

MAPLE LAKE CITY COUNCIL
Tuesday, June 20, 2017 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order in the City Council Chambers at 7:00 p.m. by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: Todd Jude

Others Present: City Attorney Rhonda Pagel, City Engineer Phil Gravel, Liquor Store Manager Angela Berthiaume, Public Works Director Jerry Sawatzke, and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Jude/Larson, to approve the agenda adding Strategic Plan and Grill at City Park to New Business. All present voted in favor.

OPEN FORUM

John Northenscold, 333 2nd St. W was present to report on the Farmers Market. They currently have 11 vendors and will be more when the produce harvest is ready. Northenscold explained the Market Bucks, Snap EBT, Frequent Buyer Club, and the PoP Kids Club programs. They are looking for volunteers to help set up from 2:00-3:00 pm and take down from 7:00-8:00 pm. Call John at 320-401-1088 if interested.

John Rivers, 211 4th St. W, questioned what has been happening on the Strategic Plan and proposed industrial site.

CONSENT AGENDA

- Approval of Minutes
- Approval of the 6/20/2017 Disbursement List, May Check Register, May Financials and Liquor Financials
- Approval of May P&Z Report
- Approval to Grant Application for Exempt Permits – Gambling Premises for Knights of Columbus for Gear-Head Get Together on August 19, 2017
- Approval for the annual ad in the Maple Lake Messenger Community Guide at a cost of \$779
- Approval for the 3 year contract for auditing services through Schlenner Wenner & Co. at a cost of \$19,150 for 2017 and no more than 3% increase for years 2018 and 2019
- Approval to hire Richard Summerlet seasonal part-time effective June 17, 2017 at Grade 2, Step 1
- Approval for City Clerk to attend the MCFOA Advanced Academy in Owatonna September 21-22, 2017
- Approval of Economic Development Report
- Approval of Engineer's Report

A motion was m/s/p, Geyen/Jude, to approve the Consent Agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S REPORT

Deputy Austin Henry reported that there were 123 calls with the majority being seat belt violation and speeding. The dynamic speed signs will be very beneficial.

LIQUOR STORE REPORT – ANGELA BERTHIAUME

Berthiaume reported that the store will begin Sunday sales on July 2nd and will be open 11:00-4:00. They will also be open on July 4th from 9:00-2:00. The Wine Club had good attendance and there will not be another one until fall. May sales were up. They will be cleaning the carpet's main traffic areas.

NEW BUSINESS

Audit

Ryan Schmidt of Schlenner Wenner Co presented the 2016 Audited Financial Statements. The Council reviewed a handout which detailed basic information contained in the audit as follows: Audit Results, Financial Highlights, and report to Members of Governance. Schmidt stated that the City's audit was performed in accordance with both generally accepted and government auditing standards, which require additional report of internal controls to monitor compliance with MN Statutes and the city has received an unmodified or clean opinion.

A motion was m/s/p, Kissock/Jude to approve the 2016 Audited Financial Statement and the Report to the Members of Governance for the fiscal year ended December 31, 2-16 as presented. All present voted in favor.

St. Timothy's Church – Application for Temporary On-Sale Liquor License

*A motion was m/s/p, Kissock/Geyen, adopting **Resolution R2017-12** approving the temporary on-sale liquor license for St. Timothy's Church Fall Festival on September 24, 2017. All present voted in favor.*

Maple Lake LID

Yager stated that the Maple Lake Property Owners are looking at forming a Lake Improvement District (LID.) The last 2 years the Ice Fishing Derby was cancelled due to poor ice conditions and that has been the major source of funding weed control. The informational meeting will be held June 24th at 8:30 am at the school. This item was tabled until more information could be obtained regarding tax implications.

Strategic Plan

Geyen questioned the status of the Strategic Plan. Gromberg will attend a workshop in July.

Grill for the City Park

Geyen stated that she has seen comments on Facebook for a grill at the City Park. Sawatzke will get prices.

John Haack /Mobile Home Park Properties

The Council received a memo from the Zoning Administrator on both properties. Staff has had conversations with Haack and Wittenger regarding the violations. Geyen stated her concern of repeated violations and questioned if repeated violations can be assessed back to the property. Pagel stated that Wright County prosecutes and we don't have a frequent service call fee. This type of expense would be a budgeted item.

John Rivers stated he feels that this is affecting property values by a third.

Kissock encouraged those residents with complaints to submit a complaint form on line or at city hall. Complaints are confidential unless it would go to court.

REPORTS OF COMMITTEES AND CITY STAFF

Maintenance Report – Jerry Sawatzke

The compost site is closed. There is a sign is out there that it is city residents only and will be open only certain times. They will have someone there every Saturday 9-1:00. Also we will be installing security cameras.

Sawatzke stated that the Joint Powers would like to sell their generator and are asking \$20,000, and he has budgeted \$90,000 for one. He would like to sell the current gas generator. Jude recommended having Ziegler load bank it before it is purchased.

Sawatzke stated that the County would like the City to replace 35 feet of curb by stoplights. He received a price of \$8,000. He will check into the possibility of widening the area.

A motion was m/s/p, Kissock/Geyen, to authorize French Lake Curb to replace 35 feet of curbing by the stoplights at a price not to exceed \$8,100. All present voted in favor.

Sawatzke will check into a few options for sprint toys at the City Park.

Geyen thanked the Maple Lake baseball team for painting the fire hydrants.

Administrative Report – Lee Ann Yager

Yager congratulated Mayor Kissock on being nominated as a board member to the League of MN Cities Board.

Yager gave an update from Brewfest thanking our sponsors, volunteers and vendors for another successful year. The 2017 Tasters' Choice Award went to Fargo Brewing Company. Between ticket sales/sponsor tickets/volunteers/vendors we had about 200 people in attendance. All of our costs are not in yet but we are estimating to have made approximately \$1,000 profit.

The open house for the roundabout discussion will be here at city hall on June 27th beginning at 6:00 pm, and the CSAH 8/Division St./Elm Ave discussion will be at 6:30 pm and the CSAH 8/37 discussion will be at 6:50 pm.

Airport Board – Lynn Kissock

Kissock stated there was a brief meeting to discuss the minimum requirements for businesses like a flight school or aircraft rental operating at the airport. She stated that there is someone who is interested in bringing those businesses to the airport and we need to move forward. These minimum standards will transfer to the FBO standards as to what we are looking for. We will be scheduling a needs meeting with MnDOT.

MISCELLANEOUS PACKET ITEMS

Sheriff's Report in packet.

DATES TO REMEMBER / ANNOUNCEMENTS

- Movie on Birch – Friday, June 23, 2017, at dusk – *The Secret Life of Pets*
- Roundabout Open House – Tuesday, June 27, 2017, General Discussion at 6:00 pm
- 6:30 pm County Road 8/37/Elm Avenue Discussion
- 6:50 pm County Road 8/37 Discussion Tuesday, July 4, 2017 – City Offices Closed
- Chamber Meeting – Wednesday, July 05, 2017, noon at Bethlehem UCC
- City Council Workshop - Tuesday, July 11, 2017, at 6:30 pm
- City Council – Tuesday, July 18, 2017, at 7:00 pm
- Movie on Birch – Friday, August 18, 2017, at dusk – *Beauty and the Beast*

ADJOURN

A motion was m/s/p, Jude/Larson, to adjourn at 9:01 pm. All present voted in favor.

Attest



Lee Ann Yager
City Clerk/Treasurer