will reach out to staff.

ANNOUNCEMENTS/DATES TO REMEMBER

- a. Letter from MN Department of Transportation Aeronautics regarding grant award of \$82,397.33 for commercial mower
- b. ~~Recognition of Landon Caughey, Firefighter of the Year and Sara Peterson, EMT of the Year (moved after Consent Agenda)~~

February 2024 Dates to Remember

- Chamber of Commerce meeting, Wednesday, February 7, 2024 noon at The V
- Fire Relief Meeting, Tuesday, February 13, 2024 at 5:45pm
- Planning Commission Meeting, Tuesday, February 13, 2024 at 6:00pm
- City Hall Closed – President’s Day, Monday, February 19, 2024
- City Council Meeting, Tuesday, February 20, 2024 at 6:00pm

Adjournment

A motion by Haack, second by Chantland, to adjourn at 7:28 p.m. All present voted in favor. Motion passed.

APPROVED: _____

ATTEST: _____

Mayor Lynn Kissock