

Maple Lake City Council
Regular Meeting
January 16, 2024, at 6:00 p.m.

Call to Order – Mayor Lynn Kissock called the meeting to order.

Pledge of Allegiance

Roll Call – Mayor Kissock, Councilors: John Haack, Scott Chantland, Lori Hausken and Wayne Paumen.

Agenda Approval – Motion made by Councilor Haack, seconded by Councilor Hausken to approve the agenda as amended. All voting yes. Motion declared passed.

Open Forum – Matters presented in the Open Forum are limited to 5 minutes. Any matter that requires additional time or consideration by the Council may be tabled until a future meeting.

Consent Agenda

- a. Approve minutes – City Council January 3, 2024, Special Council Aug. 29, 2023, and --Sept. 21, 2023- remove not included.
- b. Liquor Store Manager Report – Ang Berthiaume (will be distributed prior to meeting)
- c. Approve Resolution 2024-03 Accepting Donation from Dollars for Doers program (William Ditter) in the amount of \$200.00 for the Fire Department to purchase equipment.
Approve Contractor’s (Duininck Inc) Request for Payment #4 in the amount of \$229,064.98 for the 2023 Mill & Overlay project.
- d. Approve Temporary Street Closing Application for Maple Lake Makers & Growers for May 19, June 23, July 21, Aug. 11, Sept 15 and Oct 13 from Star Street south on Birch Avenue to 1st St W.
- e. Approve the Gambling Permit for Heart of the Lakes Ducks Unlimited Chapter 286 for Bingo and Raffle activities on March 3, 2024, at The V by HH
- f. Investment Report – December 2023

Motion to approve the Consent Agenda as amended, with the removal of City Council Minutes of September 21, 2023. Motion made by Councilor Hausken, seconded by Councilor Paumen. All voting yes. Motion declared passed.

Wright County Sheriff’s Department

Deputy Bauman presented the December Monthly Report.

Department Reports

Engineer’s Report – Chuck Boser presented the Status report for 01-16-2024 which included 2024 Street Maintenance Project, 2023 Street Mill & Overlay Project, MGG Airport Pavement Project, Lift Station and miscellaneous updates.

Public Works Director/Airport Manager Report – Al Hudek – reported on snowstorm issues, copper lead report is due in October, Airport grant has been submitted for the mower. Meeting needed with Chamber regarding the Christmas decorations.

Administrative Report – Renee Eckerly – Report included in the packet.

Ang Berthiaume, Liquor Store Manager reported on the closure of the Liquor Store due to the damage done by the Ladder Truck that fell on the Liquor Store. Angie updated the replacement of the cabinets to be installed at a cost of \$22,000, estimate from Stan Morgan and Associates.

Motion to approve the proposal as presented by Angie. Motion made by Councilor Haack, seconded by Councilor Hausken. All voted yes. Motion declared passed.

New Business

RESOLUTION 2024-24 – MAPLE LAKE MAKERS AND GROWERS

Katie King, Maple Lake Makers & Growers request for donation. Festival License and requested the support of the City of Maple Lake during the festival. Motion made by Councilor Haack not to donate to this festival. Motion died for a lack of a second. This was a one-time donation.

Motion to approve Resolution 2024-04 Declaring Maple Lake Makers and Growers Dates a City Festival. Motion made by Mayor Kissock, seconded by Councilor Hausken. All voting yes. Motion declared passed.

ORDERING PLANS AND SPECIFICATION FOR THE 2024 STREET MAINTENANCE

Motion to approve ordering plans and specifications on the 2024 Street Maintenance (crack and seal coat project). The Project area is summarized in the Engineer's report. Motion made by Councilor Hausken, seconded by Councilor Chantland. All voting yes. Motion declared passed

RESOLUTION 2024-05 DECLARING PROPERTY AS SURPLUS AND AUTHORIZING THE SALE OF FIRE DEPARTMENT RESCUE 12

Motion to approve Resolution 2024-05 Declaring Property as Surplus and Authorizing the Sale of Fire Department Rescue 12. Motion made by Councilor Mayor Kissock, seconded by Councilor Hausen. All voting yes. Motion declared passed

RESOLUTION 2024-06 APPOINTING 2024 ELECTION JUDGES

Motion to approve Resolution 2024-06 Appointing 2024 Election Judges. Motion made by Councilor Chantland, seconded by Councilor Paumen. All voting yes. Motion declared passed.

RESIGNATION OF CITY ADMINISTRATOR RENEE ACKERLY

Motion made by Mayor Kissock, seconded by Councilor Lori Hausken to accept the resignation of City Administrator Renee Ackerly. Mayor Kissock, Councilors Hausken, Paumen and Chantland voted yes. Councilor Haack voted nay. Motion declared passed.

SET SPECIAL CITY COUNCIL MEETING

Consensus of the City Council to Set Special City Council Meeting for Wednesday, January 24, 2024 @ 6 p.m. and contact DDA and the League of Minnesota Cities for a list of interim candidates to discuss the replacement of City Administrator Ackerly.

A special City Council meeting was scheduled for Thursday to complete Renee’s Performance Review and due to her resignation, this meeting will be canceled, and staff is instructed to cancel and post the cancellation of the meeting for Thursday, January 25, 2024.

Old/Other Business

RESOLUTION 2024-01 AMENDING CHAPTER 24 REGARDING WATER METERS

Motion to approve Ordinance 2024-01 Amending Chapter 24 of the Maple Lake City Code Regarding Water Meters. Motion made by Mayor Kissock, seconded by Councilor Hausken. All voting yes. Motion declared passed

ORDINANCE 2023-08 RENTAL DWELLING LICENSES DISCUSSION

Discuss draft Ordinance 2023-08 Ordinance Adding a New Chapter 17 to the Maple Lake City Code Regarding Rental Dwelling Licenses –Consensus of the City Council is to not adopt this draft ordinance, direct staff to start a list of rental properties.

Discuss possible changes to Personnel Policy regarding Earned Sick and Safe Time

- Cities don’t need to allow Firefighters (or similar employees) to use ESST for missing unscheduled calls and responses to pagers. Note: The Ambulance is scheduled.
- Making all sick leave Earned Sick and Safe Time for all employees instead of separating into Earned Sick and Safe Time and Sick Leave.

Announcements / Dates to Remember

CenterPoint Energy filed request for rate increase in natural gas

January 2024 dates to remember:

- Maple Lake Library Board Meeting, Wednesday, Jan. 17, 2024, at 5:30 p.m.
- Special Joint Wastewater Commission Meeting, Wednesday, Jan. 17, 2024, at 7:00 p.m. at Annandale City Hall
- School Liaison Safe School Committee Meeting, Wednesday, Jan. 24, 2024, at 3:15 p.m.
- Potluck scheduled for January 24, 2024, 11:30 – 1:00 p.m.
- Special City Council Meeting scheduled for January 24, 2024 @ 6:00 p.m.

February 2024 dates to remember:

- City Council meeting, Tuesday, Feb. 6, 2024, at 6:00 p.m.
- Chamber of Commerce meeting, Wednesday, Feb. 7, 2024, at noon the “V”
- Fire Relief Meeting, Tuesday, Feb. 13, 2024, at 5:45 p.m.
- Planning Commission Meeting, Tuesday, Feb. 13, 2024, at 6:00 p.m.
- City Hall Closed – President’s Day, Monday, Feb. 19, 2024
- City Council Meeting, Tuesday, Feb. 20, 2024, at 6:00 p.m.

Adjournment- Motion made by Councilor Haack, seconded by Councilor Chantland. All voted yes. Motion declared passed at 7:35 p.m.

APPROVED:_____ ATTEST:_____
Mayor Lynn Kissock