

MAPLE LAKE CITY COUNCIL
Tuesday, June 19, 2018 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order at 7:00 pm by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: Todd Jude

Others Present: Public Works Director Jerry Sawatzke, City Engineer Phil Gravel, City Attorney Rhonda Pagel and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Kissock/Geyen, to approve the agenda. All present voted in favor.

OPEN FORUM

Mike Kazmarek introduced himself as a Wright County Sheriff Candidate in the upcoming election. Mike has been with the Sheriff's office for 25 years and a lifelong resident of Wright County. He discussed his experience and why he'd like to be Sheriff.

CONSENT AGENDA

- Approval of the 5/15/2018 and 6/5/2018 Minutes
- Approval of the 6/19/2018 Disbursement List, May Check Register, May Financials and Liquor Financials
- Approval of May P&Z Report
- Approval to Grant Application for Exempt Permit – Gambling Premises for Knights of Columbus for Gear-Head Get Together on August 18, 2018
- Approval to Purchase Budgeted Election Supplies at a Price of \$2,854.60 from Inclusion Solutions
- Gear Head Get Together Road Closures
- Approval for Mayor to Sign Letter from Library and City to Release County Funds to the Maple Lake Library
- Approval for Staff to attend the Financial Software Symposium September 13-14, 2018
- Approval for Clerk to attend the Clerks Advanced Academy September 20-21, 2018
- Approval of Economic Development Report
- Approval of Engineer's Report

A motion was m/s/p, Geyen/Larson, to approve the Consent Agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Tom Kiesling reported that there was 125 calls for service with the top most violations coming from traffic violations, medicals, suspicious person calls, and counterfeit Chinese \$100 bills.

DEPARTMENT REPORTS

Xcel Pole Policy

Geyen stated her concerns with the new policy imposed by Xcel restricting the ability to place Christmas decorations and flags on their utility poles. Council directed Staff to get clarity on what they are imposing and the timeline and schedule a joint meeting with the Council and Chamber Board.

Approval for Dan Peterson as Farmers Market Manager

A motion was m/s/p, Kissock/Geyen, to approve Dan Peterson as Farmers Market Manager for the 2018 season including stipend. All present voted in favor.

OLD BUSINESS

None.

COMMITTEE UPDATES

Work Session – Strategic Plan

Kissock reported that the Council looked at 3 general concepts on what an expanded City Hall could look like at the existing site. Part of that expansion would include community space. This is very early discussions and any expansion would probably be 4-5 years out.

Sidewalk repair was discussed and directed Sawatzke to do an inventory of the sidewalks including current conditions and to rank them in priority for need of repair. A review of the sidewalk replacement policy should also be done.

MISCELLANEOUS / OTHER BUSINESS

- Sheriff's Report in Packet

DATES TO REMEMBER / ANNOUNCEMENTS

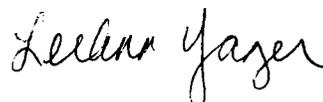
- Maple Lake Bridging Zambia Pancake Breakfast, June 24 8:30 to noon
- Wright County Long Range Transportation Plan Open House, Wednesday, June 20, 2018 from 4-6 pm at the Wright County Highway Department
- City Office Closed – Wednesday, July 4, 2018
- Planning Commission, Tuesday, July 10, 2018 at 7:00 pm
- Chamber Meeting, Wednesday, July 11, 2018 noon, Bethlehem UCC
- City Council, Tuesday, July 17, 2018 at 7:00 pm

The Council congratulated all the Maple Lake High School sports teams for their successful year.

ADJOURNMENT

A motion was m/s/p, Geyen/Kadlec, to adjourn at 8:35 pm. All present voted in favor.

Attest,



City Clerk/Treasurer

A motion was m/s/p, Kissock/Kadlec, to approve the Development Agreement subject to housekeeping changes. All present voted in favor.

2017 Audit Presentation

Jon Archer of Schlenner Wenner & Co. was present and gave a presentation regarding the 2017 audit. The Council received a handout, which detailed basic information contained in the audit. Included was the Independent Auditor's Report which provided a clean, unmodified opinion and the Governance Report summarizing the new accounting standards for GASB 68 for pension liability. He reported that The General Fund revenues of \$1.4 million exceeding the budgeted amount of \$1.3 million primarily due to greater licenses, permits and fees and other state aids received. Expenditures of \$1.2 million were less than the budgeted \$1.3 million due to fewer capital purchases and improvements. Archer reviewed the enterprise funds. The sewer fund showed an operating loss of \$533,000 and a proposed rate increase is planned to alleviate some of those losses. Archer stated the audit went well and thanked the City staff for their time and effort.

A motion was m/s/p, Geyen/Kadlec, to approve the 2017 Audited Financial Statements and the Report to the Members of Governance for the fiscal year ended December 31, 2017. All present voted in favor.

Stop Sign in Alley Behind 46 Birch Avenue South

In 1988 the Council approved placing a stop sign in the alley behind the former Carlson Doll site which had created considerable amount of traffic. Current owner Scott Chantland had expressed that if the stop sign was removed he would like to see a pedestrian crossing or hatched marked area to yield to pedestrians put in its place.

A motion was m/s/p, Kissock/Geyen, to removing the stop sign and directed the Public Works Director to install markings and/or signs for pedestrians. All present voted in favor.

Cedar Lake Engineering

A motion was m/s/p, Kissock/Larson, to adopt **Resolution 2018-32** calling for a public hearing on the proposed establishment of Municipal Development District 5 to be held August 21, 2018 at 7:00 pm. All present voted in favor.

Resolution Approving for Temporary On-sale Beer License for St. Tim's Fall Festival on September 23, 2018

A motion was m/s/p, Kadlec/Larson, to adopt **Resolution 2018-33** approving the temporary on-sale beer license for St. Timothy's Church Fall Festival, contingent upon meeting all State requirements. All present voted in favor.

Resolution Appointing Election Judges for the 2018 State Primary and General Elections

A motion was m/s/p, Geyen/Larson, to adopt **Resolution 2018-33A** approving the 2018 Primary and General Election Judges and to allow the Election Administrator to make substitutions as needed. All present voted in favor.

Quiet Title Stipulation for Easement on BankWest Property

Pagel reported that the City was named in a quiet title action which is not uncommon to clear things like property title issues and legal description issues. She spoke with the property owners' attorney and stated the City is involved because we have an easement which will be preserved and the judge is requesting a formal stipulation. They are not challenging the ownership interest in the property.

A motion was m/s/p, Kissock/Kadlec to approve the quiet title stipulation as presented by the City Attorney. All present voted in favor.

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