

**MAPLE LAKE CITY COUNCIL**  
Tuesday, November 20, 2018 Minutes  
7:00 pm

**CALL TO ORDER**

The Maple Lake City Council was called to order at 7:00 pm by Mayor Kissock.

**ROLL CALL**

Council Members Present: Deb Geyen, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: None (1 seat vacant)

Others Present: Public Works Director Jerry Sawatzke, Liquor Store Manager Ang Berthiaume, City Attorney Rhonda Pagel and City Clerk/Treasurer Lee Ann Yager

**AGENDA APPROVAL**

*A motion was m/s/p, Kissock/Larson, to approve the Agenda. All present voted in favor.*

**OPEN FORUM**

Keith Maas, 310 8<sup>th</sup> Street, stated the following concerns regarding the 2018 Street Projects: when the end date of project is, why were they assessed prior to completion, an unreported gas line break, storm sewer cover being left off, extreme dust problem and unanswered questions.

Gravel addressed his concerns as follows: the project will be completed sometime next summer as they recommend waiting to go through a freeze/thaw cycle before adding the final blacktop, that the assessments can be levied when it coincides with the project being substantially completed. They watered the street every morning, but it was dusty again by evening. There is a retainer held which give the contractor enough financial incentive to compete the job.

**CONSENT AGENDA**

- a. Approval of the 10/16/2018 and 11/08/2018 Minutes
- b. Approval of the 11/20/2018 Disbursement List, October Check Register, October Financials and Liquor Financials
- c. Approval of October P&Z Report
- d. Acceptance of Resignation of Todd Jude from the City Council
- e. Approve 2019 Pay Plan Effective First Payroll in 2019
- f. Approval of Snow Plowing Routes
- g. Approval to Grant Exempt Permit for St. Timothy's Spring Auction 04/06/2019
- h. Approval of Contractors Request for Payment #2 for the MGG Airport Slurry Seal and Crack Repair Project to Struck and Irwin Paving, Inc. in the Amount of \$108,592.05
- i. Approval of Contractors Request for Payment #4 for the 2018 Street Improvement Project to Knife River in the Amount of \$21,346.50
- j. Approval of the Following Donations:
  - a. Maple Lake Lions
    - i. Ambassadors - \$450
    - ii. Christmas in Maple Lake - \$750
  - b. William Ditter - \$100 to Fire Department for Allina Health Dollars for Doers
- k. Approval of Economic Development Report
- l. Approval of Engineer's Report

*A motion was m/s/p, Geyen/Larson, to approve the Consent Agenda. All present voted in favor.*

**WRIGHT COUNTY SHERIFF'S DEPARTMENT**

Deputy Tom Kiesling reported that the department handed out treats during the Business Halloween Trick or Treat. Winter parking has begun and noted that tickets will be issued when snow is in the forecast. He stated that there were 92 violations in October with most being residential and commercial alarms, traffic violations, medical response and other violations.

## **DEPARTMENT REPORTS**

### **Liquor Report – Ang Berthiaume**

Berthiaume reported that sales were up 9% in October, up 4 ½ % to date. There were 114 people attending Wine Club and 36 bottles of wine was sold. The Holiday Tasting will be Thursday, December 6 at the Maple Lake Legion. Tickets are available at the store or at the event. The store will be closed for Thanksgiving.

### **Maintenance Report – Jerry Sawatzke**

Sawatzke reported that his staff is getting ready for the snowplowing season. The 4-ton signs are up on 1<sup>st</sup> Street E. His staff have been working on getting rid of leaves and compost since no one is taking the compost. The Christmas tree is up.

### **Administrative Report – Lee Ann Yager**

A purchase agreement on a lot in the industrial park was expected, however the realtor wasn't ready to present the purchase agreement and is requesting to discuss it at an upcoming workshop. The Truth in Taxation Hearing will be held on December 4<sup>th</sup>.

## **NEW BUSINESS**

### **Wright County Commissioner Darek Vetsch**

Darek Vetsch presented the State of the County for 2018. He stated that the County budget has been set at \$128 million and the levy was \$62 million, a 7.73 percent increase, of which 7.07 percent was absorbed by tax capacity growth. Half of the budget will come from property taxes. He then gave a brief overview on how the tax system works. Wright County tax rate is still lower than Sherburne, Stearns and Benton Counties. The main factors in the budget are new initiatives to fund capital improvement projects without using reserves. He talked about the need to retain employees. Also discussed was the new projects such as: the new justice center that is currently under construction which will be directly connected to the law enforcement center; technology improvements; determining the future of the current government center and taking over the Wright County Area Transit. He stated that based on growth predictions, the population of the County is expected to increase 26% in the next 20 years. The portion of the Maple Lake's sales tax was questioned and Vetsch stated that there would be a detailed report in the spring. He also stated that Wright County will again take over the area transit that will replace the Wright County Area Transit (WCAT.)

### **Approval of Liquor License for Maple Lake Bowl**

Pat Hurley was present to request approval of a liquor license for the Maple Lake Bowl. They are planning on a January 1 opening of the bowling alley.

*A motion was m/s/p, Kissock/Geyen, to adopt a Resolution 2018-53 approving the liquor license request for Pat Hurley at the Maple Lake Bowl contingent upon the receipt of the certificate of insurance, per state requirements and paying all fees. All present voted in favor.*

### **Approval of Gambling Permit for Northstar Search & Rescue at the Maple Lake Bowl**

*A motion was m/s/p, Kissock/Larson, to adopt a Resolution 2018-54 approving the Gambling permit for Northstar Search & Rescue at Maple Lake Bowl, contingent upon all applicable gambling regulations.*

### **Public Hearing to Certify Delinquent Accounts**

The Council received a current list of the delinquent utility bills. The public hearing opened at 7:48 pm. No one was present for the public hearing and the regular meeting opened at 7:49 pm. The Council consensus was to have the timeline laid out for shutoff process.

*A motion was m/s/p, Geyen/Kissock, to adopt a Resolution 2018-55 certifying the delinquent accounts to the 2019 real estate taxes in the amount of \$7,433.56 plus a \$40 assessment fee per account and interest at 6%.*

### **Consideration of Street Light at Corner of Cedar Avenue and Geneva Road**

Staff has received complaints that the lighting at the corner of Cedar and Geneva is very poor. Wright Hennepin's line ends just short of that and they would have to extend service to it. They would need one of their engineers to review and give an accurate price. Lighting review when a new development occurs was discussed, however, the City has no requirements in place for lighting. Council directed Staff to have a map prepared where all the street lights are located.

Todd Borell, 69 Rose Ave. questioned who approves lighting when a new development goes in and felt that if we had criteria, we could have more control.

### **COMMITTEE UPDATES**

#### **Council Workshop**

Kissock reported that the Council discussed city lots that are for sale and how they could be made buildable with their current easement restrictions. Also discussed was the current nuisance policy & procedures, prioritizing park items including future park plans, a website upgrade, poor lighting outside of City Hall, and the abatement process for removing abandoned trailers and the status on their removal.

### **MISCELLANEOUS / OTHER BUSINESS**

- Sheriff's Report in packet
- Jen Rassat was looking for Council feedback on a holding a street dance/parking lot party on the Saturday before Gear Head. Consensus was positive and that the ordinances should be reviewed and possibly declare it Community Festival that would allow this in the establishment's lot.

### **DATES TO REMEMBER / ANNOUNCEMENTS**

- City Offices Closed, November 22-23, 2018 in Observance of Thanksgiving
- Small Business Saturday, November 30
- Tree of Hope, Saturday, December 1, 2018, 9:00 am to 1:00 pm at the Maple Lake Airport
- Christmas in Maple Lake, Saturday, December 1, 2018, 11:00 am to 1:00 pm at the Maple Lake Elementary School
- Truth in Taxation/City Council, Tuesday, December 04, 2018 at 7:00 pm
- Chamber of Commerce, Wednesday, December 05, 2018, noon, at the Maple Lake Legion
- Maple Lake Wine & Spirits Holiday Tasting Event, Thursday December 6, 2018 from 7:00 to 9:00 pm at the Maple Lake Legion
- City Council Workshop, Tuesday, December 11, 2018 at 6:30 pm
- City Council, Tuesday, December 18, 2018 at 7:00 pm

### **ADOURNMENT**

*A motion was m/s/p, Geyen/Larson, to adjourn the meeting at 8:09 pm. All present voted in favor.*

Attest,



City Clerk/Treasurer