

MAPLE LAKE CITY COUNCIL

March 21 Minutes

CALL TO ORDER

The Maple Lake City Council was called to order at 7:01 p.m. by Mayor Kissock.

ROLL CALL

Council Members Present: Geyen, Jude, Kadlec, Kissock, and Larson

Absent: None

Others Present: City Attorney Rhonda Pagel, City Engineer Phil Gravel, Liquor Store Manager Angela Berthiaume, Public Works Director Jerry Sawatzke, and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Kissock/Geyen, to approve the agenda with the addition to New Business: Resolution adopting on-sale malt liquor license for the Maple Lake Amateur Baseball/Softball Assoc. All present voted in

OPEN FORUM

No one was present.

CONSENT AGENDA

- Approval of Minutes
- Approval of the 03/21/17 Disbursement List, February Check Register, February Financials and Liquor Financials
- Approval of February P&Z Report
- Approval for Staff to attend the Loss Control Workshop on April 18 in St. Cloud
- Approval for Staff to attend the Civic Systems Software User Group Meeting May 16, 2017 in St. Cloud
- Approval of Transfer of Airport Hangar from Larry Pribyl to EAA #878
- Approval of Fire Department and Ambulance Budgets
- Approval for 2017 Initiative Foundation Request of \$1,100
- Approval for Payment of \$701.50 to Carlson Wholesale Greenhouses, LLC for Downtown Flower Baskets
- Approval to Purchase of Budgeted Admin. Laptop from Paumen Computer for \$1,311.00
- Approval of the Following Donations:
 - Maple Lake Legion
 - \$500 for St. Patrick's Day
 - \$4,000 (\$500/month) for Water Rescue Trailer & Equipment
 - Maple Lake Lions
 - \$1,500 for Gear-Head Get Together
 - \$300 for the Maple Lake Ambassadors
 - Community Education - \$467.00 for the Maple Lake Ambassadors Princess Ball
- Engineer's Report

A motion was m/s/p, Jude/Larson, to approve the consent agenda with moving the Economic Development Report to New Business. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Dillon Young was present and stated that there have been 81 calls for service, with 2 incidents requiring law enforcement intervention. Sawatzke asked to be notified if streetlights are out.

LIQUOR STORE REPORT – ANGELA BERTHIAUME

A motion was m/s/p, Kissock/Jude, to approve the hiring of Sadie Bautch effective March 10, 2017 at Grade 3, Step 1. All present voted in favor.

Berthiaume stated that Russell's can't fix the safe because it is too old. She received a price of \$1,260 for a new safe with a keypad and 2 compartments so deposits are separate from the petty cash.

A motion was m/s/p, Kissock/Kadlec to approve the purchase of a new safe from Russell's Security at a price of \$1,260. All present voted in favor.

Sunday liquor sales was discussed. Berthiaume stated that that Buffalo and Annandale will be open from 11:00 am to 5 or 6:00 pm. The Liquor Commission will need to discuss the Sunday hours.

Other items discussed were Berthiaume obtaining prices on t-shirts for casual Fridays, and Wine Club is on April 5th at the Legion Club.

NEW BUSINESS

Assessor's Update – Ken Yager

In previous years the City has held a Board of Review but opted for the Open Book Meeting at the County on April 6, from 3-6:00 pm. Yager stated that there were 82 new permits, with 7 call backs from 2015, 6 new homes, and 8 unfinished permits. The median selling price is \$154,000 which was based on 29 sales classified as good sales (no relatives or foreclosures) which gave a ratio 94.73 which means the assessor's value was a bit under what they were selling for. Sales have been good the last 2 years, with it being a sellers' market for homes under \$170,000. The overall adjustment has been about an 8% increase. If someone feels their value is too high, Yager or someone from the County can look at the property. If there are questions, they should contact Ken Yager or the County before the meeting on April 6th.

John Northenscold – Farmer's Market

Northenscold requested approval for purchasing the items listed in the council packet which included reimbursement for membership in the MN Grown, which will reimburse up to \$200 for expenses; other items include signs, tables & chairs, conference registration, and storage tubs for a total cost of \$440.50. The City has budgeted \$1,500 for the Farmers Market. Northenscold also requested to spend a few hours with the City Attorney updating the bylaws. Northenscold stated that the City has received approval for the SNAP - Supplemental Nutrition Assistance Program and found the average user spends \$17.50. The City also received a grant for EBT machine for their SNAP benefits which will also process credit card payments. Northenscold also is working with Wright County on establishing a Power of Produce (PoP) Club for kids where each week kids 4-12 receive \$2 to spend on fresh fruits & vegetables. Geyen asked if any of this could fall under the Chamber. Pagel stated that there have been no discussions of this being under the Chamber. The market will be open mid-June through the end of September and is hoping to be bigger and better than last year. It will be open on Fridays from 3-7. They are still looking for local vendors and volunteers to set up and take down. If interested, contact John Northenscold or City Hall.

A motion was m/s/p, Kissock/Geyen to approve the expenses of \$440.50 for the Farmers Market and to consult with the City Attorney regarding the bylaws, and this be a consent agenda item next year. All present voted in favor.

Planning Commission

Fee Schedule

Kissock stated that the Commission held a public hearing to consider the fees associated with peddlers, solicitors and transient merchants. The commission's recommendation was to have peddlers/solicitors – no charge but must register with the city and that the city could make a Facebook post to notify people of who is in the area; to add a per day fee for transient merchants at \$25 per person per day; and a housekeeping item of removing a line item with no amount in it.

A motion was m/s/p, Geyen/Kadlec, to adopt Resolution 2016-06 amending the Maple Lake Zoning Ordinance, Section 80: Fee Schedule as follows; Peddlers and Solicitors – Registration Only, add to Transient Merchant a 1 day fee of \$25, change language from per person to per merchant, and remove background check language. All present voted in favor.

Peddler's Ordinance

A motion was m/s/p, Kissock/Kadlec adopting Resolution 2016-07, updating the language in the Peddlers Ordinance, Section 4.01 (7) adding Farmers Market and Community Festivals, and update Section 4.03 Subd. 2 adding Solicitors and Peddlers need not be licensed. All present voted in favor.

It was also recommended that a City Facebook post be made stating that an application has been submitted by the peddler or solicitor that they have registered to let residents now know they have complied with city requirements.

On-Sale License for Maple Lake Amateur Baseball/Softball Assoc.

A motion was m/s/p, Kissock/Jude adopting Resolution 2016-08, approving the on-sale malt liquor license for the Maple Lake Amateur Baseball/Softball Association, subject to meeting all state regulations. All present voted in favor.

Economic Development Report

Geyen stated she spoke to a person that said they were denied bringing a business to Maple Lake by the former Economic Developer. She stated that it's not up to the consultants it is up to the Council. Also discussed what the expectations of the Economic Developer are and who should be giving him direction.

A motion was m/s/p, Kissock/Geyen, to direct consultants to report to the Council with an inquiry and the stumbling block if they are contacted by a business that doesn't meet City guidelines. All present voted in favor.

A motion was m/s/p, Kissock/Jude, to approve the Economic Development Report. All present voted in favor.

MISCELLANEOUS BUSINESS

The Sheriff's Report was included in the Council packet.

COMMITTEE / STAFF REPORTS

Maintenance Reports – Jerry Sawatzke

Sawatzke got a price from Mares of \$6,000 for him to dig out the pond on Spruce by the lift station.

A motion was m/s/p, Geyen/Larson, approve the payment of \$6,000.00 to Mares Excavating for pond cleaning. All present voted in favor.

Sawatzke stated that he has attempted to contact the property owner to the south at 340 Birch Ave S to get permission to install water diversion on their property for the alley drainage issue. The property owner built a garage and installed gutters and a culvert for drainage from their property. Staff will send a letter to the owner.

City Council Workshop Update – Mayor Kissock

Mayor Kissock gave an update from the Council workshop. Items discussed were as follows including action needed at the Council meeting:

- Discussion on a Fire Department increase in contribution to the Fire Relief
- Train delays and fire equipment on the south side of the tracks
- Alley drainage issues and sump pump violations issues and identifying the main drainage issues to be addressed
- Pond cleaning
- Airport items including the need to pursue an FBO and possible purchase of the hangar
A motion was m/s/p, Kissock/Geyen, to direct staff to start discussions with the hangar owner and if positive feedback, proceed with appraisals for the FBO hangar. All present voted in favor.
- John Haack Violation – The Council reviewed the Haack ordinance violation. Pagel advised the Council that nothing that Mr. Haack has can be considered static display since the museum opening is not imminent so his items would be considered outside storage. The boarded window was

discussed, and Pagel stated in her opinion that it is in compliance since it is not open. A lengthy discussion followed regarding what Mr. Haack is allowed to have for storage and what must be removed.

A motion was m/s/p, Geyen/Kissock, to continue with the 20 day notice violation which would include the original violations from the letter dated 01/19/2017 with the addition of removing items including but not limited to: items on the front porch including card tables, turnstiles, and other items except the bench and pop machines and potted plants; everything on the south side of the property except the 2 large safes, licenses and operable vehicles; modify gate on the NE side with approved material so it is unable to be seen through and the height of the gate matches the height of the fence. All present voted in favor except Jude who opposed.

- Park items including soccer goals and Legacy Fund Grant
- Staff will look into additional information regarding a rental ordinance
- Open Book Meeting on April 6th

Administrative Update – Lee Ann Yager

Yager stated that staff is busy getting ready for the annual audit. Movies on Birch are scheduled for June 23rd and August 18th. The City received an email regarding Wright County Law Day, Monday, May 1st where they will offer free legal advice and the opportunity to educate citizens about their local jurisdiction system. Pagel noted that there is a free legal advice clinic most Thursdays at noon at the Government Center.

DATES TO REMEMBER / ANNOUNCEMENTS

- City Council Workshop – Tuesday, April 4, 2017, at 6:30 pm
- Chamber Meeting – Wednesday, April 5, 2017 at Madigan's
- Open Book Meeting for Local Board of Appeal - April 6, 2017; 3 pm to 6 pm at the Wright County Government Center Room 100
- Planning Commission – Tuesday, April 11, 2017, at 7:00 pm
- City Council – Tuesday, April 18, 2017, at 7:00 pm
- Law Day – Monday, May 1, 2017, at the Wright County Government Center

ADJOURNMENT

A motion was m/s/p, Geyen/Kissock to adjourn the meeting at 8:30 pm. All present voted in favor.

Attest



City Clerk/Treasurer