

MAPLE LAKE CITY COUNCIL
Tuesday, October 16, 2018 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order at 7:00 pm by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Todd Jude, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent:

Others Present: Public Works Director Jerry Sawatzke, Liquor Store Manager Ang Berthiaume, City Attorney Rhonda Pagel and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Jude/Geyen, to approve the Agenda with the addition of approval of exempt permit for Maple Lake Lake Property Owners Association on 2/2/19. All present voted in favor.

OPEN FORUM

Paul Manuel representing the Maple Lake Library stated that they appreciate the support the City provides the Library. A letter was sent to the city requesting an increase in the contribution that it provides the Library to help with the increase in rent and other expenses. The new facility provides much more room for programs. The Library is in its 10th year.

Les Weber, 202 3rd Street W, verbally inquired about purchasing the empty lot the City owns behind his property. He would like to extend his backyard to add a garage. This lot is non-buildable for a house. Kissock stated that more information is needed, and Council is not in a position to discuss this at this meeting. The Council directed staff to get information from the assessor for a starting point for value before determining if an appraisal is needed. Then Staff can work with Weber on a purchase agreement.

CONSENT AGENDA

- a. Approval of the 9/18/2018 and 10/02/2018 Minutes
- b. Approval of the 10/16/2018 Disbursement List, September Check Register, September Financials and Liquor Financials
- c. Approval of September P&Z Report
- d. Approval of Liquor Store New Hires: Angela McClelland Effective 09/20/2018 at Grade 3 Step 1 and Robert Ogram Effective 10/01/2018 at Grade 3 Step 1
- e. Approval to Grant Exempt Permit for St. Timothy's Calendar Raffle 01/08/2019
- f. Approval of Contractors Request for Payment #1 for the MGG Airport Slurry Seal and Crack Repair Project in the Amount of \$17,524.55
- g. Approval for Electronic Scoreboard for Irish Stadium from Aim Electronics, Inc. in the Amount of \$27,490 plus \$4,440 for Electronic Team Names for a Total of \$31,930
- h. Approval of Economic Development Report

- i. Approval of Engineer's Report
- j. Approval of the Following Donations:
Maple Lake Lions - \$225 for the Ambassadors

A motion was m/s/p, Geyen/Kadlec, to approve the Consent Agenda. All present voted in favor.

EMPLOYEE RECOGNITION

Andrew Johnson from the Public Works department was recognized for his 5 years of service to the City of Maple Lake.

DEPARTMENT REPORTS

Liquor Report – Ang Berthiaume

Berthiaume was not able to attend the meeting.

Maintenance Report – Jerry Sawatzke

Sawatzke reported that citizens are wondering about the truck traffic on 1st Street. It is hard for the deputy to enforce without signage. Some truckers say they can't cross the roundabout with a load on.

A motion was m/s/p, Kissock/Jude, declaring 1st Street E a 4 ton road and directing the Maintenance Department to put up signs restricting 1st Street E to a 4-ton road. All present voted in favor.

Sawatzke updated that they are doing patchwork in the Jude Addition project. The Slurry Seal project is done at the airport. A Christmas tree in the Community Park will be permanently planted. There will also be a tree at the City lot since Xcel no longer allows decoration on poles.

A motion Jude/Kissock to purchase a tree to plant behind the sign in the Community Park and get a price to trench power to the tree at a cost not to exceed \$3,000. All present voted in favor

A motion was m/s/p, Kissock/Kadlec, to approve a carryover of 80 hours vacation for Jerry Sawatzke to be used by the end of the month. All present voted in favor.

Administrative Report – Lee Ann Yager

Yager reported that Staff is gearing up for election. Business Trick or Treat will be on Halloween and the Sheriff's department will be participating this year near City Hall.

NEW BUSINESS

Insurance Renewal – Paul Manuel

Paul Manuel from Lake Central Insurance Services, the City's insurance agent, was present to review the City's insurance renewal and answer any questions. The city saw a 3/5% increase – a little under \$3,000 which included the addition of property at Irish Stadium, the salt shed and additions at the Fire Department. Other items discussed were past claims and what it could mean for future costs. More information will be provided for next year's policy.

A motion was m/s/p, Kissock/Geyen, to approve the payment of the Renewal Premium from the LMCIT in the amount of \$57,408.00, effective November 1, 2018. All present voted in favor except Larson who voted no.

A motion was m/s/p, Kissock/Kadlec, to adopt **Resolution 2018-46**, appointing Lake Central Insurance Services and Paul Manuel, Agent of Record. All present voted in favor.

A motion was m/s/p, Kissock/Kadlec, to adopt **Resolution 2018-47**, not waiving the monetary limit on municipal tort liability as established by Minnesota Statute 466.04. All present voted in favor except Larson who voted no.

Update on Highway 55 Improvements

Russell Fellbaum of MnDOT (project manager) was present to update the City on the highway improvements. Highway 55 from Buffalo to Annandale will be detoured in 3 stages beginning in April through the end of July. The State is providing incentives to get the project done faster.

There will be a center turn lane from the school entrance to the cemetery. The signal at Oak will have a flashing yellow turn arrow. A lengthy discussion was held regarding the intersection of Spruce and Highway 55 and possible ornamental street lighting on Highway 55 with a possible 50% match. The State will hold an open house in February or early March before the project starts.

I & I Violation for 30 County Road 8 South

James Hess was present representing Kurt and Sylvia Onstad regarding the I&I violation at their property. Hess is in the process of purchasing the property. He objects to the need to repair the line for the I&I violation. The line is 4.7 feet deep and ground water is 8 feet deep. The Onstads chose not to have the line repaired and have paid a \$100/month violation fee and have incurred \$6,000 since the time of the violation. Hess stated the line was televised 3 weeks ago and it's dry. Sawatzke stated that during the inspection there was roots and everyone having roots needed to repair their line. The cost to fix the problem was \$600 fix at the time of inspection but they chose not to do it. The property has been unoccupied for years however there are still roots, and once there is water in the system again, the roots will seek the water. Sawatzke's opinion was that it would fail. Hess will do the repairs and was told to work with the Maintenance Department to make sure the fix meets City approval. Financial assistance through an assessment is available, if needed.

Bridging Zambia

Carol McBrady founder of action children Zambia was present to report on the trip that 7 people from Maple Lake took to help the children. She thanked the community for all the support. She stated that this is not just a faith-based organization rather a civic organization. Charlene Wurm and Councilmember Deb Geyen was a part of the group that went on the trip.

Zoning Amendment – Addition of Mini-Storage as a Conditional Use Permit in the I-1 and B-2 District

This item had been tabled from a previous meeting for the consideration of all Councilmembers A motion was m/s/p, Jude/Kissock, to adopt **Resolution 2018-48** to amend the Zoning Ordinance, Section 30: Light Industrial to add Mini-Storage as a Conditional Use, per Planning Commission recommendation. All present voted in favor.

Gambling Permit for Maple Lake-Lake Properties Association at Madigan's

Mike Raiche of the Lake Properties Association and Chris Nelson of Madigan's were present requesting a gambling license for charitable gambling at Madigan's. The Council had previously approved Northstar Search & Rescue to operate the charitable gambling until the Lake Properties Association could complete the needed requirements to operate a gambling premise.

A motion was m/s/p, Kissock/Jude, to adopt **Resolution 2018-49** approving the request of the Maple Lake-Lake Properties Association for the issuance of a Gambling License to conduct charitable gambling at Madigan's Pub & Grill, 110 Star Street W, beginning January 1, 2019, contingent upon all applicable gambling regulations.

Level 3 Offender Release

Kissock reported that the offender was released effective today. There was a public hearing last Wednesday where they explained the criteria and the level of monitoring he will have; he will be monitored 24/7.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Tom Kiesling reported that the department participated in handing out Halloween candy during the business trick or treat this year. There were 80 calls for service with the top items being traffic stops. Shelly McAlpine, 30 Elm Ave. S stated her concerns regarding the Level 3 offender; her biggest concern was him residing near a school bus stop. Kiesling stated that he is highly monitored.

City Lot at 612 Lark Drive

Yager reported that Loren Weese is interested in the City lot located at 612 Lark Drive. He has been in contact with the power company regarding the easement and is aware that the city needs to maintain a 15-foot easement on the side of the property. Staff will come back with more information.

City Water Main Across Highway 55 at Oak Avenue

Gravel reported that MnDOT contacted Sawatzke regarding the 4" pipe under the intersection of Oak Avenue and Highway 55. He stated this might be an opportunity to replace it with a larger one during the road improvement. Council would like Gravel to investigate this.

FY2019 Airport CIP Project

Gravel reported that this project has been discussed for quite a while. In order for MnDOT to continue to participate, our master plan needs to be updated. The current plan is 30 years old. MnDOT has verbally agreed to participate. The City share would be \$20,000. If this project proceeds, there will be a lot of public involvement.

A motion was m/s/p, Kissock/Geyen, directing the City Clerk to sign the proposal and submit a grant request to MnDOT for assistance in the FY2019 Airport CIP Project. All present voted in favor.

2019 Wine, On-Sale and Sunday Liquor License

A motion was m/s/p, Kadlec/Larson, to adopt **Resolution 2018-50** approving the 2019 Wine, On-Sale and Sunday Liquor License for the American Legion Post #131, Madigan's Pub & Grill, Our Town Enterprises, and HH Meats, Deli & Catering (The V) contingent upon meeting all liquor regulations. All present voted in favor.

Committee Updates:

Council Workshop – Kissock reported that the Council took a tour of the new library.

Bluefin Builders – Roy Marttinen sent a letter requesting that the City's portion of the SAC and WAC be removed from the build price and have that assessed over a period of time. They

are adjusting their project in Taylor Commons by offering a stick frame instead of the ICF Concrete to reduce the base price. With this adjustment the starting price could be as low as \$189,900. The Council reviewed a draft agreement to be signed by the buyer at the time of purchase agreement outlining the joint sewer be paid at closing, assessing the WAC and City portion of the SAC totaling \$4,800 for 5 years at 5.5% interest. It would be limited to the first 5 parcels and review at that time.

A motion was m/s/p, Kissock/Kadlec, to adopt **Resolution 2018-51** to allow the City portion of the SAC/WAC be assessed provided that there is an agreement signed with the buyer at the time of the purchase agreement outlining the assessment terms of \$4,800 for 5 years at 5.5% interest. All present voted in favor except Geyen and Larson who voted no.

Christmas Decorations – this item was discussed earlier in the meeting.

Old Business

None

Miscellaneous / Other Business

Sheriff's Report in Packet

A letter was received from the School thanking the Maintenance Department for their cooperative works.

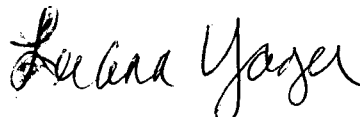
Dates to Remember / Announcements

- Action for children Zambia this Sunday
- General Election, Tuesday, November 6, 2018 from 7:00 am to 8:00 pm
- Chamber of Commerce, Wednesday, November 07, 2018, noon, at the Maple Lake Legion
- City Offices Closed, Monday, November 12, 2018 in Observance of Veterans Day
- City Council, Tuesday, November 20, 2018 at 7:00 pm

Adjournment

A motion was m/s/p, Jude/Kadlec, to adjourn the meeting at 9:21 pm. All present voted in favor.

Attest



City Clerk/Treasurer