

MAPLE LAKE CITY COUNCIL WORKSHOP

November 3, 2021 Minutes

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Borell.

ROLL CALL

Council Members Present: Deb Geyen, John Haack, Brian Fondurulia and Kristen Logas.

Absent: None

Others Present: Renee Eckerly, City Administrator; Al Hudek, Public Works Director; Lynn Stoltzmann

New Business

a. Lynn Stoltzmann

Discussed the allowing township residents utilizing the compost site for a fee.

b. Clarification on Christmas days off (Thurs-Fri or (Fri-Mon)

Clarification on the Christmas days off according to the Personnel policy. It is to be Thursday, December 23 and Friday, December 24, 2022.

Old / Other Business

a. Finalize 2020 Budget

Reviewed budget and discussed:

- wage increases of 5.9% (per social security; that city has followed in the past)
- cost of living increase
- Need to get performance evaluations complete including City Administrator
- COVID-19 policy amount to budget
- Library amount
- School Resource Officer - \$10,000
- How much money is in the EDA account
- Capital Improvement balances

b. Discuss Fire Department Roof Quotes (new)

Eckerly reported roof repair is completed, but no building permit had been issued. This item should be put on the next City Council agenda under consent agenda.

c. Discuss Public Works Maintenance Worker Job Description (new)

Discussed Maintenance Worker job description. Person has to work 1 year to have experience to take the D license exam and 3 years for the C license exam. Advertise the position open until filled with a pay scale starting at \$20.82 and step to \$21.39 in 6 months, if satisfactory work. Discussed Council member doing research on people that have not applied for the position and conflict of interest documents from David Anderson, City Attorney (Kennedy-Graven).

Dates to Remember/ Announcements

- Personnel Committee Meeting/Closed Meeting unless employee requests open to the public, 11/08/2021 at 5:00 p.m. (performance evaluations)
- Diagnostic Meeting for Quiet Zone, 11/10/2021 at 1:00p.m. at City Hall
- Veteran's Day, City Hall Closed, 11/11/2021
- Planning Commission Special Meeting, 11/15/2021 at 7:00 p.m.
- City Council Meeting, 11/16/2021, at 7:00 p.m.
- Thanksgiving, City Hall Closed, 11/25/2021 &11/26/2021
- Airport Committee Meeting, 12/01/2021 at 5:00 p.m.

- City Council Workshop Meeting, 12/07/2021 at 6:00 p.m. with Truth & Taxation Public Hearing at 7:00 p.m.
- City Council Meeting, 12/21/2021 at 7:00 p.m.

Adjournment

A motion was m/s/p, Loqas/Fondurulia to adjourn at 8:07 p.m. All present voted in favor.

Attest,

Renee Eckerly
City Administrator