

MAPLE LAKE CITY COUNCIL
March 20, 2018 Minutes

CALL TO ORDER.

The Maple Lake City Council was called to order at 7:00 pm by Mayor Kissock.

ROLL CALL

Council Members Present: Todd Jude, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: Deb Geyen

Others Present: Liquor Store Manager Ang Berthiaume, Public Works Director Jerry Sawatzke, City Engineer Phil Gravel, City Attorney Rhonda Pagel and City Clerk/Treasurer Lee Ann Yager

APPROVE AGENDA

A motion was m/s/p, Kissock/Jude, to approve the agenda with the following deletion: remove Strategic Plan from Old Business. All present voted in favor.

OPEN FORUM

No one was present.

CONSENT AGENDA

- Approval of the 2/20/2018 Minutes
- Approval of the 3/20/2018 Disbursement List, February Check Register, February Financials and Liquor Financials
- Approval of February P&Z Report
- Approval for Payment to Carlson's Wholesale Greenhouse in the amount of \$703.30 for Downtown Flower Baskets
- Approval of 2019 Fire Department Budget
- Approval for Staff to Attend LMC Safety & Loss Control Workshop on April 26, 2018 in St. Cloud
- Approval of the Following Donations:
 - Maple Lake Lions
 - Ambassadors - \$225.00
- Approval of Economic Development Report
- Approval of Engineer's Report

A motion was m/s/p, Jude/Kadlec, to approve the Consent Agenda. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Tom Kiesling was present and reported that there was 116 calls the past month. He stated things went smooth during the St. Patrick's Day celebration but did issue 2 DUI. Larson questioned if Kiesling felt it would be beneficial having a deputy at school 5 days per week. Kiesling stated he would defer that question to a patrol sergeant or lieutenant. The Council thanked the Sheriff's Office for their great job during the parade.

DEPARTMENT REPORTS

Maintenance Report – Jerry Sawatzke stated they are working on getting the summer equipment ready. He also stated they are accepting sealed bids until noon on April 12 for the Dodge pickup, bids beginning at \$1,500.

Administrative Report – Lee Ann Yager stated that staff has been busy getting ready for the audit. She also reported that she and Deputy Clerk Borell would be attending the Clerk's Conference through the end of the week. We will be scheduling harassment classes for Council and staff through the League sometime for April or early May.

Liquor Report – Ang Berthiaume stated they had over \$7,000 in sales from St. Patrick's Day however sales were even better during the fishing contest. Berthiaume thanked Morrie's Ford in Buffalo for providing a truck to pull the store's float in the parade.

NEW BUSINESS

2018 Assessment Update

City Assessor Ken Yager summarized the past years of permits issued and callbacks from the previous year. There were 31 sales in 2017 that did not involve foreclosures or transactions between family members which gave a median selling price of \$163,000 for 2017, up from \$254,000 in 2016. This fell in line with the average sales in Wright County. He also stated that there are no homes in the area for sale under \$200,000 which also drives the market. There was also a 30-35% increase in townhome values. Yager encouraged owners of older homes to schedule an inspection for a more accurate valuation of their home. The 2018 Open Book Meeting which replaces the Local Board of Review will be held on April 5 from 3-6 pm at the Wright County Government Center where homeowners can appeal the value of their home.

Maple Lake Bridging Zambia

Charlene Wurm presented their logo and gave an update on the project and stated that 10 local people have committed to a service trip in September with a few more possible. This service project was started by Maple Lake native Carol McBrady. They will be a holding pancake breakfast on May 10 at the Maple Lake Legion as a fundraisers, and will be sending a letter to area businesses for financial support.

2018 Street Improvement Project

Gravel stated that this is the next step in the improvement process for the Jude Addition residential area street project, however it is still not committing to the project. The estimated project cost is \$851,000 for the base option and \$942,000 for option 2. The city is responsible for 65% of the project and benefitting property owners will be assed 35%.

A discussion was held as to replacing portions of the curbing or if it should be a complete curb replacement. Bids will be opened April 12th with 2 options curb replacement, one for spot repair of the damaged curbing and the other for complete curb replacement. If the project continues, there will be an assessment hearing at the May meeting and the project could be awarded also at that time with construction beginning as early as June.

A motion was m/s/p, Jude/Larson, to adopt Resolution 2018-09 approving the construction plans and ordering the improvement for the 2018 Street Improvement Project. All present voted in favor.

Housekeeping Amendment on Policy for Park Dedication Fees for Replatted Property

Pagel stated that there is a park dedication fee required for new plat or new subdivisions.

Consultants felt that this should not apply for a business that is looking to separate a lot for ownership purposes which has 2 existing uses and there is nothing new being developed.
A motion was m/s/p, Kissock/Jude, to adopt **Resolution 2018-10** amending the requirements for park dedicated property for separating existing uses on a property. All present voted in favor.

Maple Lake Amateur Baseball/Softball Association on-sale liquor license

A motion was m/s/p, Kissock/Kadlec, to adopt **Resolution 2018-11** approving the on-sale malt liquor license for the Maple Lake Amateur Baseball/Softball Association contingent upon meeting all State and insurance requirements. All present voted in favor.

OLD BUSINESS

None.

COMMITTEE UPDATES

Council Work Session – Mayor Kissock reported that Tammy Omdal of Northland Securities was present to discuss a rate study which will provide the city with information and tools to evaluate rate options for water and sewer. She reviewed some rate scenarios to overcome shortfalls.

Landon McKay of First Children’s Finance was present to talk about the needs for quality childcare for low to moderate income families in the Wright County area. There is currently a need in Maple Lake for 78 slots for children under the age of 5. Their service is funded by the Department of Human Services and provide financial and business development.

Chris Paumen discussed a potential 24-unit apartment complex that could begin this summer or next spring. Items discussed were water and sewer access charges and possible TIF financing.

The Council was presented with a draft Chicken Ordinance and agreed to continue with the creation of the ordinance working out the details and fees.

The Maintenance Department will be selling the Dodge pickup by sealed bids (bids starting at \$1,500) due April 12 at noon.

Joint City/School Meeting – Todd Jude reported that the main topic of discussion at the joint meeting was safety and possible City funding a portion of the school’s resource officer. Also discussed was financial disparity in the schools, the condition of the tennis courts, a pedestrian crossing on Oak Ave N, changing material on the athletic sign on Highway 55, website links to the ballfields and ways the city and school can support each other.

MISCELLANEOUS BUSINESS

Sheriff’s Report in Packet.

DATES TO REMEMBER / ANNOUNCEMENTS

- Sewer Commission – Thursday, March 22, 2018, at 5:30 pm at WWTP
- City Council Workshop – Tuesday, April 3, 2018, at 7:00 pm
- Chamber Meeting – Wednesday, April 4, 2018, noon at Madigan’s
- Open Book Meeting - Thursday, April 05, 2018, from 3:00-6:00 pm at the Wright County Government Center

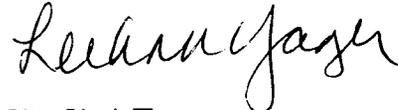
- City Council – Tuesday, April 17, 2018, at 7:00 pm

Kissock thanked all the Chamber of Commerce, SWTV, all the volunteers and City staff that helped make the St. Patrick's Day celebration a success.

ADJOURNMENT

A motion was m/s/p, Jude/Kadlec, to adjourn the meeting at 7:45. All present voted in favor.

Attest,



City Clerk/Treasurer