

MAPLE LAKE CITY COUNCIL
Tuesday, August 21, 2018 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order at 7:00 pm by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Todd Jude, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: None

Others Present: Public Works Director Jerry Sawatzke, Liquor Store Manager Ang Berthiaume, City Engineer Phil Gravel, City Attorney Rhonda Pagel and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Jude/Larson, to approve the Agenda with the following change: Move the TIF District 5 public hearing to the first item of New Business. All present voted in favor.

OPEN FORUM

No one was present.

CONSENT AGENDA

- a. Approval of the 7/17/2018 Minutes
- b. Approval of the 8/21/2018 Disbursement List, July Check Register, July Financials and Liquor Financials
- c. Approval of July P&Z Report
- d. Acknowledgement of Pay Equity Compliance
- e. Approval to Grant Application for Exempt Permit – Heart of the Lakes Ducks Unlimited at the Maple Lake Legion, September 27, 2018
- f. Approval of Contractor's Pay Request #2 to Knife River Corp. – North Central in the amount of \$254,491.84 for the 2018 Street Improvement Project
- g. Approval of the Following Donations:
 - Maple Lake Lions
 - Ambassadors - \$465
 - Allina Health
 - William Ditter Dollars for Doers - \$100
- h. Approval of Economic Development Report
- i. Approval of Engineer's Report

A motion was m/s/p, Geyen/Kadlec, to approve the Consent Agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Tom Kiesling gave a report of the top 10 violations with the main ones being medical and traffic violations. There was also 1 search warrant that led to a felony drug arrest.

DEPARTMENT REPORTS

Liquor Report – Ang Berthiaume

Berthiaume reported that August sales were down 2%. She received Rob Mareck's resignation

effective August 20, 2018 and she will be advertising to replace his part-time position. She is also currently looking for a part-time stock clerk. Wine Club will be September 12th at 7:00 pm at the Maple Lake Legion. The store will be closed on Labor Day.

Maintenance Report – Jerry Sawatzke

Sawatzke reported the roundabout will open this weekend if the striping is done. Blacktopping for the 2018 Street Improvement will be done this week. A discussion was held regarding some of the complaints including a resident's cement driveway and dust control. Gravel commended the residents in the project area for their patience. Kissock praised everyone involved putting on the Gear-Head Get Together.

Administrative Report – Lee Ann Yager

Yager reported that the City had nearly a 30% turnout for the Primary Election. Candidate filings are as follows: Mayor Lynn Kissock and Todd Borell; Council (2 positions) Deb Geyen, Kristen Logas and Amy Morris. Brewfest profit was about \$500 this year, not including the cost of staff time. Approximately 200 people including volunteers and brewers attend. The numbers were down this year because the Maple Lake team was in the State tournament, Buffalo Days events, and the inclement weather in the morning. Parker will be resigning his position as Cable Technician and we are working with Bill Bruce on his replacement.

NEW BUSINESS

Public Hearing on TIF Economic Development District 5-1

The regular meeting closed and public hearing opened at 7:09 pm. Yager stated that the purpose of the public hearing is to consider the proposed establishment of Municipal Development District No. 5 and Tax Increment Financing District No. 5-1 within the Development District, and the proposed adoption of the Development Program for the Development District and Tax Increment Financing Plan (the "TIF Plan") relating to the District. This would be for the proposed construction of an approximately 20,000 square foot expansion to an existing commercial facility for the purpose of manufacturing for Cedar Lake Engineering. The Council received a copy of the draft TIF Plan for the District which shows it would be a 9 year plan that would allow for the capture of taxes of approximately \$256,540 of tax increment over 9 years based on the estimated taxable market value at approximately \$1,795,200, and at a future meeting the City will consider a development agreement which the City would provide assistance to the developer, but at this meeting we are only acting on the consideration of the establishment of the District. The School District and County have received notice of the establishment of this District and have made no comments. The public hearing closed and the regular meeting opened at 7:13 pm.

*A motion was m/s/p Kissock/Jude, to adopt a **Resolution 2018-38** establishing Development District Number 5 and the Development Program and establishing Tax Increment Financing District 5-1 and approving a Tax Increment Financing Plan. All present voted in favor.*

Sheriff's Department Annual Update

Sheriff Joe Haggerty thanked Kenny Eisenpeter and John & Ann Bruns who recently retired from the mounted patrol. Haggerty gave an update from the activity from the past year. The City has contracted with the County since 1983 at 8 hours per day and did not recommend increasing the time. He stated that the biggest activities were alarms and medical and civil issues. He stated that crime levels remain low mostly due to the fact that residents are good at calling in reports of suspicious activity and other tips. Anselment demonstrated a computer program called Crimeview they are using that helps them analyze where crimes are being committed and the time so it helps them know where and when they should have officers present. Currently the text to 911 calls are being routed to Mille

Lacs and then to Wright County but will soon go directly to Wright County. Wright County is the highest user of the text to 911 in Central MN

Fire Relief Assoc. Benefit Increase – Daryl Hennen

Hennen reported that Daryl Hennen was present to discuss the Board of Trustee meeting held where they discussed the future funding deficit for the Fire Relief fund. They recommend increasing the benefit amount from \$2,100 per year of service to \$2,200.

A motion was m/s/p, Geyen/Kissock, to adopt a **Resolution 2018-39** establishing a pension benefit level change for the Maple Lake Fire Relief Association from \$2,100 to \$2,200, Jude/Larson abstained. All present voted in favor.

Fire Department Purchase Requests – Steve Peterson

Peterson stated that the current air tanks are expiring in 2019. A price was received from Emergency Response Solutions in the amount of \$120,824.05. They applied for a grant but didn't receive it. Pagel questioned if this bid was part of the cooperative purchasing plan since this may be over the competitive bidding requirement. The MN Association of Small Cities sent a memo stating the threshold has increased from \$100,000 to \$175,000 effective September 1st.

A motion was m/s/p, Kissock/Kadlec, to approve the purchase of the Air Packs from Emergency Response Solutions, LLC at a cost of \$120,824.05 subject to verification that the purchase qualifies for an exception to the competitive bidding threshold or complies with the increase as stated by MAOSC effective 9/1/18. All present voted in favor.

Chief Peterson stated he would like to 2 new people to replace those that have retired and are anticipated to retire.

A motion was m/s/p, Geyen/Kadlec, to hire Jennifer Anglin as EMT, non-firefighter and Jason Gleason, Firefighter and EMT. All present voted in favor.

Bolduan Park Bathroom – Lawrence Manuel

Manuel was present stating that there is an individual that would be donating funds to add a 15 foot addition to the north side of the restroom to make it ADA compliant and add storage in the back. They would be removing the old tin shed. He is requesting the city to provide \$4,000 toward the improvements and pay for the cost of the building permit. The project is scheduled to be completed this fall.

A motion was m/s/p, Jude/Kissock, to approve up to \$4,000 in park improvements, up to \$500 for permit fees, and the City to pick up any SAC fees owed to the joint sewer. All present voted in favor.

Committee Updates:

Council Work Session

Kissock gave an update from the Council Workshop held on August 7th. Negotiations are being discussed to sell a small amount of property where a shed and driveway are located on the City property next to 121 Oak Ave. N. Fall leaf burning was discussed and will continue from October 1 to November 1 however the compost site is open 24/7 for leaf disposal. A discussion was held to provide a stipend to John Northenscold for his volunteer work at the Farmers Market but was recommended by the auditors to not provide a retroactive payment. Kissock did acknowledge the work that Northenscold and his family did to initiate the Farmers Market. Discontinuing issuing dog licensing was discussed but will continue issuing licenses as we currently do. Staff will get a price for insuring the light poles at Laker Stadium.

Park Board

Geyen gave an update from the Park Board meeting held on July 30th. The tree planting schedule was discussed. A grant was discussed but we must first identify what the need is and then look for a grant.

Also discussed was the needs for improvements to Irish Stadium prior to the 2019 Tournament. The aluminum benches in the Community Park were discussed.

A motion was m/s/p, Geyen/Kissock, to purchase 2 new aluminum benches with no backs to be put in the Community Park per recommendation of the Park Board. All present voted in favor.

The Park Board would like to see the city staff working the weekend clean the weeds at the Beach. The Park Board recommended that dust control be done every year at Irish Stadium & Bolduan Park whether it be done through staff or contracted.

A motion was m/s/p, Geyen/Kissock, that annual dust control be done at Irish Stadium and Bolduan Park through City Staff or contracted out per recommendation of the Park Board. All present voted in favor.

Old Business

Strategic Plan – nothing to report.

Miscellaneous / Other Business

- Sheriff's Report in Packet
- Congratulations to the Lakers for winning the first game in the State Championship
- Congratulations to the Gear-Head Committee for another successful Gear-Head Get Together

Dates to Remember / Announcements

- Wednesday, August 29, 2018, Airport Commission, 6:00 pm
- City Council Workshop Tuesday, September 4, 2018, 7:00 pm
- Chamber of Commerce, Wednesday, September 5, 2018, noon, at the V
- City Council Meeting, Tuesday, September 18, 2018 at 7:00 pm
- Maple Lake Bridging Zambia Pancake Breakfast, Sunday, August 26, 2018 from 8:30 to noon at the Maple Lake Legion

Adjournment

A motion was m/s/p, Geyen/Kadlec, to adjourn the meeting at 8:44 pm. All present voted in favor.

Attest



City Clerk/Treasurer