

MAPLE LAKE CITY COUNCIL
Tuesday, July 18, 2017 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order in the City Council Chambers at 7:01 p.m. by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Todd Jude via Skype, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: None

Others Present: City Attorney Rhonda Pagel, City Engineer Phil Gravel, Liquor Store Manager Angela Berthiaume, Public Works Director Jerry Sawatzke, and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Kissock/Larson, to approve the agenda moving the Fire Department and adding Handicapped Parking in Parks to New Business. All present voted in favor.

OPEN FORUM

John Haack of the Maple Lake Museum stated his concern of the grain dust and noise that was being emitted from the Maple Lake Elevator. This item was deferred to staff for investigation.

CONSENT AGENDA

- Approval of Minutes
- Approval of the 7/18/2017 Disbursement List, June Check Register, June Financials and Liquor Financials
- Approval of June P&Z Report
- Fire Department Policy Amendments reducing drive time
- Approval to Hire Kayla Elsenpeter as Liquor Store Sales Clerk effective 6/27/17, Grade 3, Step 1
- Approval for City to sign the petition for the Maple Lake Lake Improvement District (LID) for property owners within 100 feet of the lake.
- Approval for Sam Rassat to attend annual software symposium in Wisconsin Dells, WI September 14-15, 2017
- Approval to grant application for exempt permit for the Heart of the Lakes Ducks Unlimited Raffle September 12, 2017 at the Maple Lake Legion Post 131
- Approval for City Park spring toys and mounts and freight at a cost of \$2,269.10
- Approval to send joint request to Wright County for financial funding for the Library
- Approval of the following donations:
 - Lions – Lakers Stadium \$990
 - Lions – Ambassadors - \$2,750
 - Lions – Parks - \$8,000
- Approval of Economic Development Report
- Approval of Engineer's Report

A motion was m/s/p, Geyen/Kadlec, to approve the Consent Agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S REPORT

Deputy Austin Henry was present stating that they have been busy with 115 calls for service consisting of speeding, gas drive offs, 1 liquor compliance check and alarms. They are doing speed enforcement on Oak Ave. N and doing extra foot patrol by checking business doors.

LIQUOR STORE REPORT – ANGELA BERTHIAUME

Berthiaume reported that sales were up in June 4.8% and 6.3% for the year. The first Sunday sales were very busy because of the newness of it but has slowed down. It has not seemed to affect sales for other days. The Loyalty Program will be starting soon.

NEW BUSINESS

Farmers Market – John Northenscold

Northenscold gave an update from the Farmers Market. He discussed the new vendors and programs offered at the Market with the PoP Club registering 49 kids. Northenscold also discussed the need for a shed or an enclosed trailer with a lock. If anyone has a shed or trailer they would like to donate contact John at 320-401 1088. He thanked the volunteers and stated they could use a few more, and thanked the Maple Lake Messenger as a sponsor. He will be purchasing 2 canopies out of the Farmers Market budget.

Mini Roundabouts

Kissock stated that an open house was held on June 27th regarding safety at 2 intersections located at CSAH 37/CSAH 8 and CSAH 8/Division St./Elm Ave. After feedback from the open house they felt that CSAH 8/CSAH 37 was not a good place but CSAH 8/Division/Elm is a good place for a mini roundabout and that Elm Ave should remain open at CSAH 8.

A motion was m/s/p, Kissock/Geyen, to proceed with roundabout at CSAH 8/ CSAH 57 at Division St. /Elm Ave. All present voted in favor.

A motion was m/s/p, Kissock/Geyen, to request that Wright County prepare a cost sharing agreement for the cost sharing of the project. All present voted in favor.

A motion was m/s/p, Kissock/Kadlec, to not proceed with a roundabout at the intersection of CSAH 8/37. All present voted in favor except Larson who voted no.

Yager was directed to work with Gravel on negotiating with the County on the level of participation of funding as we are a city with a population under 5,000.

Kissock stated she is having a conversation with the State regarding Highway 55 and additional stop lights.

Irish Blessings Liquor Violation

A motion was m/s/p, Geyen/Larson, to give a written warning to Irish Blessings for their liquor violation on June 23, 2017.

Soil Borings for Possible 2018 Street Project

Gravel stated that it would be necessary to obtain geotechnical soil borings this fall for background information for a possible 2018 street project. This information will help determine what the project would consist of but anticipating something similar to the 2016 street project. Discussed the possibility of including Maple & Ramey in this project. Gravel will get budgeting information regarding this.

A motion was m/s/p, Kissock/Kadlec, to get quotes for borings to be completed this fall for anticipation of the 2018 Street Improvement project. All present voted in favor.

Bluefin Builders

Roy Marttinen was present and stated that his company is looking at developing the Taylor Commons plat into twin and single family homes. He stated the feedback he has received has been great. He would like to have a model up with a unit in the spring parade of homes. His concern is with the large upfront cost of the SAC/WAC fees. At the Council workshop, the consensus was that the City's portion of the SAC/WAC could be assessed over several years at a small interest rate. This could be an amendment to the development

agreement. He also questioned possible flexible timing of the Joint Sewer portion. This item should be referred to the EDA for possible assistance to the project.

A motion was m/s/p, Kissock/Geyen, to have Rhonda amend development agreement to postpone payment of the city portion of SAC/WAC fees to be paid at closing or assessed. All present voted in favor.

A motion was m/s/p, Kissock/Geyen, to refer any additional requests of Bluefin Builders to the EDA for possible assistance. All present voted in favor.

Gear-Head Get Together a Community Festival

A motion was m/s/p, Kissock/Kadlec, to adopt **Resolution R2017-13** declaring Gear-Head Get Together on Saturday, August 19, 2017 a Community Festival.

A motion was m/s/p, Kissock/Kadlec Resolution, to adopt **Resolution R2017-14** to amend the outdoor serving area for the Maple Lake Legion Post 131. All present voted in favor.

No Occupancy without Sewer and Water

There have been concerns about occupancy of homes that do not have sewer or water services. This would not affect snowbirds.

A motion was m/s/p, Kissock/Geyen, to adopt **Resolution R2017-15** adopting Ordinance 8.03 that would prevent occupancy without sewer and water services. All present voted in favor.

Hourly Restriction of Certain Equipment Operations

We have been receiving complaints of work occurring at 4:30 am. There's nothing in the code to clarify start times for noisy job. The council received in their packet sample wording from other cities. It was suggested to be 7:00 am weekdays to coincide with the garbage contract.

A motion was m/s/p, Kadlec/Kissock, to adopt **Resolution R2017-16** amending the City Code to include Section 57. Hourly Restriction of Certain Operations. All present voted in favor except Larson who voted no.

Fire Department

A motion was m/s/p, Kissock/Kadlec, to adopt **Resolution R2017-17** approving the Joint Cooperative Agreement for use of Fire Personnel and Equipment. All present voted in favor.

A motion was m/s/p, Kissock/Larson, to adopt **Resolution R2017-18** adopting an ordinance establishing charges for the cooperative use of fire personnel and equipment. All members voted in favor.

A motion was m/s/p, Kissock/Geyen, to adopt **Resolution R2017-19** approving the summary of ordinance for publication for establishing charges for the cooperative use of fire personnel and equipment. All present voted in favor.

Handicapped Parking Signs

The Council directed Sawatzke to look into the requirements and designate handicapped parking spaces at Bolduan Park and the City Park.

REPORTS OF COMMITTEES AND CITY STAFF

Maintenance Report – Jerry Sawatzke

Sawatzke stated he would like to get rid of the alarm for the manhole near the school since it has been jettted and rerouted and a grease trap installed so he feels it is no longer necessary. If it's kept it needs to have power and a meter.

A motion was m/s/p, Kissock/Larson, to adopt Resolution R2017-19A to remove the alarm for the manhole at the Oak Avenue manhole due to the rerouting of the manhole and improvements at the business and therefore is no longer necessary. All present voted in favor.

Sawatzke stated that the new curb by the Oak Ave. stoplights has been replaced.

Sawatzke was directed to get look into getting charcoal grills at the City Park.

Administrative Report – Lee Ann Yager

Yager stated that she attended the Chamber meeting on July 5th where Jim Gromberg and several local realtors were invited to speak on goals and needs for the city. Budget time is quickly approaching so we are really busy with that. Staff has been working with Northenscold on the Farmers Market. She also encouraged residents to keep their lawns mowed as the ordinance is grass no longer than 8”.

There is a permanent odd -even watering ban and if you have new grass you need a permit to water every day.

Committee Reports

Council Workshop - Kissock stated that most of the workshop items were on the agenda.

WCAT – Kissock stated that they are working with other counties on agreements, and with the Wright County on the funds as part of River Rider dissolution. MnDOT is strongly encouraging them to give funds to Trailblazer. Wright County did agree to pay the WCAT portion of the Trailblazer fees from the River Rider funds so our cost is zero.

Joint Sewer Commission – Kissock stated that the Commission voted to replace smaller pump with larger pumps at the lift station on Oak Ave. S which could possibly eliminate the EQ Basin in the future. Gravel stated that the EQ Basin should be monitored before it is removed. They would like to replace 2 pumps this fall and the third as it ages out.

MISCELLANEOUS PACKET ITEMS

Sheriff's Report in packet.

WCEDP Hard Hat Open – September 12, 2017

DATES TO REMEMBER / ANNOUNCEMENTS

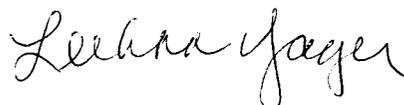
- City Council Workshop - Tuesday, August 01, 2017, at 6:30 pm
- Chamber Meeting – Wednesday, August 02, 2017, noon at Madigan's
- City Council – Tuesday, August 15, 2017, at 7:00 pm
- Movie on Birch – Friday, August 18, 2017, at dusk – Beauty and the Beast sponsored by Rhino
- Gear-Head Get Together – Saturday, August 19, 2017

Geyen stated they have been trying to do a formal dedication of the plaque for the Bolduan family for their donation of land for the Irish Stadium in July, 1950 and read the engraving on it.

ADJOURN

A motion was m/s/p, Jude/Geyen, to adjourn at 9:03 pm. All present voted in favor.

Attest



Lee Ann Yager
City Clerk/Treasurer