

MAPLE LAKE CITY COUNCIL
Tuesday, August 15, 2017 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order in the City Council Chambers at 7:00 p.m. by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Todd Jude, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: None

Others Present: City Attorney Rhonda Pagel, City Engineer Phil Gravel, Public Works Director Jerry Sawatzke, and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Jude/Kadlec, to approve the agenda adding Compass Rose at the Airport under new business. All present voted in favor.

OPEN FORUM

No one was present.

CONSENT AGENDA

- Approval of Minutes
- Approval of the 8/15/2017 Disbursement List, July Check Register, July Financials and Liquor Financials
- Approval of July P&Z Report
- Approval of Final Contractor's Request for Payment on the 2017 Storm Sewer Improvement to LaTour Construction in the amount of \$40,899.90
- Approval of the following donations:
 - Lions – Lakers Stadium \$1,170
 - Lions – Ambassadors - \$285
 - Legion Post 131 – Water Rescue Equipment - \$500
- Approval of Economic Development Report
- Approval of Engineer's Report

A motion was m/s/p, Geyen/Larson, to approve the consent agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Young reported that they have had 193 calls in the past month with 63 traffic stops and 10 alarms. They've used extra patrol. He stated that moving the speed limit sign back on CR 8 has helped the speeding.

LIQUOR STORE REPORT – ANGELA BERTHIAUME

Berthiaume was not in attendance. Kissock reported that the liquor store has started the Lucky

Irish rewards Program where every \$500 pre-taxed you spend you get a \$20 in-store credit. They currently have 475 customers signed up. Sales for July were up 5% and up 538 customers. They are up 6% year-to-date.

NEW BUSINESS

Trailer for Farmers Market

Pagel reported that John Rivers has purchased a trailer for the Farmers Market use and will lease it to the City for \$1 per year with an auto-renew unless notice of non-renewal is received on November 30th by either party. Mr. Rivers requested that the City provide the insurance and add him as an additional insured. Pagel has prepared a lease agreement for the council's approval.

Scott Millner is the first sponsor at \$500 which will provide the signage on the trailer for advertising. They are hoping that through sponsorship vendors won't have to pay for space rental. The Council thanked Rivers and Millner for their contribution to the Farmers Market. The Council directed Sawatzke to work with John Northenscold to get the items needed for security for the trailer.

A motion was m/s/p, Geyen/Kadlec, to approve the lease agreement between the City of Maple Lake and John Rivers for the Farmers Market trailer for \$1.00 per year with an auto-renewal unless notice of non-renewal is received by November 30th by either party. All present voted in favor.

Nuisance violation at 110 Birch Ave. S

Geyen stated that she feels that the city is not doing enough to enforce the nuisance violation at John Haack's property. She stated he continues to add more items and feels it is not a good image for the city. Elizabeth Borell, zoning administrator stated that she would like a formal list of what Geyen feels is in violation. Borell requested that this be tabled to a workshop. The Council directed staff to review the conditions at the museum, Council should fill out the complaint form as to what they feel is in violation and tabled discussion to the next workshop.

It was also noted that downtown businesses didn't close because of the grain dust at the elevator, but for other reasons.

Leaf Burning

Geyen stated that a pamphlet was in the Council packet citing a lot of health hazards relating to leaf burning and she's had complaints from residents and feels that the City should abolish leaf burning. She stated leaves can be taken to the compost site and that some cities pick up leaves curbside. It was questioned whether there is a different health risk between burning leaves and a backyard fire. This item was tabled until the next workshop.

Economic Development Authority Update

Deb Geyen gave an update from the EDA meeting on August 9th. New members Larson and

Kadlec were sworn in and officers were elected and Geyen took over as President for John Northenscold.

Bluefin Builders is looking at developing the Taylor Commons plat off of Spruce Ave and requested assistance in covering some of the upfront costs associated with the SAC/WAC fees so they could be paid at closing rather than at the time of the building permit. The \$20,000 park dedication fee was not paid since it didn't need to be paid until building permits were issued.

A motion was m/s/p, Larson/Jude, to adopt **Resolution 2017-20** approving the deferment of the City portion of the SAC/WAC and 1/24 of the park dedication fee for 24 units in the Taylor Commons addition to be paid at the time of closing, as recommended by the Economic Development Authority. All present voted in favor.

Some of the other items discussed were as follows:

- The EDA will provide a loan to the City for the joint sewer fee for no more than 4 SAC units at a time and the builders would reimburse us at closing.
- They also discussed the need to consider housing incentives for new construction.
- A business subsidy form was approved for businesses to submit when applying for funds.
- Staff met with the Mavencamps to discuss the status of the future industrial park. Since it has been a while and some of the land has sold it was decided to pursue getting another appraisal done on their property.
- Jim Gromberg met with CW Spinning and some builders on expanding their business to one of the sites in the industrial park. They discussed options for financing of the project.
- It was determined that a housing study would be beneficial for developers to get funding for a project and to identify sites where we want that development to occur. The EDA approved WSB to conduct a housing study.
- Discussed some upcoming events being held with the Wright County Economic Development Partnership.
- They also discussed considering the addition of 2 members to the EDA Board. The current bylaws don't allow it and an amendment is needed to specify the requirements for the board.
- The EDA recommended moving forward with a utility rate study by Northland Securities to study our utility rates and its financial impact for the city.

A motion was m/s/p, Kadlec/Geyen, to approve Northland Securities to do a financial planning utility rate study at a cost not to exceed \$8,600 as recommended by the Economic Development Authority and determine if the City or EDA will pay for it based on available funds.

Dynamic Display Speed Signs

Sawatzke met with Wright County representatives to determine the location for the speed signs for better access to power. They will be by the sewer plant road, by the lift station on Oak Ave S. and he still will be meeting with Wright Hennepin to determine a location on CSAH 8 N. Solar was not a good option for the signs. Steve Peterson will be bidding on the electric work for the signs.

Sheriff's Contract for Patrol Services

Yager stated that the council received a copy of the proposed Law Enforcement Contract for January 1, 2018 to December 31, 2019. The rate is \$72 for 2018 and \$74.50 for 2019. The current rate is \$69.50.

A motion was m/s/p, Kadlec/Larson, to adopt Resolution 2017-21 approving the 2018/2019 Law Enforcement Contract with the Wright County Sheriff's Department. All present voted in favor.

Rose Compass at Airport

Geyen questioned if a survey would be needed for the group to paint the rose compass on the runaway at the airport. This is a figure on a compass map used to display the North, South, East, West directions. The City will supply the paint and survey, if needed. Staff will follow up with Elaine Morrow if one is needed.

REPORTS OF COMMITTEES AND CITY STAFF

Maintenance Report – Jerry Sawatzke

Seal coating will be done the week of August 21st, weather permitting. He is hoping to get First Street done next week as well. The water tower will be washed out tomorrow. They have started doing work on Lady Bug Park. They've put pots in and cemented sidewalks to the handicapped picnic table. The handicapped signs for the park have been installed. The sign is up at the airport for Bill Mavencamp, Sr. Field. Crosswalk signs were discussed. It was questioned if we are getting markers for the crosswalks. Kissock stated to check with the bus company where the school bus stops are. The council complimented the Maintenance Staff on getting rid of the weeds downtown for the Gear Head Get Together.

Administrative Report – Lee Ann Yager

Yager stated that she is working with the surveyor on getting the lots in the Maplewood Addition surveyed. The railroad crossing on Birch was closed for a few days and people were notified on the swift system. She stated that if you're not getting these notices you can contact City Hall to be added. The office has been busy with staff on vacation and working on budget. Movie on Birch is this Friday at dusk. The movie is Beauty & the Beast sponsored by Bernatello's.

Committee Updates – Lynn Kissock

Personnel Committee

Kissock reported that the City staff had their reviews and they recommended approval of raises for the year. She thanked all Staff on behalf of the Council.

Wright County Area Transportation (WCAT)

The WCAT committee met today and it was decided they will not leave Trailblazers, and approved the Joint Powers Agreement. Wright County has the largest share of ridership at 45%. This year, our local share was \$250 which could get bigger since the majority of the riders come from Wright County. We have been budgeting \$5,000. They discussed the occasions

where Trailblazer needs gap funding so each city may need to approve that. Once reserves are built up they won't need the gap funding. By September there will be 26 busses with 15-16 in Wright County with the dispatch center being in Buffalo. It had previously been in Glencoe.

MISCELLANEOUS AND UNFINISHED BUSINESS

- Sheriff's Report in packet
- Council on Aging Flyer
- Schlenner Wenner Newsletter
- Maple Lake Lake Improvement District Meeting

DATES TO REMEMBER / ANNOUNCEMENTS

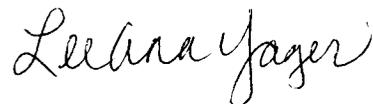
- City Council Workshop – Wednesday, August 16, 2017, at 6:30 pm
- Gear Head August 18th
- City Council Budget Workshop - Tuesday, August 22, 2017, at 6:30 pm and August 24th
- Maple Lake Improvement District Meeting – Saturday, August 26, 2017, at 9:00 at the Maple Lake High School Cafeteria
- Lions Take a Senior Fishing Day – Saturday, August 26th – contact Cathy at the Manor
- City Council Workshop - Tuesday, September 5, 2017, at 6:30 pm
- Chamber Meeting – Wednesday, September 6, 2017, noon at The V by HH
- Planning Commission – Tuesday, September 19, 2017 , at 7:00 pm
- City Council – Tuesday, September 19, 2017, at 7:00 pm

Geyen congratulated the Lakers on being in the state tournament.

ADJOURNMENT

A motion was m/s/p, Jude/Kadlec, to adjourn the meeting at 8:26 pm. All present voted in favor.

Attest,



City Clerk/Treasurer