

MAPLE LAKE CITY COUNCIL
February 20, 2018 Minutes

CALL TO ORDER.

The Maple Lake City Council was called to order at 7:02 pm by Mayor Kissock.

ROLL CALL

Council Members Present: Deb Geyen, Todd Jude, Heather Kadlec, Lynn Kissock, and Kirk Larson

Absent: None

Others Present: Public Works Director Jerry Sawatzke, City Engineer Phil Gravel, City Attorney Rhonda Pagel and City Clerk/Treasurer Lee Ann Yager

AGENDA APPROVAL

A motion was m/s/p, Larson/Jude, to approve the agenda with the following addition: add Strategic Plan to Old Business. All present voted in favor.

OPEN FORUM

No one was present.

CONSENT AGENDA

- Approval of the 1/16/2018 and 2/13/2018 Minutes
- Approval of the 2/20/2018 Disbursement List, January Check Register, January Financials and Liquor Financials
- Approval January P&Z Report
- Approval for Andrew Johnson attend the water training class March 6-8, 2018 in St. Cloud
- Approval of the budgeted health insurance renewal with Health Partners alternate plan at an annual cost of \$152,103
- Approval to hire part-time Liquor Store Clerk Jason Born at Grade 3, Step 1 effective February 17, 2018 who will be replacing Susan Bartlett
- Approval of parade routes for St. Patrick's Day Parade and Irish Scamper on March 17, 2018
- Approval of the Following Donations:
 - Maple Lake Lions
 - Irish Stadium - \$225.00
 - Ambassadors - \$1,320.00
 - Chamber - St. Patrick's Day - \$750.00
 - Maple Lake Legion
 - St. Patrick's Day Festival - \$500
- Approval of Economic Development Report
- Approval of Engineer's Report

A motion was m/s/p, Jude/Kadlec, to approve the consent agenda with the following change: move Food Truck at Beach to new business. All present voted in favor.

WRIGHT COUNTY SHERIFF'S DEPARTMENT

Deputy Tom Kiesling was present and reported that last month there was over 100 calls which included traffic stops, texting while driving, burning unauthorized material, nuisance property. 3 DUI violations were issued as well as many calls for alcohol violations following the Fishing Derby. He recommended that they hire a few more deputies for the event.

DEPARTMENT REPORTS

Maintenance Report

Sawatzke reported that the pond on Spruce Avenue is being cleaned and that there was a water leak on Division.

Administrative Report

Yager reported that plans are underway for the 4th Annual Brewfest on June 16th. We are still looking for a few volunteers to help that day so if you're interested contact Jenny at City Hall.

The Irish Party is coming up on Saturday, March 10th from 5:30-9:30 at the Legion. The featured entertainment is Stand-up comedian Mary Rowles. Tickets are \$30 and available at Star Bank, Irish Blessings & Maple Lake Lumber.

Liquor Report

Berthiaume was not in attendance but reported that sales were up 7% from last year. They had a great Fishing Derby weekend. Sales were up almost \$14,000 and 600 customers for the weekend. A lot of beer was purchased the last weekend in January in preparation for the Fishing Derby so that skewed the inventory for January.

Susan Bartlett is leaving in March and she hired Jason Born to replace her.

NEW BUSINESS

Amend Special Assessment Policy for Corner Lots

Pagel stated this is a housekeeping issue based on the policy established during the last street improvement project. Discussions were held on corner lots and how they would be assessed on a per-foot or per parcel basis for residential parcels. Gravel made recommendations to clarify the special assessment policy to make it consistent with what was done on the 2016 Street Improvement Project.

A motion was m/s/p, Larson/Jude, to amend the Special Assessment Policy as presented. All present voted in favor.

Public Hearing – 2018 Street Improvement Project

The regular meeting closed and the public hearing opened at 7:15 pm. Gravel reviewed the proposed 2018 Street improvement Project which includes complete bituminous removal and replacement for the full neighborhood, installing drain tile and drain tile inlets to help manage sump pump drainage and curb replacement as needed. He also discussed an option of full curb replacement on Robert and the west end of 8th Street. The proposed project area includes all or portions of 8th Street NW (Robert to Oak,) 7th Street NW (Robert to Oak,) Robert Ave. N (north end to 6th), Maple Ave. N (7th to 6th), Birch Ave. N (7th to 6th), and 6th Street NW (City Park to Birch.) No sanitary sewer or water main will be replaced. This would be planned for summer construction. Estimated project cost and assessments are as follows:

	<u>Est. Cost</u>	<u>Assessments</u>	<u>TIF</u>	<u>City Cost</u>
Option 1	\$851,000	\$248,705	\$50,480	\$551,815
Option 2	\$942,000	\$280,555	\$50,480	\$610,963

Proposed Assessment Rates

Single Family Residential	\$3,070 per parcel
+ for Full Curb Replacement	\$1,028 per parcel
Non-Residential Property	\$34.39 per front foot

Public comments were received as follows:

John Gagnon, 701 Oak Ave N questioned if he would be assessed. It is proposed that he will not be assessed since his address is Oak Ave.

Barbara Carnes, 210 7th St. NW contacted Gravel stating she didn't think the road improvement was necessary but liked the idea of the drain tile.

Keith Maas, 310 8th St. NW questioned how it is determined what streets need to be done. The City has a pavement policy that prioritizes streets, and this is a higher priority because of the surface and drain tile. 8th street was done in 2 phases. He also had concerns on spot repair for curbing, the bidding and assessment process.

Vernon Anderson, 300 8th St. NW questioned the storm sewer and curbing. He also questioned possible deferred assessments.

Mary Beth Schulke, 4207 Fiedler Ave. NW questioned where the storm sewer for this development drains, which it goes north to Ditch 20. She also had questions regarding the ditch along County Road 8 however she would need to speak to Wright County.

Brandon Goelz, 220 6th St. NW stated he doesn't think that the project is necessary.

Matt Hannafin, 501 Maple Ave. N questioned how commercial lots would be assessed.

Suzie Maas 310 8th St. questioned what happens if the bids come in unfavorable and if there is any reconsideration as to what can be replaced.

Jennifer Kilgo, 640 Robert Ave. questioned where the water is directed during the project because her yard fills with water.

Geyen questioned if there is a way that a temporary connection to the nearest storm sewer could be looked into. Also discussed was a possible policy on requiring hookup to drain tile and replacing all of the curbing if cost effective was also discussed. The regular meeting opened at 8:04 pm.

A motion was m/s/p, Kissock/Jude, Resolution 2018-05 Authorizing Preparation of Plans and Specifications for both curbing options. All present voted in favor.

FY2019 Airport Slurry Seal on Runway and Taxiway

Gravel reported that the Airport CIP includes a project funding for a slurry seal of the runway and taxiway. The State may fund at 95%. If the project proceeds the completion of the compass rose will have to wait until after the project is done.

A motion was m/s/p, Kissock/Geyen, to adopt a Resolution 2018-06 authorizing preparation of plans and specifications and the solicitation of Bids for the Slurry Seal on the Runway and Taxiway Project. All present voted in favor.

Adopt 10 Year Water Supply Plan

The State passed the City's Water Conservation Report and the City needs to adopt it. The need for a new water plant was discussed and Sawatzke stated it would be closer to the 5,000 population mark. The water tower should be adequate for a long time.

A motion was m/s/p, Jude/Kadlec, to adopt the 10 Year Water Supply Plan. All present voted in favor.

Resolution Declaring March 17, 2018 St. Patrick's Day Celebration a Community Festival

A motion was m/s/p, Geyen/Kadlec, to adopt a Resolution 2018-07 declaring the St. Patrick's Day Celebration a Community Festival. All present voted in favor.

Resolution Approving Temporary Liquor License for Brewfest on June 16, 2018 at Irish Stadium

A motion was m/s/p, Kissock/Kadlec, to approve the temporary liquor license for the Maple Lake Amateur Baseball for Brewfest on June 16, 2018 at Irish Stadium. All present voted in favor.

Food Truck at the Beach

The City was approached by a food truck vendor to serve at the beach. The City wouldn't issue a license since it's not in the City limits, but as the property owner we would want the vendor to pay for a background check and meet all County and State requirements.

A motion was m/s/p, Geyen/Kissock, to allow a food truck vendor be present at the Maple Lake beach providing they meet all County and State requirements, provide a certificate of insurance with the City named as additionally insured, and provide the City with a background check. All present voted in favor.

COMMITTEE UPDATES

Council Workshop Update

Kissock reported that the Council reviewed options to be included in a Chicken Ordinance. Staff requested a motion be made that a Chicken Ordinance be adopted however Pagel advised not adopting an ordinance until it's drafted. The Council unanimously gave consensus for Staff to proceed with drafting a chicken ordinance and directed staff to prepare a draft Ordinance for Council review and approval. Other items discussed were as follows:

- Housing project – discussed SAC/WAC fees
- Property behind City hall if the city should purchase – conversation ongoing
- Discussed & approved a code of conduct session – staff & council will be included
- Authorized the purchase of a replacement plow truck and Toolcat in lieu of a replacement pickup, but recommended waiting on the replacement of the snowblower
- Update on the fishing pier
- Food truck at beach
- Welcome packet
- Downtown banners – working with the chamber on possible replacement
- Joint Sewer Commission Update – meeting coming up – no other updates

OLD BUSINESS

Strategic Plan

Geyen stated she wants this to be on every agenda to make sure the City stays on top of it. It was suggested that Duane Northagen and Jim Gromberg be at the April workshop for discussion.

MISCELLANEOUS BUSINESS

- Sheriff's Report in Packet
- WCEDP Letter
- Wright County Ordinance Amendment

DATES TO REMEMBER / ANNOUNCEMENTS

- Joint Council/School Board Meeting – Tuesday, February 27, 2018, 6:30 pm at City Hall
- City Council Workshop – Tuesday, March 6, 2018, at 7:00 pm
- Chamber Meeting – Wednesday, March 7, 2018, noon at the United Church of Christ
- Irish Party – Saturday, March 10, 2018, 5:30-9:30 pm at the Maple Lake Legion
- 41st Annual St. Patrick's Day Events – Saturday, March 17, 2018
- Craft Sale, Elementary Gym, 9:00-1:00pm
- Irish Scamper, 11:00 am
- Grand Day Parade, 1:30 pm
- Coronation of the new Ambassadors, approximately 4:30 pm at the High School Auditorium
- City Council – Tuesday, March 20, 2018, at 7:00 pm
- Open Book Meeting - Thursday, April 05, 2018, from 3:00-6:00 pm at the Wright County Government Center

Congratulations goes out to Grand Marshal John Northenscold and Commodore Paula Schmidt for the St. Patrick's Day Parade.

ADJOURNMENT

A motion was m/s/p, Jude/Geyen, to adjourn the meeting at 8:36 pm. All present voted in favor.

Attest,



City Clerk/Treasurer